



Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

Tel: 01388 207110 Email: council@bishopauckland-tc.gov.uk

Website: www.bishopauckland-tc.gov.uk

Town Clerk: Sarah Harris

11 October 2023

Dear Councillor

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** on **Tuesday 17 October 2023 at 6.00pm**. The Meeting will take place at **54 Kingsway, Bishop Auckland, DL14 7JF**.

Members of the Public and Press are welcome to attend. However, it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email council@bishopauckland-tc.gov.uk by noon on Monday 16 October 2023.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

Sarah Harris

Clerk to the Council

1. **Apologies for absence** - To receive apologies and approve reasons for absence.
2. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Minutes** - To approve the Minutes of the following meeting:
 - 12 September 2023 – Full Council
 - 20 September 2023 - Community Committee
 - 3 October 2023 – Policy and Resources Committee
 - 10 October 2023 – Community Committee
4. **Matters Arising** - To from the above Minutes which are not included elsewhere on the agenda (for information only).

5. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy¹](#).
6. **Reports**
 - a. Durham County Council
 - b. Mayors Report
 - c. Outside bodies representation feedback such as the AAP, HAZ, Stronger Towns Board and Lager Council Forum, etc
7. **Report of Mayor** To receive a report from the Mayor detailing activities attended to represent the Council since the Annual Meeting.
8. **Committee Meetings & Memberships**
9. **Consultations**
 - i. Review of Polling Districts
10. **Use meeting room by third parties**
11. **Events update –**
 - a. Christmas Town - Christmas Parade
12. **Allotments update** including
 - a. Tenancies 2024-25
 - b. Strategy progression
 - c. Association Agreement
13. **Finance –**
 - a. Budget update & planning for 2024-25
 - b. Statement of Payments (copy attached)
14. **Correspondence** – details of any Correspondence (letters or email received)

Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

15. Completion of CILCA by the Clerk

¹ The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

DO I HAVE AN INTEREST?

