

# **Bishop Auckland Town Council**

The Four Clocks Centre, 154a Newgate Street, Bishop Auckland, Co. Durham DL14 7EH

Tel: 01388 609852 Email: council@bishopauckland-tc.gov.uk

Web: www.bishopauckland-tc.gov.uk

**Town Clerk: David Anderson** 

# TO: Members of the FINANCE COMMITTEE

Councillor David Wilson (Chairman) Councillor Lee Brownson (Vice-Chairman) and Councillors Joy Allen, Jamie Blackburn, Leanda Chappell and Sam Zair

20th February 2019

Dear Councillor,

I hereby give you notice that a meeting of the **Finance Committee** will be held in the Town Clerk's Office at the Four Clocks Centre, Bishop Auckland on **Tuesday**, **26**<sup>th</sup> **February 2019 at 5.00 p.m.** 

Yours sincerely,

David Anderson
Town Clerk

### **AGENDA**

- 1. Apologies for Absence
- 2. Declarations of Interest

To invite members to declare any interests they may have in any matter identified for discussion in the meeting.

3. Public Participation

To hear from any members of the public subject to Public Participation Policy

- 4. Report of Town Clerk
  - 1. Account Balances
  - 2. Authorisation of Cheques
    - Written under delegated powers
    - b. Presented for authorisation
  - 3. Skatepark Lights Electricity Supplier

# DO I HAVE AN INTEREST?

If your Standing Orders dictate you should withdraw from the You should take no part in the discussion or vote YOU SHOULD DECLARE THAT YOU HAVE DISCLOSABLE PECUNIARY INTEREST Do not try to influence the decision. meeting by leaving the room. YES Anyone that you or your spouse/partner has Anyone that employs or has appointed you A contract with the Council, land or licence DISCLOSABLE PECUNIARY INTERESTS in the Councils area, corporate tenancy or You, or your spouse's/partner's, business, securities in which you or your spouse/ Does the matter to be discussed affect:received sponsorship from employment or profession or your spouse/partner partner has an interest.

ri က်

4

assistance for Councillors to nelp determine whether you being discussed at a Council have an interest in a matter This flowchart provides meeting.

own responsibility to comply However it is a Councillors with the Code of Conduct and declare an interest where appropriate.

section 34 of the Localism Pecuniary Interest is a criminal offence under register a Disclosable Failure to disclose or Act 2011.

YES general control or management and to which you have been appointed or nominated by OTHER REGISTERABLE INTERESTS 1. A body where you are in a position of Does the matter to be discussed affect:your Council. 8

Any body which

(a) exercises functions of a public nature (b) is directed to charitable purposes or

union) of which you are a member in a (c) whose principal purpose include the (including any political party or trade influence of public opinion or policy position of general control or

3. Any gifts or hospitality with more than an estimated value of £50 management

YES OTHER NON-REGISTERABLE PERSONAL INTERESTS

9

1. A financial interest of a friend, relative or

Does the matter to be discussed affect:-

close associate.

2

representations or answer questions about the matter if You should not vote on the matter but you may make REGISTERABLE INTEREST

SHOULD DECLARE THAT YOU HAVE AN OTHER

If your Standing Orders dictate you should withdraw from the meeting by leaving the room.

members of the public can do so.

DECLARE THAT YOU HAVE A NON-REGISTERABLE PERSONAL INTEREST

You should not vote on the matter but you may make representations or answer questions about the matter if members of the public can do so. If your Standing Orders dictate you should withdraw from the meeting by leaving the room.

You can participate in the meeting and vote

### **BISHOP AUCKLAND TOWN COUNCIL**

### FINANCE COMMITTEE

### 26th FEBRUARY 2019

### REPORT OF TOWN CLERK

### 1. ACCOUNT BALANCES

The balance on the following accounts as at 26<sup>th</sup> February 2019 will be circulated at the meeting:-

- a. Lloyds Deposit Account
- b. Lloyds Current Account
- c. Darlington Building Society
- c. Nationwide Building Society
- d. Santander

RECOMMENDED:

That the account balances be noted.

### 2. AUTHORISATION OF CHEQUES

# a. Delegated Powers

In accordance with Delegated Powers, the Mayor and Chair of Finance have authorised the following payments:-

|      | CURRENT ACCOUNT              |                                                |           |
|------|------------------------------|------------------------------------------------|-----------|
| Chq  | (Delegated Powers)           | Detail                                         | £         |
| 1730 | Bishop Auckland Fellowship   | Donation to Christmas Day Lunch                | £300.00   |
|      | of Christian Churches        | Project                                        |           |
| 1731 | County Durham Association    | Finance/Budget Training - 13 <sup>th</sup>     | £30.00    |
|      | of Local Councils (CDALC)    | November 2018                                  |           |
| 1731 | County Durham Association    | Appraisal Training - 11 <sup>th</sup> December | £60.00    |
| 4700 | of Local Councils (CDALC)    | 2018                                           | : 0440.04 |
| 1732 | Total Business Group Limited | Printing Costs – December 2018                 | £112.91   |
| 1733 | Sedgefield Town Council      | 2x Tickets to Mayor's Charity Evening -        | £20.00    |
|      |                              | 12 <sup>th</sup> January 2019                  |           |
| EP   | Wave (NWG Business)          | Water: Broken Banks                            | £104.72   |
|      |                              | 09/09/18-08/12/18                              |           |
| DD   | Grenke Leasing               | Photocopier Lease 01/01/19-31/03/19            | £71.93    |
| 1734 | Bishop Auckland Community    | Office Rent & Room Hire - December             | £760.00   |
|      | Partnership                  | 2018                                           |           |
| 1735 | Great Aycliffe Town Council  | 2x Tickets to Mayor's Civic Dinner -           | £60.00    |
|      |                              | 15 <sup>th</sup> February 2019                 |           |
| 1736 | A. Breeze Pest Control Ltd.  | Pest Control at Tindale Crescent               | £450.00   |
|      |                              | Allotment 01/01/19-30/06/19                    |           |
| 1737 | Community Newspaper          | Full Page Advert in Bishop Press -             | £288.00   |
|      | Support CIC                  | Christmas Event 2018                           |           |
| 1738 | Durham County Council        | 26 Hanging Baskets in Newgate Street £2,120.04 |           |
| 1739 | Total Business Group         | A4 Copier Paper                                | £28.56    |
| DC   | Post Office                  | 100x 2 <sup>nd</sup> Class Stamps              | £58.00    |
| 1740 | Durham Community Action      | Parish Plan – 2 <sup>nd</sup> Instalment       | £5,350.00 |

| Chq  | CURRENT ACCOUNT (Delegated Powers)        | Detail                                                             | £          |
|------|-------------------------------------------|--------------------------------------------------------------------|------------|
| 1741 | Total Business Group                      | Printing Costs - January 2019                                      | £31.57     |
| 1742 | Sedgefield Town Council                   | 2x Tickets - Annual Civic Ball<br>1 <sup>st</sup> March 2019       | £60.00     |
| 1743 | Brandon & Byshottles Parish Council       | 2x Tickets - Fundraising Evening -<br>9 <sup>th</sup> March 2019   | £12.00     |
| 1744 | Darlington Borough Council Cancelled      | Cancelled                                                          | £0.00      |
| 1745 | Darlington Borough Council                | 2x Tickets - Afternoon Tea & Tour -<br>5 <sup>th</sup> March 2019  | £32.00     |
| EP   | Salaries, Superannuation                  | January 2019                                                       | £4,394.98  |
| EP   | HMRC - Tax and NI, Salaries               | January 2019                                                       | £1,356.29  |
| EP   | D.C.C. Pension Scheme                     | January 2019                                                       | £1,428.48  |
| EP   | Members Allowances                        | January 2019                                                       | £376.71    |
| EP   | HMRC - Tax and NI,<br>Members Allowance   | January 2019                                                       | £45.00     |
| DC   | Post Office                               | 124x 2 <sup>nd</sup> Class Stamps                                  | £71.92     |
| 1746 | Bishop Auckland Community Partnership     | Office Rent & Room Hire – January<br>2019                          | £816.40    |
| 1747 | Information Commissioners Office          | Data Protection Renewal –<br>17/03/19-16/03/20                     |            |
| 1748 | Auckland Tree Services Ltd.               | Tree Work at Pollards Allotment                                    | £690.00    |
| 1749 | Barry Piercy                              | Investigation of Complaint                                         | £810.00    |
| 1750 | Party Forever Ltd.                        | Table Centerpiece Hire - Mayor's Civic £135.59                     |            |
| 1751 | Bishop Auckland Table Tennis Club         | Community Fund Grant - Table Tennis £100.00 Nets                   |            |
| 1752 | Sunderland City Council                   | 2x Tickets to Mayor's Masquerade Ball 15 <sup>th</sup> March 2019  | £80.00     |
| 1753 | Hartlepool Borough Council                | 2x Tickets to Mayor's Curry Night -<br>18 <sup>th</sup> March 2019 | £40.00     |
| 1754 | Bishop Healthy Heartbeat<br>Support Group | Community Fund Grant - Coach Hire                                  | 210.00     |
|      | Total                                     |                                                                    | £20,545.10 |

DC - Debit Card

DD - Direct Debit

EP - Electronic Payment

RECOMMENDED:

That the action taken be confirmed.

### b. Presented for Authorisation

No payments are presented for authorisation

RECOMMENDED

That the information be noted.

# 3. SKATEPARK LIGHTS - ELECTRICITY SUPPLIER

The fixed term agreement with Npower to supply electricity to the skatepark lights expires on 27<sup>th</sup> March 2019. The Council must however inform Npower by 25<sup>th</sup> February 2019 if it wishes the contract to be renewed.

### **Current costs**

Standing charge 24.15 p / day Unit charge 20.60 p / kWh

### Out of contract default electricity rate with NPower is

Standing charge 87.13 p / day Unit charge 31.67 p / kWh

### Charges offered by N Power

Standing charge 57.41 p / day Unit charge 26.70 p / kWh

The lights have only been working as they were intended since September 2018 and therefore a full season's consumption is not known. However, based on consumption since September 2018 it is estimated that approximately 100 kWh will be used each year during September and April.

The following quotations have been obtained from a comparison website. The best deals are available when paying by direct debit. Whist this is not the preferred method of payment it is suggested that direct debit be used on this occasion to obtain the most competitive rates. The quotations relate to a 3 year fixed rate.

| Price Plan Name                 | Estimated Annual Cost                                  | Estimated Monthly Cost |
|---------------------------------|--------------------------------------------------------|------------------------|
| British Gas                     | £107.54                                                | £8.96                  |
| Lite - smart online electricity | Standing charge 31.580 p/day<br>Unit rate 15.270 p/kWh |                        |
| e-on                            | £120.39                                                | £10.03                 |
| Business Electricity Plan       | Standing charge 34.360 p/day                           |                        |
| (Connect C) 3 BaseRate          | Unit rate 19.737 p/kWh                                 |                        |
| GAZPROM                         | £152.41                                                | £12.70                 |
| 3 year Fixed Rate Electricity   | Standing charge 53.930 p/day<br>Unit rate 13.473 p/kWh |                        |

N.B. Npower did not appear in the top 7 quotations

As Npower need to be informed of the Council's intentions by 25<sup>th</sup> February 2019 the Town Clerk, in consultation with the Mayor and Chairman of Finance Committee, has commenced the transfer of supply to British Gas on the above terms.

### RECOMMENDED

That the action taken by the Town Clerk, in consultation with the Mayor and Chairman of Finance, be endorsed.

