

Bishop Auckland Town Council

The Four Clocks Centre, 154a Newgate Street,
Bishop Auckland, Co. Durham DL14 7EH

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Town Clerk: David Anderson

TO: Members of the FINANCE COMMITTEE

Councillor David Wilson (Chairman)

Councillor Lee Brownson (Vice-Chairman) and Councillors Joy Allen, Jamie Blackburn,
Leanda Chappell, Tanya Tucker and Sam Zair

21st February 2018

Dear Councillor,

I hereby give you notice that a meeting of the **Finance Committee** will be held in the Town Clerk's Office at the Four Clocks Centre, Bishop Auckland on **Tuesday, 27th February 2018 at 5.00 p.m.**

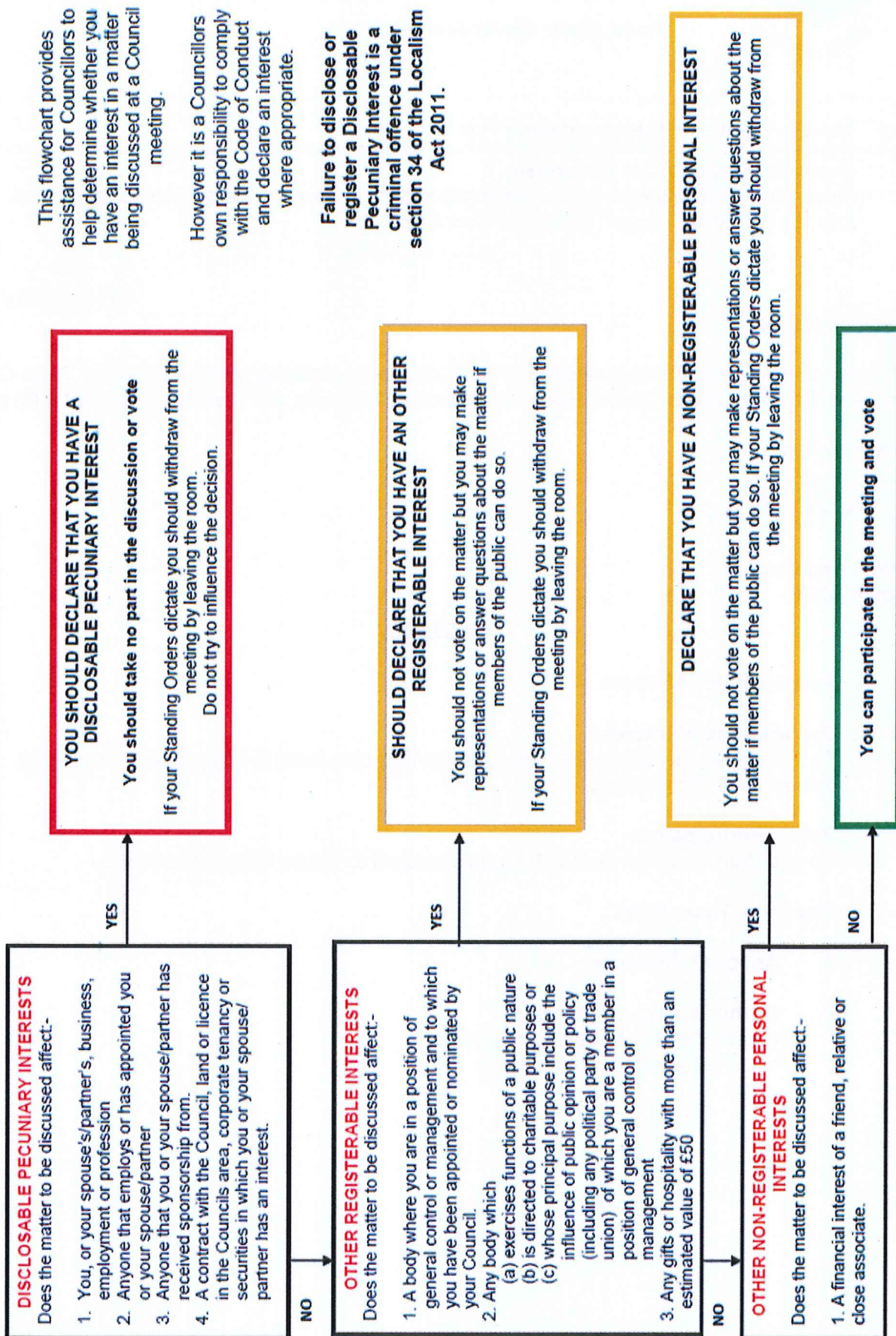
Yours sincerely,

David Anderson
Town Clerk

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
To invite members to declare any interests they may have in any matter identified for discussion in the meeting.
- 3. Public Participation**
To hear from any members of the public subject to Public Participation Policy
- 4. Report of Town Clerk**
 - 1. Account Balances**
 - 2. Authorisation of Cheques**
 - a. Written under delegated powers
 - b. Presented for authorisation

DO I HAVE AN INTEREST?



BISHOP AUCKLAND TOWN COUNCIL

FINANCE COMMITTEE

27th FEBRUARY 2018

REPORT OF TOWN CLERK

1. ACCOUNT BALANCES

The balance on the following accounts as at 27th February 2018 will be circulated at the meeting:-

- a. Lloyds Deposit Account
- b. Lloyds Current Account
- c. Darlington Building Society
- c. Nationwide Building Society
- d. Santander
- e. Lloyds Mayor's Charity Account

RECOMMENDED: That the account balances be noted.

2. AUTHORISATION OF CHEQUES

a. Delegated Powers

In accordance with Delegated Powers, the Mayor and Chair of Finance have authorised the following payments:-

Chq	Current Account	Detail	£
1551	FX Productions Ltd.	Stage and Lighting for Christmas Event 2018	£1,688.00
1552	St John Ambulance	First Aid Cover at Christmas Event 2017	£110.40
1553	Npower Ltd.	Skate Park Lighting 01/10/17 - 15/12/17	£19.48
1554	Stanley Events Limited	Event Management and Stewards - Christmas Event 2017	£3,070.00
1555	Great Green Machine Ltd.	Installation of Woo Woo Waterless Toilet (50% Deposit)	£1,375.00
1556	Total Business Group Limited	Paper Shredder, Stamps and Various Office Stationery	£255.41
1557	Seaham Town Council	2x Tickets to Mayor's Valentines Night - 14th February 2018	£24.00
1558	Sedgefield Town Council	2x Tickets to Annual Civic Ball - 23rd February 2018	£60.00
1559	Hartlepool Borough Council	2x Tickets to Mayor's Fish & Chip Supper - 17th April 2018	£40.00
EP	Salaries, Superannuation	January 2018	£4,287.22
EP	Members Allowances	January 2018	£418.19
EP	D.C.C. Pension Scheme	January 2018	£1,388.99
EP	Food Bank (Crisis Fund)	January 2018	£36.67
EP	HMRC - Tax and NI, Salaries	January 2018	£1,304.98
EP	HMRC - Tax and NI, Members Allowance	January 2018 (includes rebates)	-£14.82
DC	FFX.co.uk - Debit Card	High Security Padlock - Mill Race Allotment	£93.00
DC	Post Office Ltd. - Debit Card	50x 2nd Class Stamps (Allotment Inspection Letters)	£28.00
DC	Crystal Vision Locks - Debit Card	7x Additional keys for Abus Padlock (Gate -	£51.40

Chq	Current Account	Detail	£
		Mill Race)	
1560	Total Business Group Limited	Printer Usage - January 2018	£20.21
DC	Sage UK Ltd. - Debit Card	Sage Payroll Software Subscription - 20/03/2019	£602.40
1561	Bishop Auckland Community Partnership	Room Hire - 16th January 2018 (Parish Plan)	£45.00
1561	Bishop Auckland Community Partnership	Office Rental and Room Hire - January 2018	£765.00
1562	Tees Valley Jazzmen	Entertainment for Suffragettes Centenary - 3rd February 2018	£350.00
DC	Boyes - Debit Card	3x Raffle Ticket Books	£6.57
1563	Mr. & Mrs. Lumsden	Edge Hill Allotment - Half Yearly Rent 01/04/18-30/09/18	£375.50
1564	Barrington Law Partnership - Anthony Walters & Company Solicitors	Legal Fees - Determination of Tenancy, Mill Race	£1,988.00
1565	Information Commissioner (ICO)	Data Protection Registration Renewal 2018/19	£35.00
1566	Addisons Chartered Surveyors	Rental Valuation of Edge Hill Allotments	£300.00
EP	Salaries, Superannuation	February 2018	£4,287.42
EP	Members Allowances	February 2018	£359.37
EP	D.C.C. Pension Scheme	February 2018	£1,388.99
EP	Food Bank (Crisis Fund)	February 2018	£36.67
EP	HMRC - Tax and NI, Salaries	February 2018	£1,304.56
EP	HMRC - Tax and NI, Members Allowance	February 2018	£44.00
	Total		£26,144.61

Chq	Mayor's Charity Account	Detail	£
54	Cash - The Smokin' Spitfires	Entertainment at Mayor's Valentine's Ball - 17th February 2018	£600.00
	Total		£600.00

DC - Debit Card
DD - Direct Debit
EP - Electronic Payment

RECOMMENDED: That the action taken be confirmed.

b. Presented for Authorisation

No payments are presented for authorisation

Chq	Current Account	Detail	£
1567	Durham County Council	Election Recharges - 4th May 2017	£12,077.58
1568	Durham County Council	Clearance of West Mills Allotment	£12,470.40
1568	Durham County Council	Clearance at Mill Race Allotment	£4,740.00
1568	Durham County Council	Gate at Mill Race Allotment	£469.99
	Total		£29,757.97

RECOMMENDED That the information be noted.