



Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

Tel: 01388 207110 **Email:** council@bishopauckland-tc.gov.uk

Website: www.bishopauckland-tc.gov.uk

Mayor: Cllr Mike Harker

Town Clerk: Sarah Harris

28 January 2025

To all Members of the Allotment and Environment Committee

Cllr M Siddle (Chair), and Cllr Andrew Legge, Cllr Kimm Lawson, Cllr K Fryatt and Cllr S Zair

Dear Councillor

You are hereby summoned to attend a meeting of **Allotment and Environment Committee** on **Tuesday 4th February 2025 at 5.30pm** The Meeting will take place at **Town Council Offices, 54 Kingsway, Bishop Auckland, DL14 7JF.**

Members of the Public and Press are welcome to attend. However, in light of room capacity we ask that where possible people are asked to register attendance to do so please call 01388 207110 or email council@bishopauckland-tc.gov.uk by midday Monday 3rd February 2025.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

Vicki Booth, Acting Clerk to the Council

1. **Apologies for absence** - To receive apologies and approve reasons for absence.
2. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Minutes of the previous meeting** – Approved at Full Council
4. **Guest Speaker** Paul Cockerill regarding the wildlife in the River Wear
5. **Report of the Clerk**
 - Waiting List & General Update
 - Maintenance Plans and Scheduled Work
 - Pollards Allotment Ballot Update
 - Allotment Association Insurance
 - Allotment Officer
 - South Church Debrief
 - Manure Delivery
 - Coffee and Catch Up date set for March with guest speaker
6. **Continuing to make good plots 52-58 Woodhouse**
7. **South Church Allotments**

8. Big Spring Clean

9. Floral arrangements around the town/sub committee

10. Public Participation - To hear from any members of the public subject to [Public Participation Policy](#)¹.

11. Correspondence

Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

12. Recharge costs

¹ The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

DO I HAVE AN INTEREST?

