

Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF Tel: 01388 207110 Email: council@bishopauckland-tc.gov.uk

Website: www.bishopauckland-tc.gov.uk

Mayor: Michael Siddle Town Clerk: Sarah Harris

20st July 2022

To all Members of the Allotment and Environment Committee Cllr J Blackburn (Chair), Cllr S Zair, Cllr K Eliot, Cllr A Zair and Cllr H Balmer -Howison

Dear Councillor

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** on **Tuesday 26th July 2022 at 5pm**. The Meeting will take place at **Town Council Offices, 54 Kingsway, Bishop Auckland, DL14 7JF.** Please note that this meeting will finish at 6pm in order for the Full Town Council Meeting to start.

Members of the Public and Press are welcome to attend. However, in light of coronavirus concerns it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email council@bishopauckland-tc.gov.uk by 5pm on Friday 22nd July 2022.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

Sarah Harris

Clerk to the Council

- 1. Apologies for absence To receive apologies and approve reasons for absence.
- Declarations of interest To record declarations of interest from members on any item on the agenda, including. any interest prejudicial or personal as recorded on the Members register of interests.
- 3. <u>Public Participation</u> To hear from any members of the public subject to <u>Public Participation</u> Policy¹.
- **4. Report of the Town Clerk:** Report from the Town Clerk to cover:
 - General Allotment updates, including
 - Allotment Mapping
 - Maintenance and Work Programmes
 - Service standards, contact arrangements & Association relationships
 - Allotment Tenancies
 - Allotment Waiting Lists & Plot Allocations
 - Rules and regulations Consultation
 - Horticulture Show 2022

¹ The policy is available on the website at https://bishopauckland-tc.gov.uk/council/constitution-and-policies/

DO I HAVE AN INTEREST?

being discussed at a Council

meeting.

own responsibility to comply However it is a Councillors

with the Code of Conduct

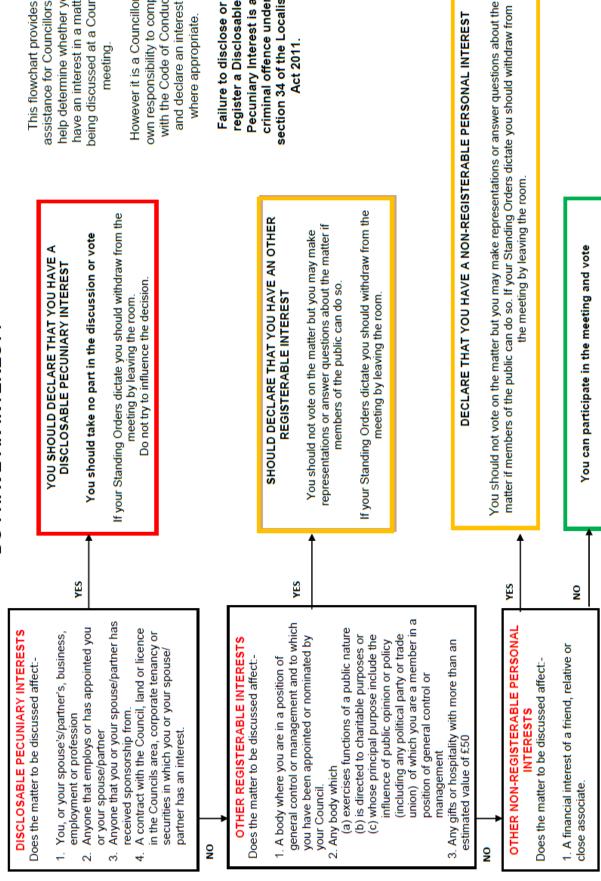
and declare an interest

where appropriate.

have an interest in a matter

assistance for Councillors to help determine whether you

This flowchart provides



section 34 of the Localism

Act 2011.

Pecuniary Interest is a criminal offence under

register a Disclosable

Failure to disclose or