



Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

Tel: 01388 207110 Email: council@bishopauckland-tc.gov.uk

Website: www.bishopauckland-tc.gov.uk

Mayor: Cllr Sam Zair Town Clerk: Sarah Harris

07 February 2024

To all Members of the Allotment and Environment Committee

Cllr M Siddle (Chair), and Cllr Andrew Legge, Cllr Kimm Lawson, Cllr K Eliot and Cllr S Zair

Dear Councillor

You are hereby summoned to attend a meeting of **Allotment and Environment Committee** on **Tuesday 13th February 2024 at 4pm**. The Meeting will take place at **Town Council Offices, 54 Kingsway, Bishop Auckland, DL14 7JF**.

Members of the Public and Press are welcome to attend. However, in light of room capacity we ask that where possible people are asked to register attendance to do so please call 01388 207110 or email council@bishopauckland-tc.gov.uk by 5pm Monday 12th Feb 2024. The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

Sarah Harris, Clerk to the Council

1. **Apologies for absence** - To receive apologies and approve reasons for absence.
2. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Minutes of the previous meeting** – 6 December 2023
4. **Public Participation** - To hear from any members of the public subject to **Public Participation Policy**¹.

Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

5. Consideration of enforcement action to be taken following incident on 1st February 2024

¹ The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

DO I HAVE AN INTEREST?

