



Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

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Mayor: Cllr Joy Allen **Town Clerk:** Sarah Harris

11 November 2020

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** via Zoom on Tuesday **17th November 2020 at 6pm**. Members of the Public and Press are welcome to attend. The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

You can access the meeting via the following link:

Join Zoom Meeting: <https://zoom.us/j/92784244382?pwd=YWY5VEw1d3A3TURWcXp2d3RtL2RGUT09>

Meeting ID: **927 8424 4382** Passcode: **606222**

AGENDA

1. **Notice of Meeting** – Public Notice of the meeting has been given in accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972.
2. **Agree Notice of Motion** - to call the meeting to be held on 17th November 2020.
3. **Apologies for absence** - To receive apologies and approve reasons for absence.
4. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
5. **Minutes** - To approve the Minutes of the following meetings:
 - Town Council 22 October 2020
 - Planning Committee 22 October 2020
 - HR Committee 2 November 2020
 - Allotment and Environment Committee 3 November 2020
6. **Matters Arising** - To from the above Minutes which are not included elsewhere on the agenda (for information only).
7. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy](#)¹.
8. **Reports**
 - a. Town Team Update Report
 - b. County Council Report
 - c. Mayors Report
9. **Town Clerk Report including:**
 - a. Christmas Activity

¹ The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

- b. Accommodation Update
- c. COVID -19 Update
- d. Staff Handbook
- e. Armed Forces Covenant

10. Finance

- a. Monthly Accounts & Payments

11. Correspondence – details of any Correspondence (letters or email received) including:

- Stockton and Darlington Corporate Membership
- Durham County Council Leisure Transformation Update
- Birthday wishes – resident at Eden House
- CDALC Larger Council Forum 19 November 2020
- Rural Energy Fund Application

Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

12. Reports of the Town Clerk

- a. Human Resources Report update
- b. Complaint

Planning Committee will follow the Town Council Meeting.



Sarah Harris
Town Clerk

DO I HAVE AN INTEREST?

DISCLOSABLE PECUNIARY INTERESTS
Does the matter to be discussed affect:-

1. You, or your spouse's/partner's, business, employment or profession
2. Anyone that employs or has appointed you or your spouse/partner
3. Anyone that you or your spouse/partner has received sponsorship from.
4. A contract with the Council, land or licence in the Councils area, corporate tenancy or securities in which you or your spouse/partner has an interest.

YES

YOU SHOULD DECLARE THAT YOU HAVE A DISCLOSABLE PECUNIARY INTEREST

You should take no part in the discussion or vote

If your Standing Orders dictate you should withdraw from the meeting by leaving the room.
Do not try to influence the decision.

NO

OTHER REGISTERABLE INTERESTS
Does the matter to be discussed affect:-

1. A body where you are in a position of general control or management and to which you have been appointed or nominated by your Council.
2. Any body which
 - (a) exercises functions of a public nature
 - (b) is directed to charitable purposes or
 - (c) whose principal purpose include the influence of public opinion or policy (including any political party or trade union) of which you are a member in a position of general control or management
3. Any gifts or hospitality with more than an estimated value of £50

YES

SHOULD DECLARE THAT YOU HAVE AN OTHER REGISTERABLE INTEREST

You should not vote on the matter but you may make representations or answer questions about the matter if members of the public can do so.

If your Standing Orders dictate you should withdraw from the meeting by leaving the room.

NO

OTHER NON-REGISTERABLE PERSONAL INTERESTS
Does the matter to be discussed affect:-

1. A financial interest of a friend, relative or close associate.

YES

DECLARE THAT YOU HAVE A NON-REGISTERABLE PERSONAL INTEREST

You should not vote on the matter but you may make representations or answer questions about the matter if members of the public can do so. If your Standing Orders dictate you should withdraw from the meeting by leaving the room.

NO

You can participate in the meeting and vote

This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

Failure to disclose or register a Disclosable Pecuniary Interest is a criminal offence under section 34 of the Localism Act 2011.