



## Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

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Website: [www.bishopauckland-tc.gov.uk](http://www.bishopauckland-tc.gov.uk)

**Town Clerk:** Sarah Harris

07 December 2023

Dear Councillor

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** on **Tuesday 12 December 2023 at 6.00pm**. The Meeting will take place at **54 Kingsway, Bishop Auckland, DL14 7JF**.

Members of the Public and Press are welcome to attend. However, it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk) by noon on Monday 11 December 2023.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

**Sarah Harris**

Clerk to the Council

1. **Apologies for absence** - To receive apologies and approve reasons for absence.
2. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Minutes** - To approve the Minutes of
  - Full Council on 21 November 2023
  - Policy and Resources 5<sup>th</sup> December 2023
  - Allotment Committee 6<sup>th</sup> December 2023
4. **Matters Arising** - To from the above Minutes which are not included elsewhere on the agenda (for information only).
5. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy](#)<sup>1</sup>.
6. **Christmas Town Feedback**
7. **Finance** –
  - a. Community Fund Applications for consideration
  - b. Budget Planning and Precept for 2024-25
  - c. Statement of Payments (copy attached)
8. **Correspondence** - details of any Correspondence (letters or email received)

<sup>1</sup> The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

## DO I HAVE AN INTEREST?

