# Bishop Auckland Town Council



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Website: www.bishopauckland-tc.gov.uk

Town Clerk: Sarah Harris

20 July 2023

## **Dear Councillor**

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** on **Tuesday 25<sup>th</sup> July 2023 at 6.00pm**. The Meeting will take place at **54 Kingsway, Bishop Auckland, DL147JF.** 

Members of the Public and Press are welcome to attend. However, it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email <a href="mailto:council@bishopauckland-tc.gov.uk">council@bishopauckland-tc.gov.uk</a> by noon on Monday 24 July 2023.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

Sarah Harris

Clerk to the Council

- 1. Apologies for absence To receive apologies and approve reasons for absence.
- 2. <u>Declarations of interest -</u> To record declarations of interest from members on any item on the agenda, including. any interest prejudicial or personal as recorded on the Members register of interests.
- **3. Minutes** To approve the Minutes of the following meeting:
  - Town Council 20 June 2023
  - Community Committee 4<sup>th</sup> July 2023
  - Allotment and Environment Committee 5<sup>th</sup> July 2023
  - Policy and Resources Committee 11<sup>th</sup> July 2023
- 4. <u>Matters Arising</u> To from the above Minutes which are not included elsewhere on the agenda (for information only).

5. <u>Public Participation</u> - To hear from any members of the public subject to <u>Public Participation</u> Policy<sup>1</sup>.

# 6. Reports

- a. Durham County Council
- b. Mayors Report
- c. Outside bodies representation feedback such as the AAP, HAZ, Stronger Towns Board and Lager Council Forum, etc
- **7. Report of Mayor** To receive a report from the Mayor detailing activities attended to represent the Council since the Annual Meeting.

# 8. Town Clerk Report

- a. Events Update
  - i. Heritage Fair
  - ii. Remembrance
  - iii. Other Events inc. River Wear Trust
- b. Allotment Inspections update
- c. Car park update including security considerations and building signage

### 9. Consultations

- i. LCTRS Grant proposal to reduce amount given by DCC
- ii. Housing Strategy Consultation

# 10. Request to use meeting room for community support activities

### 11. Finance –

- a. Statement of Payments (copy attached)
- b. Community Fund Application (verbal update)
- c. Insurance Renewal update
- **12. Correspondence** details of any Correspondence (letters or email received)

Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

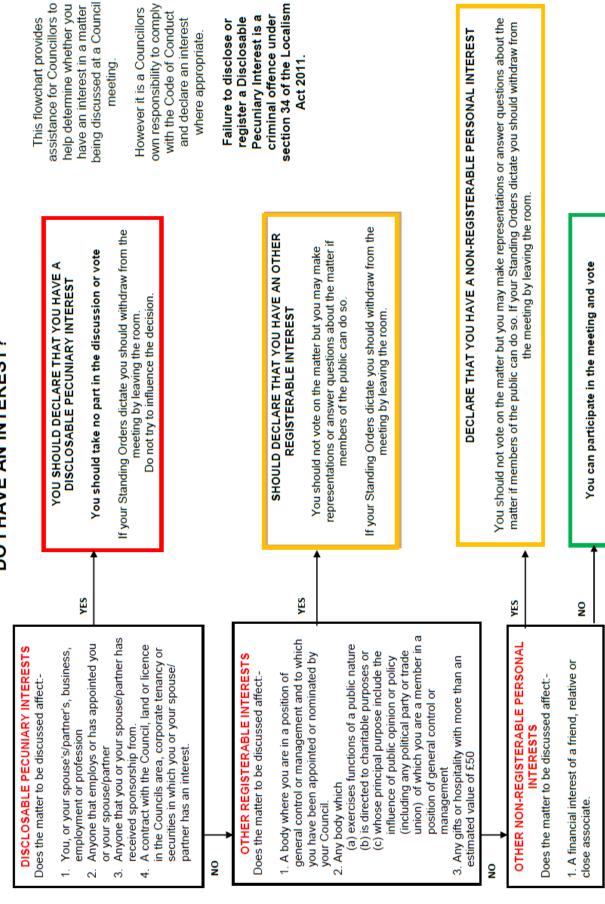
- 13. Progress of Allotment Association Agreements
- 14. Staffing Workloads, capacity and training update

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<sup>&</sup>lt;sup>1</sup> The policy is available on the website at <a href="https://bishopauckland-tc.gov.uk/council/constitution-and-policies/">https://bishopauckland-tc.gov.uk/council/constitution-and-policies/</a>

# **DO I HAVE AN INTEREST?**

meeting.



Act 2011.