Bishop Auckland Town Council



Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF Tel: 01388 207110 Email: council@bishopauckland-tc.gov.uk

Website: www.bishopauckland-tc.gov.uk

Town Clerk: Sarah Harris

11 October 2022

Dear Councillor

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** on **Tuesday 18**th **October 2022 at 6.00pm**. The Meeting will take place at **Town Council Offices, 54 Kingsway, Bishop Auckland, DL14 7JF.**

Members of the Public and Press are welcome to attend. However, in light of coronavirus concerns it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email council@bishopauckland-tc.gov.uk by noon on Monday 17th October 2022.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

Sarah Harris

Clerk to the Council

- 1. Apologies for absence To receive apologies and approve reasons for absence.
- 2. <u>Declarations of interest -</u> To record declarations of interest from members on any item on the agenda, including. any interest prejudicial or personal as recorded on the Members register of interests.
- **3.** <u>Minutes</u> To approve the Minutes of the following meeting:
 - Planning Committee 6th September 2022
 - Town Council 6th September 2022
 - Events Committee
 - Finance Committee 11 October 2022
 - Allotment & Environment Committee 26 September 2022
 - Allotment & Environment Committee 13 October 2022
- 4. <u>Matters Arising</u> To from the above Minutes which are not included elsewhere on the agenda (for information only).

- 5. <u>Public Participation</u> To hear from any members of the public subject to <u>Public Participation</u> Policy¹.
- 6. Presentation from Believe Housing
- 7. Co-option of a Councilor to consider the application to the vacancy in the Henknowle Ward
- 8. Reports
 - a. Durham County Council
 - b. Mayors Report
 - c. Outside bodies representation feedback
- 9. <u>Conclusion of the External Audit and Audit recommendations</u> including reapproval of following minutes

Town Council 14 October 2021

Town Council 9 November 2021

Finance Committee 28 September 2021

Finance Committee 25 January 2022

10. Town Clerk Report

- a. Allotment Rules and Regulations proposed changes
- b. Events Update
- c. Car Park Update
- 11. Finance
 - a. Budget Setting 2022-23 and beyond
 - b. Potential pay award
 - c. Statement of Payments for authorisation
- **12. Correspondence** details of any Correspondence (letters or email received) including details of the Civility and Respect project.

Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

13. Town Clerk Report

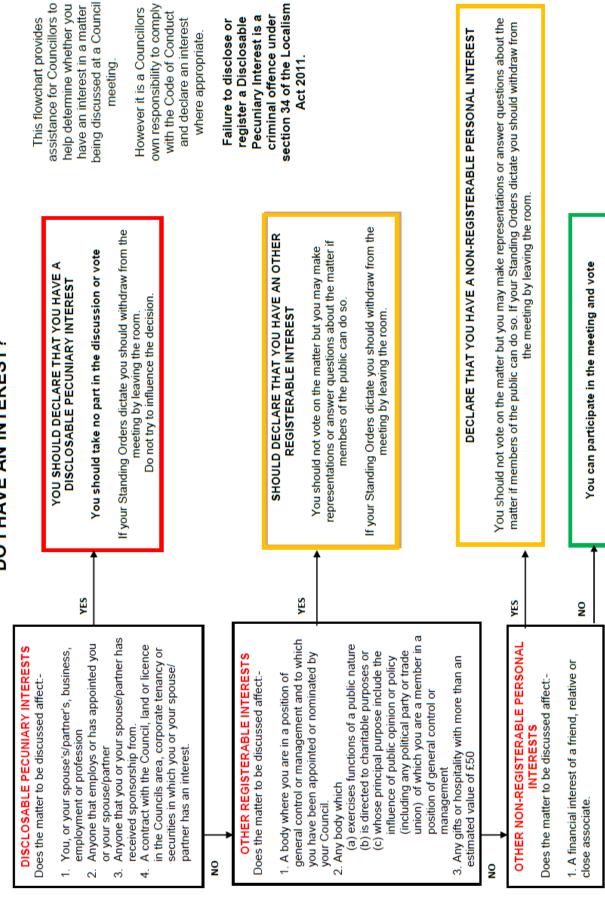
a. HR update

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¹ The policy is available on the website at https://bishopauckland-tc.gov.uk/council/constitution-and-policies/

DO I HAVE AN INTEREST?

meeting.



Act 2011.