

Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

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Town Clerk: Sarah Harris

TO: Members of the HUMAN RESOURCES COMMITTEE

Cllr Lawson (Chair), Harker, Siddle & S Zair

4th February2025

Dear Councillor,

I hereby give you notice that the next meeting of **Bishop Auckland Town Council Human Resources Committee** will be held at the **Bishop Auckland Town Council Offices on Tuesday 11th February 2025 at 5.30pm,**

Yours sincerely

Vicki Booth

Acting Clerk to the Council

AGENDA

- 1. Apologies for absence
- 2. **Declarations of Interest** To invite members to declare any interest they may have.
- 3. **Exclusion of Press and Public** In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.
- 4. Minutes of the last meeting ratified at full council
- 5. Matters Arising (from the above minutes)
- 6. Report of the Clerk
 - a. Staff & Temp Staff Update
 - b. Staff Dress Code
 - c. Communications, Foot Fall and Opening Hours

DO I HAVE AN INTEREST?

assistance for Councillors to

This flowchart provides

help determine whether you have an interest in a matter being discussed at a Council

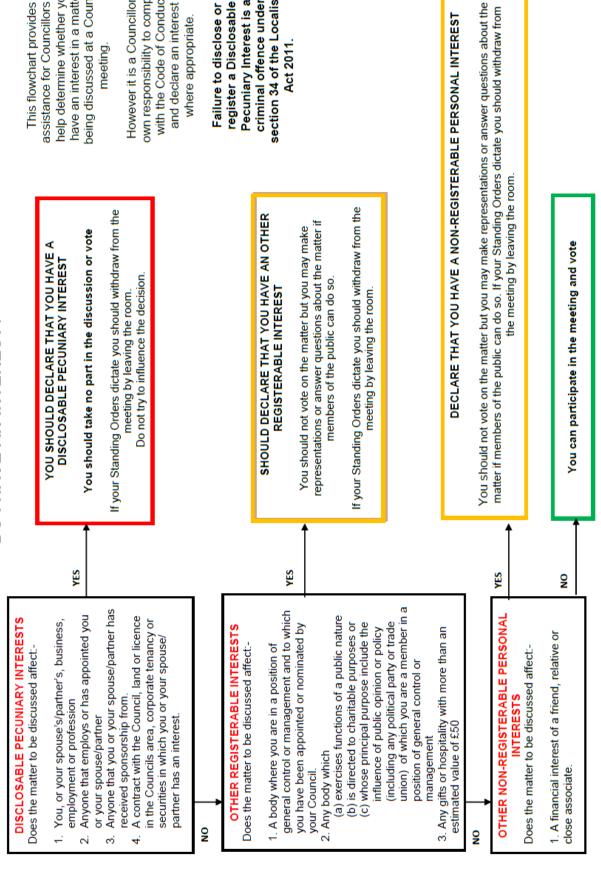
meeting.

own responsibility to comply However it is a Councillors

with the Code of Conduct

and declare an interest

where appropriate.



section 34 of the Localism

Act 2011.

criminal offence under

register a Disclosable Pecuniary Interest is a

Failure to disclose or