



## **Bishop Auckland Town Council**

The Four Clocks Centre, 154a Newgate Street,  
Bishop Auckland, Co. Durham DL14 7EH

**Tel:** 01388 609852    **Email:** [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk)

**Web:** [www.bishopauckland-tc.gov.uk](http://www.bishopauckland-tc.gov.uk)

**Town Clerk: David Anderson**

**TO: Members of the FINANCE COMMITTEE**

Councillor David Wilson (Chairman)

Councillor Lee Brownson (Vice-Chairman) and Councillors Joy Allen, Jamie Blackburn,  
Leanda Chappell and Sam Zair

Copies to all other Members of the Town Council for information

28<sup>th</sup> November 2018

Dear Councillor,

I hereby give you notice that a meeting of the **Finance Committee** will be held in the Town Clerk's Office at the Four Clocks Centre, Bishop Auckland on **Tuesday, 4<sup>th</sup> December 2018 at 5.00 p.m.**

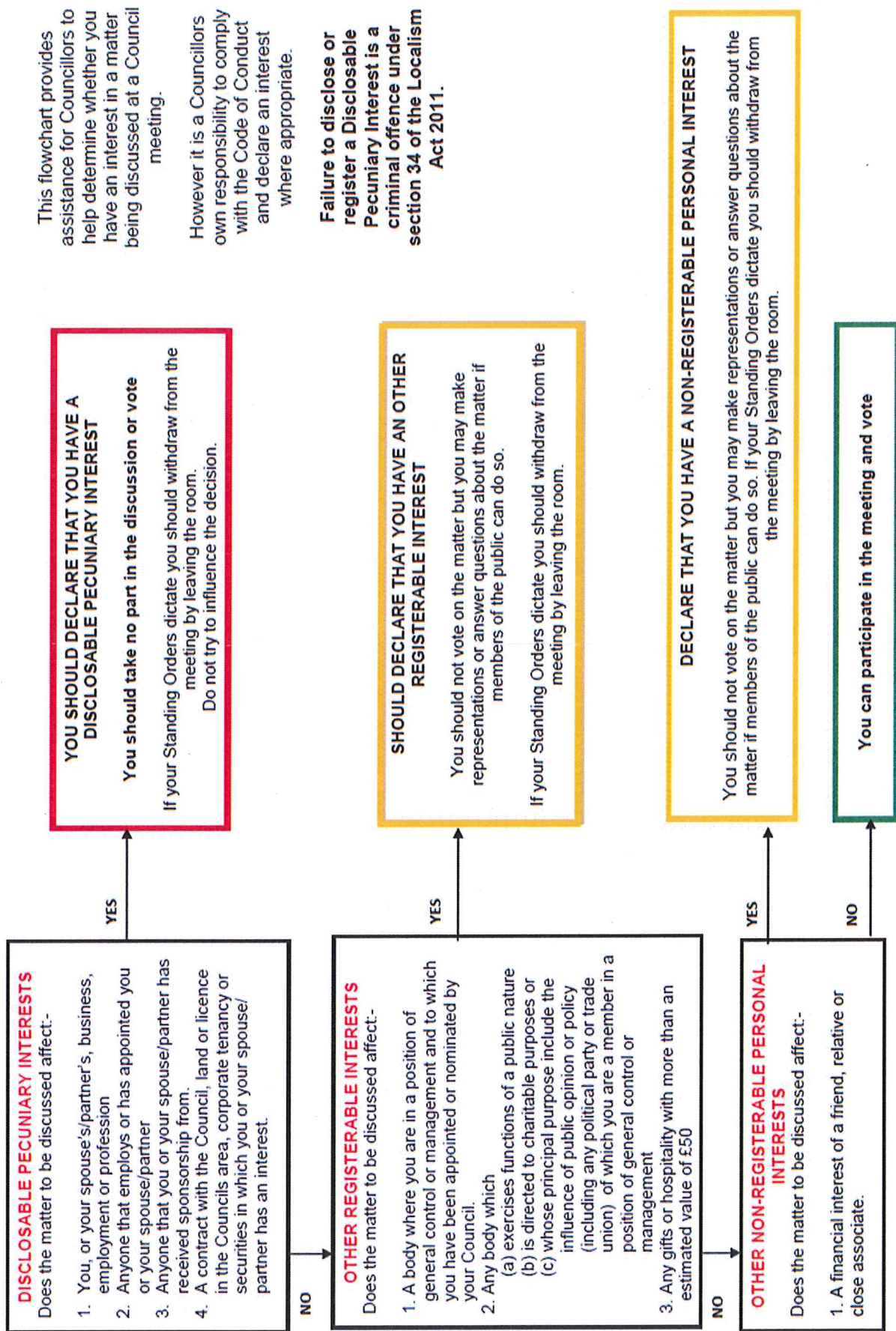
Yours sincerely,

David Anderson  
**Town Clerk**

### **AGENDA**

- 1. Apologies for Absence**
- 2. Declarations of Interest**  
To invite members to declare any interests they may have in any matter identified for discussion in the meeting.
- 3. Public Participation**  
To hear from any members of the public subject to Public Participation Policy
- 4. Report of Town Clerk**
  - 1. Account Balances**
  - 2. Authorisation of Cheques**
    - a. Written under delegated powers
    - b. Presented for authorisation
  - 3. Applications for Community Fund / Donations**

## DO I HAVE AN INTEREST?



# BISHOP AUCKLAND TOWN COUNCIL

## FINANCE COMMITTEE

4<sup>TH</sup> DECEMBER 2018

### REPORT OF TOWN CLERK

#### 1. ACCOUNT BALANCES

The balance on the following accounts as at 4<sup>th</sup> December 2018 will be circulated at the meeting:-

- a. Lloyds Deposit Account
- b. Lloyds Current Account
- c. Darlington Building Society
- c. Nationwide Building Society
- d. Santander

**RECOMMENDED:** That the account balances be noted.

#### 2. AUTHORISATION OF CHEQUES

##### a. Delegated Powers

In accordance with Delegated Powers, the Mayor and Chair of Finance have authorised the following payments: -

Chq	CURRENT ACCOUNT	Detail	£
1688	Npower Business	Skate Park Electricity 02/05/18-28/09/08	£44.04
1689	Royal British Legion	Poppy Wreath - Type C	£18.50
1690	Durham County Council	Room Hire & Refreshment Horticultural Show 2018	£597.06
1691	Bishop Auckland Community Partnership	Office Rent & Room Hire - September 2018	£737.50
1692	John Alderson Photography	Photography- Horticultural Show 2018	£120.00
1693	South Church Allotment Association	Community Fund - Annual Open Day 2018	£55.84
EP	Wave – NWG Business	Water: West Mills 09/07/18-08/10/2018	£138.08
EP	Wave – NWG Business	Water: Edge Hill 01/06/18-31/08/18	£49.48
1694	Durham County Council	BATC Website Development and Hosting 01/04/18-31/03/19	£3,600.00
1695	Sedgefield Town Council	2x Tickets Remembrance Lunch - 10th November 2018	£34.00
1696	Breathe Easy Durham Dales	2x Tickets Soundwaves Concert - 15th November 2018	£10.00
EP	Salaries, Superannuation	October 2018	£4,395.18
EP	Travel & Subsistence Staff	October 2018	£9.45
EP	HMRC - Tax and NI, Salaries	October 2018	£1,356.09
EP	D.C.C. Pension Scheme	October 2018	£1,428.48
EP	Members Allowances	October 2018	£391.44

Chq	CURRENT ACCOUNT	Detail	£
EP	HMRC - Tax and NI, Members Allowance	October 2018	£48.60
1697	Total Business Group	Printing Costs - October 2018	£45.89
1697	Total Business Group	Various Office Stationery & Stamps	£168.10
1698	SLCC Enterprises Ltd.	SLCC Membership 01/11/18-31/10/19	£283.00
DC	Post Office Ltd.	Signed For delivery: DHCLG Borrowing Application	£2.50
DD	Grenke Leasing Ltd.	Photocopier Lease 01/10/18-31/12/18	£71.93
DC	Artificial Floral Supplies Ltd.	Decorative Cellophane	£12.04
1699	Victoria Design Group Ltd.	Structural Engineer Fees	£150.00
1700	Fifteas Vintage Tearoom	30x Afternoon Tea Catering at Mayor's MAG & Tower Event	£298.50
1701	Bishop Auckland & Coundon in Bloom	2x Tickets Fundraising Quiz - 12th November 2018	£32.00
1702	Great Aycliffe Town Council	2x Tickets Charity Race Night - 17th November 2018	£7.00
DC	Boyes	3x Sticky Fixers and Blu Tack	£5.46
1703	Auckland Castle Trust	Refund of payment received in error	£20.00
DC	Timpson Ltd	2x duplicate Keys	£10.00
1704	North East Regional Employers Organisation	Professional Services	£669.72
1705	Total Business Group	Various Office Stationery	£40.52
1706	Spennymoor Town Council	2x Tickets Mayor Charity Night - 7th December 2018	£52.00
1707	Shildon Town Council	2x Tickets Charity Evening - 14th December 2018	£50.00
1708	Spennymoor Town Council	2x Tickets Mayors Civic Dinner - 22nd December 2018	£25.00
1709	Roadsafe Corporate Group Ltd.	Road Closure & Advanced Warning Signs - Remembrance Sunday 2018	£372.00
1710	JAK HQ Limited	10,000x Flyers & 50x A3 Posters - Christmas 2018	£701.00
DC	B&M Retail Ltd.	Haribo Sweets - Christmas 2018	£49.75
DC	Ever Ever After Parties (Cash)	Entertainment - Christmas 2018	£100.00
1711	Total Business Group	Office Stationery	£41.12
1712	Bishop Auckland Community Partnership	Office Rent & Room Hire - October 2018	£727.50
1713	Auckland Youth and Community Centre	Hire of Big Purple Play Bus - Christmas Event, 23 <sup>rd</sup> November 2018	£180.00
1714	John Alderson Photography	Photography - Christmas Event, 23 <sup>rd</sup> November 2018	£120.00
1715	Alan Anderson	Christmas Event (Santa's Grotto) 23 <sup>rd</sup> November 2018	£100.00
EP	Salaries, Superannuation	November 2018	£4,395.18
EP	Travel & Subsistence Staff	November 2018	£9.45

Chq	CURRENT ACCOUNT	Detail	£
EP	HMRC - Tax and NI, Salaries	November 2018	£1,356.09
EP	D.C.C. Pension Scheme	November 2018	£1,428.48
EP	Members Allowances	November 2018	£390.44
EP	HMRC - Tax and NI, Members Allowance	November 2018	£49.60
	<b>Total</b>		<b>£24,998.01</b>

DC - Debit Card

DD – Direct Debit

EP - Electronic Payment

**RECOMMENDED:** That the action taken be confirmed.

**b. Presented for Authorisation**

No cheques presented for authorisation: -

**RECOMMENDED** That the information be noted.

**3. APPLICATIONS FOR COMMUNITY FUND / DONATIONS**

The Council has allocated £5,000 to a Community Fund to award grants to organisations and activities which contribute constructively to, and enhance, the life or community of the town and benefit the people of Bishop Auckland.

These grants are limited and are made available to organisations that can demonstrate a need for assistance that fall in the following categories:-

- a. A new group/organisation that would bring direct benefit to the Town and its inhabitants.
- b. Existing groups/organisation that would bring direct benefit to the Town and its inhabitants which are experiencing financial hardship.
- c. Existing groups/organisation wishing to set up a new project that would bring a direct benefit to the Town and its inhabitants.

Grants may also be awarded to an organisation if they can demonstrate that there are special circumstances that justify funding from the Town Council.

Applications are to be considered twice a year, June/July and December.

A schedule summarising applications is attached at **Appendix 1** from the following groups for consideration.

Bishop Auckland Table Tennis Club  
Bishop Auckland Cricket Club  
The Angel Trust (To follow)

Members are also requested to consider a donation to the Bishop Auckland Fellowship of Christian Churches detailed below.

The following donations have been agreed for the current year and therefore there is £2,455 available for allocation.



Bishop Auckland Table Tennis Club	£400
Henknowle Community Association	£500
Bishop Healthy Heart Beat Support Group	£210
Bishop Auckland St Mary's Junior FC	£500
Richmond Fellowship	£250
Bishop Auckland Bowling Club	£500
South Church Lane Allotment Association	<u>£185</u>
	£2,545

### **Bishop Auckland Fellowship of Christian Churches**

The Town Council has donated £150 to Bishop Auckland Fellowship of Christian Churches the last 2 years to support a project to provide a Christmas dinner any person or couple who would otherwise have no company on Christmas Day.

Members are requested to consider supporting the project this year.

### **RECOMMENDED**

That consideration be given to applications for financial assistance.

<b>Organisation Name:</b>	<b>Bishop Auckland Table Tennis Club</b>			
<b>Description of Project</b>				
<p>Each week over 350 people access table tennis at Bishop Auckland Table Tennis Club, Weekly Junior coaching, adult social and coaching sessions, Disability sessions and performance sessions see's people from all walks of life, all ages and backgrounds coming together to take apart in playing table tennis or social/charitable events through the club. The club is committed to continue to provide a place where everyone can access Table Tennis and the benefits associated with being in a sports club and family. To continue for us to do this and keep the sessions accessible and affordable to all of the community the club provides the needed Equipment of bats and balls tables nets etc., so people don't have to buy equipment before trying the sport. The club's nets for the tables are now in need of replacing, so a first impression is a good one with good looking equipment to leave participants wanting to return feeling there being invested in.</p>				
<b>How will it benefit Bishop Auckland Town Council area and / or its residents?</b>				
<p>The new nets would see the club continue to be able to provide a motivational, inspirational and fresh, modern facility for the people of the area to take part in table tennis; providing a place which encourages people, not only to take part in sport, but to educate them in healthy living, provide training and volunteering opportunities and provide a pathway into national, social and developmental opportunities.</p> <p>The project will also have a benefit to people outside the local area with people traveling in from outside of local boundaries to use the facility but also from all over the country to take part in national and international events at the facility</p> <p>The project will ensure people in the area recognise that their interests are worth investing in, consequently improving aspirations and self-worth as well as improving access to intergenerational and community work, coaching and umpiring training, and fundraising events.</p>				
<b>How many people living in Bishop Auckland Town Council area will benefit from the project</b>				
350				
<b>Funding is requested for:</b>				
a. A new group/organisation that would bring direct benefit to the town and its inhabitants				
b. An existing group/organisation that brings direct benefit to the town and its inhabitants but are experiencing financial hardship				
c. An existing group/organisation that wishes to set up a new project that would bring a direct benefit to the town and its inhabitants.				✓
d. Other				
<b>Cost of Project</b>				
<b>Item or Activity</b>	<b>Cost</b>	<b>VAT</b>	<b>Total</b>	<b>Amount Requested</b>
Table Tennis Nets x11	£41.99		£461.89	£461.89
<b>Total</b>	<b>£41.99</b>		<b>£461.89</b>	<b>£461.89</b>
<b>Applied for funding from other sources?</b>				
None		<b>Amount awarded:</b>		
<b>Checks</b>			<b>Yes</b>	<b>No</b>
Does the organisation have a bank account requiring 2 or more signatures?			✓	
Most recent income / expenditure or financial statement received?			✓	
Constitution or rules of organisation received?			✓	
<b>Amount awarded</b>				

<b>Organisation Name:</b>	<b>Bishop Auckland Cricket Club</b>			
<b>Description of Project</b>				
<p>Bishop Auckland Cricket Club is a community based organisation with objective of bringing a high level or cricket to the area.</p> <p>Now with a successful Senior team, the emphasis is to bring through junior players to support the club and with around 50 youngsters aged between 5 years and 18 years, qualified Level 1 &amp; Level 2 coaches have been brought into the club.</p> <p>With this higher level of qualified coaches, this will mean that a pathway can be developed for each junior member, to increase their enjoyment of the game by improving their individual skills so that they can be used in a team game.</p> <p>With this type of coaching it is also important that the correct equipment is available to ensure that their greater skills are achieved. Of course this type of specialist equipment is expensive and sometimes difficult to fund from a non-profit based operation run totally by volunteers.</p> <p>The club is therefore looking to see if it would be possible for a grant to be obtained from Bishop Auckland Town Council for £500, to support the purchase of a mobile cricket net which will cost around £1,200.</p> <p>With a mobile cricket net available to the club, the individual coaching of batting, bowling &amp; wicket keeping can be performed in a safe environment and this will mean the development of each of the junior cricket skills can be honed in their individual ability.</p>				
<b>How will it benefit Bishop Auckland Town Council area and / or its residents?</b>				
As BACC is a social hub for the local area, encouraging more persons of any age, sex or ability can join in with all the organised events held by the club can only be of benefit to themselves and the club.				
<b>How many people living in Bishop Auckland Town Council area will benefit from the project</b>				
With the 200 plus members of the club and over 1,000 visitors each year, the success of the club is driven by the juniors and their parents and if the correct equipment is available for training and coaches sessions, this will encourage other juniors of all ages to want to belong.				
<b>Funding is requested for:</b>				
a. A new group/organisation that would bring direct benefit to the town and its inhabitants				
b. An existing group/organisation that brings direct benefit to the town and its inhabitants but are experiencing financial hardship				
c. An existing group/organisation that wishes to set up a new project that would bring a direct benefit to the town and its inhabitants.				
d. Other				
<b>Cost of Project</b>				
<b>Item or Activity</b>	<b>Cost</b>	<b>VAT</b>	<b>Total</b>	<b>Amount Requested</b>
Mobile Cricket Nets	£1,200.00	£240.00	£1,440.00	£500.00
<b>Total</b>	<b>£1,200.00</b>	<b>£240.00</b>	<b>£1,440.00</b>	<b>£500.00</b>
<b>Applied for funding from other sources?</b>				
BACC Supporters Club	£940.00	<b>Amount awarded:</b>		£940.00
<b>Checks</b>			<b>Yes</b>	<b>No</b>
Does the organisation have a bank account requiring 2 or more signatures?			✓	
Most recent income / expenditure or financial statement received?			✓	
Constitution or rules of organisation received?			✓	
<b>Amount awarded</b>				