



Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

Tel: 01388 207110 **Email:** council@bishopauckland-tc.gov.uk

Website: www.bishopauckland-tc.gov.uk

Mayor: Cllr Sam Zair Town Clerk: Sarah Harris

14 September 2023

Members of the Community COMMITTEE

Councillor Kimm Lawson, (Chairman) and
Councillors Balmer-Howieson, Eliot, Harker and L Zair

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council Event Committee** on **Tuesday 20 September at 5pm**, at the Town Council Offices, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF.

Members of the Public and Press are welcome to attend. However, in light of coronavirus restrictions and room sizes, we request that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email council@bishopauckland-tc.gov.uk by noon on 19 September 2023.

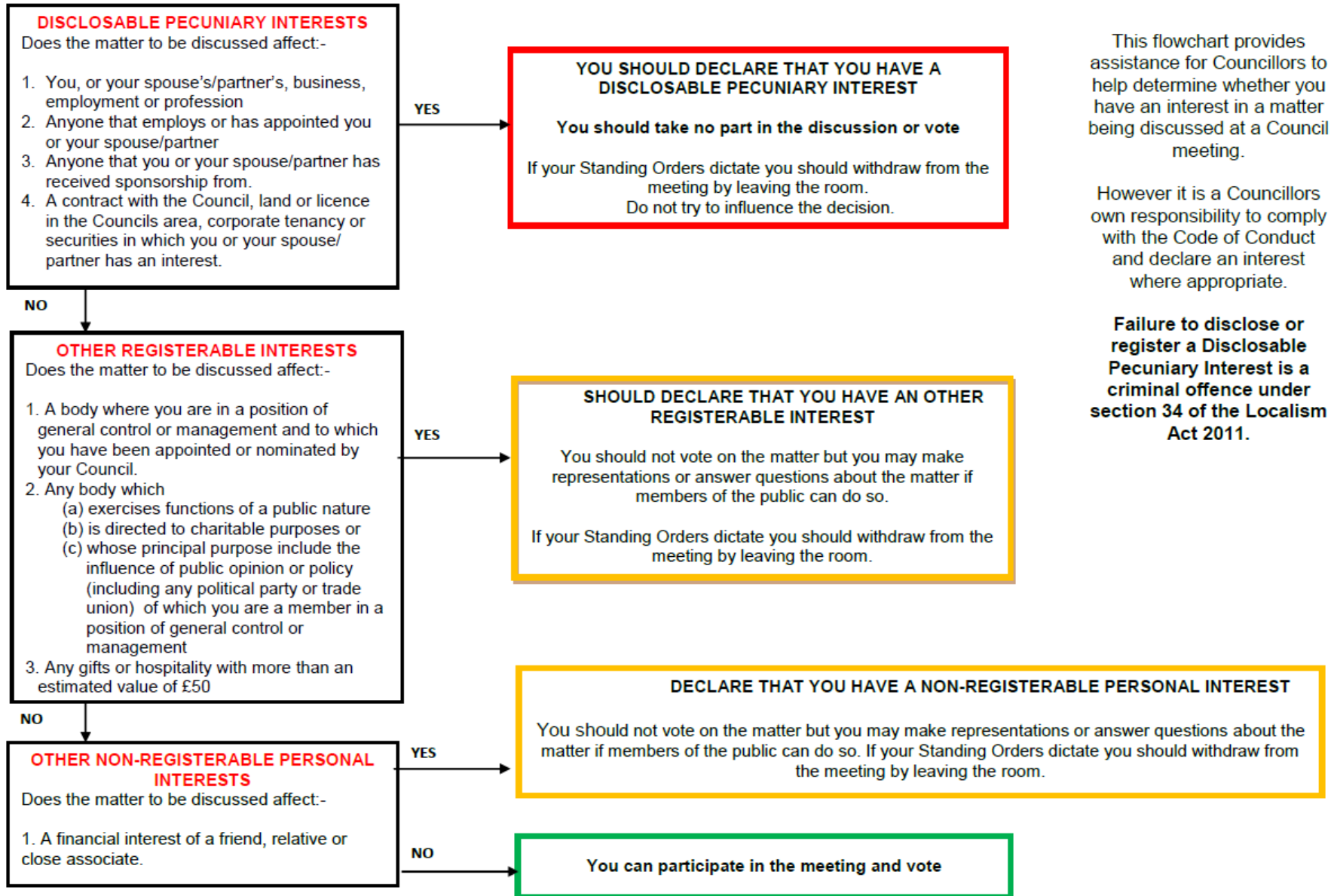
The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

AGENDA

1. **Apologies for absence** - To receive apologies and approve reasons for absence.
2. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy](#)¹.
4. **Minutes and Actions from previous meeting**
5. **Events and Community Engagement 2023 update**
 - a. Heritage Festival 2023
 - b. Remembrance 2023
 - c. Christmas 2023
 - d. Other event
6. **Community Engagement**
 - a. Business Forum
7. **Budget Planning for 2024-25**

¹ The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

DO I HAVE AN INTEREST?



This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

Failure to disclose or register a Disclosable Pecuniary Interest is a criminal offence under section 34 of the Localism Act 2011.