

Bishop Auckland Town Council

The Four Clocks Centre, 154a Newgate Street, Bishop Auckland, Co. Durham DL14 7EH

Tel: 01388 609852 **Email:** council@bishopauckland-tc.gov.uk

Web: www.bishopauckland-tc.gov.uk

Town Clerk: David Anderson

TO: Members of the FINANCE COMMITTEE

Councillor David Wilson (Chairman) Councillor Lee Brownson (Vice-Chairman) and Councillors Joy Allen, Jamie Blackburn, Leanda Chappell, Tanya Tucker and Sam Zair

Please note that budget proposals for 2018/19 are to be considered at this meeting and therefore all Members of the Council are invited to attend.

10th January 2018

Dear Councillor,

I hereby give you notice that a meeting of the **Finance Committee** will be held in the Town Clerk's Office at the Four Clocks Centre, Bishop Auckland on **Tuesday**, **16**th **January 2018 at 5.00 p.m.**

Yours sincerely,

David Anderson Town Clerk

AGENDA

1. Apologies for Absence

2. Declarations of Interest

To invite members to declare any interests they may have in any matter identified for discussion in the meeting.

3. Public Participation

To hear from any members of the public subject to Public Participation Policy

4. Report of Town Clerk

- 1. Account Balances
- 2. Bank Reconciliations at end of Quarter 3
- 3. Spend Against Budget as at 31st December 2017 (Quarter 3)

4. Authorisation of Cheques

- a. Written under delegated powers
- b. Presented for authorisation
- 5. Medium Term Financial Plan 2017/18 to 2020/21 Council Tax 2018/19

DO I HAVE AN INTEREST?

DISCLOSABLE PECUNIARY INTERESTS This flowchart provides Does the matter to be discussed affect:assistance for Councillors to YOU SHOULD DECLARE THAT YOU HAVE A 1. You, or your spouse's/partner's, business, help determine whether you DISCLOSABLE PECUNIARY INTEREST employment or profession have an interest in a matter YES 2. Anyone that employs or has appointed you You should take no part in the discussion or vote being discussed at a Council or your spouse/partner meeting. 3. Anyone that you or your spouse/partner has If your Standing Orders dictate you should withdraw from the received sponsorship from. meeting by leaving the room. However it is a Councillors 4. A contract with the Council, land or licence Do not try to influence the decision. own responsibility to comply in the Councils area, corporate tenancy or securities in which you or your spouse/ with the Code of Conduct and declare an interest partner has an interest. where appropriate. NO Failure to disclose or register a Disclosable OTHER REGISTERABLE INTERESTS Pecuniary Interest is a Does the matter to be discussed affect:criminal offence under SHOULD DECLARE THAT YOU HAVE AN OTHER 1. A body where you are in a position of section 34 of the Localism REGISTERABLE INTEREST general control or management and to which YES Act 2011. you have been appointed or nominated by You should not vote on the matter but you may make your Council. representations or answer questions about the matter if 2. Any body which members of the public can do so. (a) exercises functions of a public nature (b) is directed to charitable purposes or If your Standing Orders dictate you should withdraw from the (c) whose principal purpose include the meeting by leaving the room. influence of public opinion or policy (including any political party or trade union) of which you are a member in a position of general control or management 3. Any gifts or hospitality with more than an estimated value of £50 DECLARE THAT YOU HAVE A NON-REGISTERABLE PERSONAL INTEREST NO You should not vote on the matter but you may make representations or answer questions about the matter if members of the public can do so. If your Standing Orders dictate you should withdraw from YES OTHER NON-REGISTERABLE PERSONAL the meeting by leaving the room. INTERESTS Does the matter to be discussed affect:-1. A financial interest of a friend, relative or NO close associate. You can participate in the meeting and vote