Bishop Auckland Town Council



Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF Tel: 01388 207110 Email: council@bishopauckland-tc.gov.uk

Website: www.bishopauckland-tc.gov.uk

Town Clerk: Sarah Harris

09 June 2022

Dear Councillor

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** on **Tuesday 14th June 2022 at 6.00pm**. The Meeting will take place at **54 Kingsway, Bishop Auckland, DL147JF.**

Members of the Public and Press are welcome to attend. However, in light of coronavirus concerns it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email council@bishopauckland-tc.gov.uk by noon on Monday 13th June 2022.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

Sarah Harris

Clerk to the Council

- 1. Apologies for absence To receive apologies and approve reasons for absence.
- 2. <u>Declarations of interest -</u> To record declarations of interest from members on any item on the agenda, including. any interest prejudicial or personal as recorded on the Members register of interests.
- **3.** <u>Minutes</u> To approve the Minutes of the following meeting:
 - Town Council 17 May 2022
 - Events Committee 23 May 2022
 - Finance Committee 7 June 2022
- 4. <u>Matters Arising</u> To from the above Minutes which are not included elsewhere on the agenda (for information only).
- 5. <u>Public Participation</u> To hear from any members of the public subject to <u>Public Participation</u> Policy¹.
- 6. Reports
- a. Durham County Council Report

¹ The policy is available on the website at https://bishopauckland-tc.gov.uk/council/constitution-and-policies/

- b. Kelly Hughes Job Coach, Durham Enable
- c. Stronger Towns update

7. Town Clerk Report

- a. Jubilee Celebrations
- b. Christmas Lights
- c. Asset Register Update
- **8. Report of Mayor** To receive a report from the Mayor detailing activities attended to represent the Council since the Annual Meeting.

9. Annual Internal Audit 2021-22

To consider

- a. Report of Internal Auditor
- b. Proposed actions in relation to the Internal Auditors recommendations.

10. Report of Town Clerk

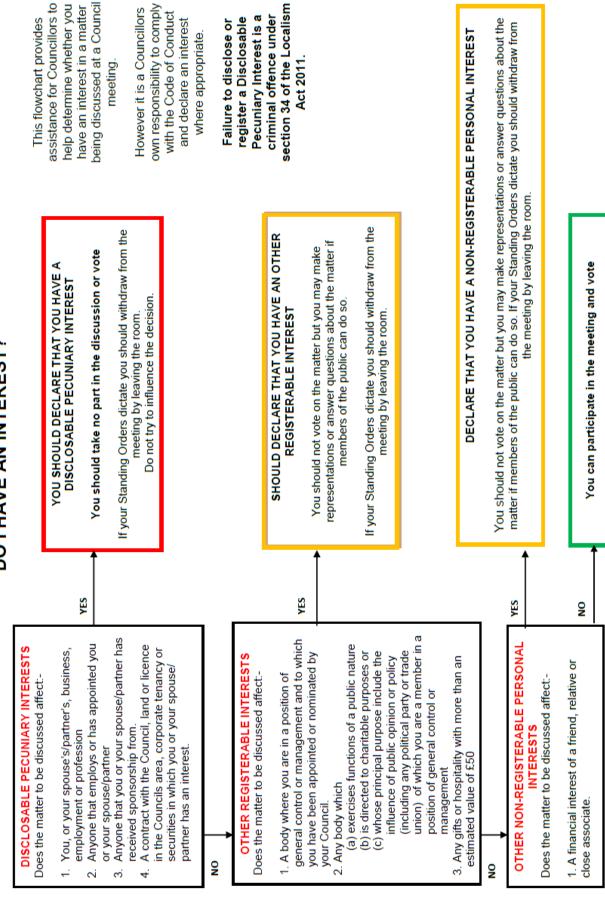
- a. Asset Register
- b. Annual Governance and Accountability Return 2021-22
 - i. Section 1, Annual Governance Statement 2021-22
 - ii. Section 2, Accounting Statements 2021-22

9. Finance –

- a. Statement of Payments
- b. Community Fund Application
- **10. Correspondence** details of any Correspondence (letters or email received)

DO I HAVE AN INTEREST?

meeting.



Act 2011.