



# Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

**Tel:** 01388 207110 **Email:** [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk)

**Website:** [www.bishopauckland-tc.gov.uk](http://www.bishopauckland-tc.gov.uk)

**Mayor:** Cllr Sam Zair **Town Clerk:** Sarah Harris

22 May 2023

## Members of the Community COMMITTEE

Councillor Kimm Lawson, (Chairman) and  
Councillors Balmer-Howison, Eliot, Harker and L Zair

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council Event Committee** on **30 May at 6pm**, at the Town Council Offices, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF.

Members of the Public and Press are welcome to attend. However, in light of coronavirus restrictions and room sizes, we request that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk) by noon on 29 May 2023.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

## AGENDA

1. **Apologies for absence** - To receive apologies and approve reasons for absence.
2. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy<sup>1</sup>](#).
4. **Terms of Reference for Committee**

5. **Minutes and Actions from Previous Events Committee Meeting 15 February 2023**

6. **Events and Community Engagement 2023**

- a. Youth Awards 2023
- b. Allotment Awards 2023
- c. Green Fair 2023
- d. Heritage Festival 2023
- e. Remembrance 2023
- f. Christmas Town Working Group Update

7. **Future Events 2024**

- a. 80<sup>th</sup> Anniversary of D-Day 2024
- b. Food festival 2024

8. **Community Engagement**

- a. Business Forum
- b. School Community Engagement Cockton Hill
- c. Mayoral Engagement



Committee Terms of  
Reference - Communi



MinutesE\_2023-02-15  
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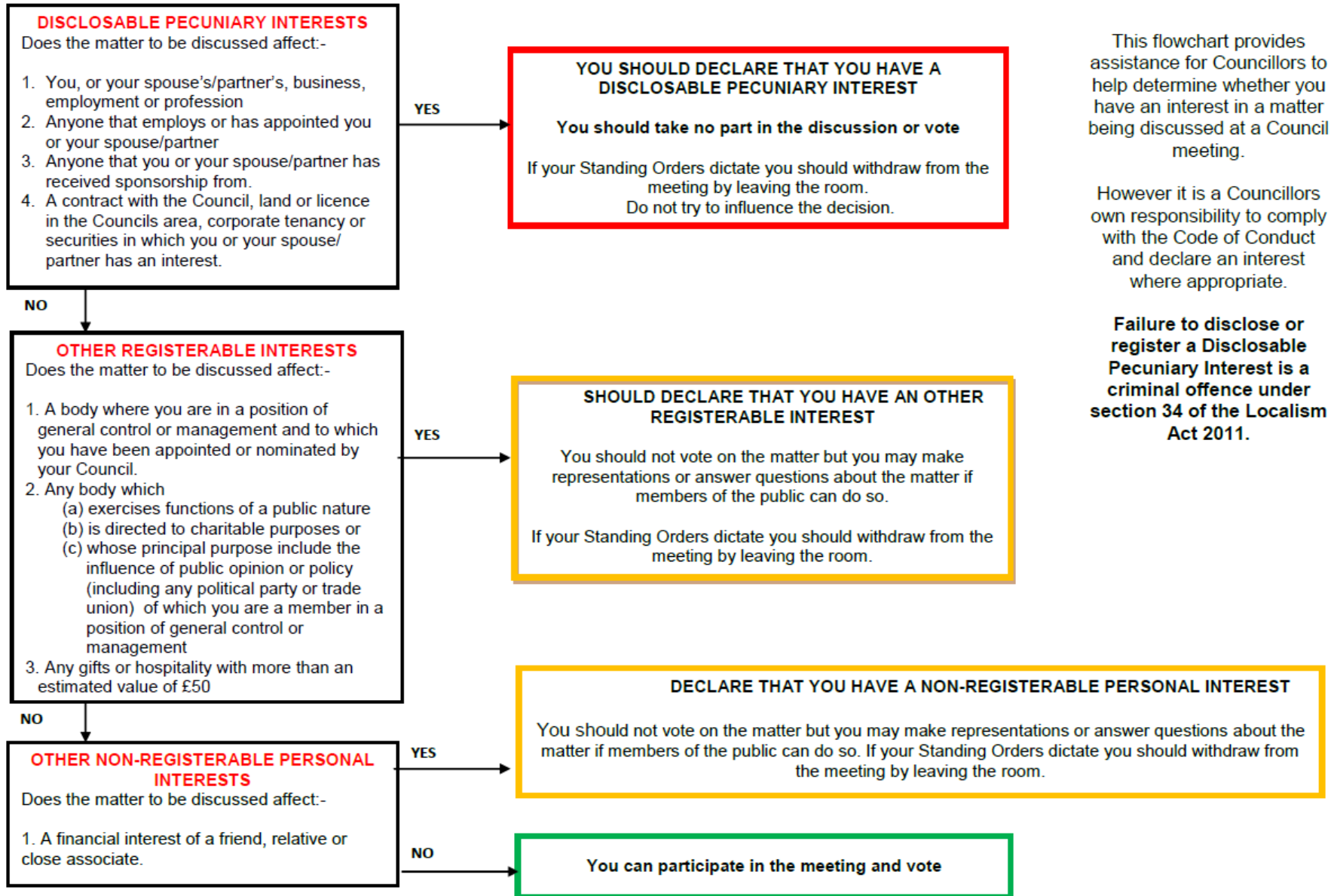


Events  
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<sup>1</sup> The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>



## DO I HAVE AN INTEREST?



This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

**Failure to disclose or register a Disclosable Pecuniary Interest is a criminal offence under section 34 of the Localism Act 2011.**