

# **Bishop Auckland Town Council**

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

**Tel:** 01388 207110 **Email:** council@bishopauckland-tc.gov.uk **Website:** www.bishopauckland-tc.gov.uk

Mayor: Cllr Sam Zair Town Clerk: Sarah Harris

14 September 2023

## **Members of the Community COMMITTEE**

Councillor Kimm Lawson, (Chairman) and Councillors Balmer-Howieson, Eliot, Harker and L Zair

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council Event Committee** on **Tuesday 20 September at 5pm,** at the Town Council Offices, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF.

Members of the Public and Press are welcome to attend. However, in light of coronavirus restrictions and room sizes, we request that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email <a href="mailto:council@bishopauckland-tc.gov.uk">council@bishopauckland-tc.gov.uk</a> by noon on 19 September 2023.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

#### **AGENDA**

- **1. Apologies for absence** To receive apologies and approve reasons for absence.
- **2.** <u>Declarations of interest -</u> To record declarations of interest from members on any item on the agenda, including. any interest prejudicial or personal as recorded on the Members register of interests.
- 3. <u>Public Participation -</u> To hear from any members of the public subject to <u>Public</u> Participation Policy<sup>1</sup>.
- 4. Minutes and Actions from previous meeting
- 5. Events and Community Engagement 2023 update
  - a. Heritage Festival 2023
  - b. Remembrance 2023
  - c. Christmas 2023
  - d. Other event
  - 6. Community Engagement
    - a. Business Forum
  - 7. Budget Planning for 2024-25

<sup>1</sup> The policy is available on the website at <a href="https://bishopauckland-tc.gov.uk/council/constitution-and-policies/">https://bishopauckland-tc.gov.uk/council/constitution-and-policies/</a>

### DO I HAVE AN INTEREST?

#### **DISCLOSABLE PECUNIARY INTERESTS** This flowchart provides Does the matter to be discussed affect:assistance for Councillors to YOU SHOULD DECLARE THAT YOU HAVE A 1. You, or your spouse's/partner's, business, help determine whether you DISCLOSABLE PECUNIARY INTEREST employment or profession have an interest in a matter YES 2. Anyone that employs or has appointed you You should take no part in the discussion or vote being discussed at a Council or your spouse/partner meetina. 3. Anyone that you or your spouse/partner has If your Standing Orders dictate you should withdraw from the received sponsorship from. meeting by leaving the room. However it is a Councillors 4. A contract with the Council, land or licence Do not try to influence the decision. own responsibility to comply in the Councils area, corporate tenancy or with the Code of Conduct securities in which you or your spouse/ and declare an interest partner has an interest. where appropriate. NO Failure to disclose or register a Disclosable OTHER REGISTERABLE INTERESTS Does the matter to be discussed affect:-Pecuniary Interest is a criminal offence under SHOULD DECLARE THAT YOU HAVE AN OTHER 1. A body where you are in a position of section 34 of the Localism REGISTERABLE INTEREST general control or management and to which Act 2011. YES you have been appointed or nominated by You should not vote on the matter but you may make vour Council. representations or answer questions about the matter if 2. Any body which members of the public can do so. (a) exercises functions of a public nature (b) is directed to charitable purposes or If your Standing Orders dictate you should withdraw from the (c) whose principal purpose include the meeting by leaving the room. influence of public opinion or policy (including any political party or trade union) of which you are a member in a position of general control or management 3. Any gifts or hospitality with more than an estimated value of £50 DECLARE THAT YOU HAVE A NON-REGISTERABLE PERSONAL INTEREST NO You should not vote on the matter but you may make representations or answer questions about the matter if members of the public can do so. If your Standing Orders dictate you should withdraw from YES OTHER NON-REGISTERABLE PERSONAL the meeting by leaving the room. INTERESTS Does the matter to be discussed affect:-1. A financial interest of a friend, relative or NO close associate. You can participate in the meeting and vote