



## Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

Tel: 01388 207110 Email: [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk)

Website: [www.bishopauckland-tc.gov.uk](http://www.bishopauckland-tc.gov.uk)

**Town Clerk:** Sarah Harris

21 February 2024

Dear Councillor

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** on **Tuesday 27 February 2024 at 6.00pm**. The Meeting will take place at **54 Kingsway, Bishop Auckland, DL14 7JF**.

Members of the Public and Press are welcome to attend. However, it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk) by noon on Monday 26 February 2024.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

**Sarah Harris**

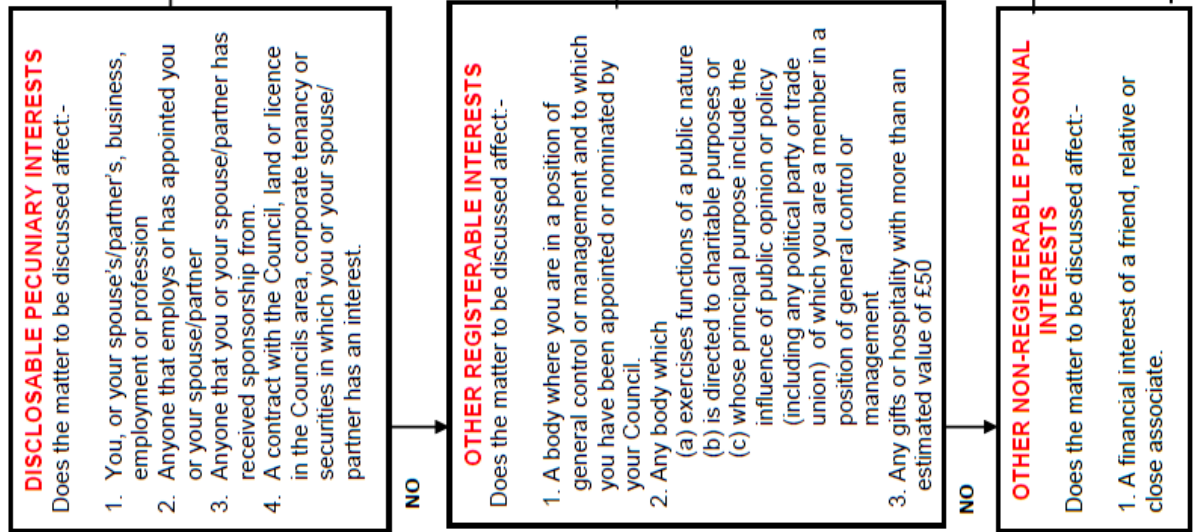
Clerk to the Council

1. **Apologies for absence** - To receive apologies and approve reasons for absence.
2. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Minutes** - To approve the Minutes of
  - Full Council on 16 January 2024
  - Allotment Committee 13 February 2024
  - Policy and Resources Committee 13 February 2024
  - Community Committee 13 February 2024
4. **Matters Arising** - To from the above Minutes which are not included elsewhere on the agenda (for information only).
5. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy](#)<sup>1</sup>.
6. **Brief update from Bishop Auckland Cost of Living Crisis Group**
7. **Reports**
  - a. Durham County Council

<sup>1</sup> The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

- b. Outside bodies representation feedback such as the AAP, HAZ, Stronger Towns Board and Larger Council Forum, etc.
  - c.
- 8. **Report of Mayor** To receive a report from the Mayor detailing activities attended to represent the Council since the last meeting.
- 9. **Report of the Town Clerk**
  - a. Publicity during the pre-election (Purdah) period for Mayoral & Police and Crime Commissioner Elections 2<sup>nd</sup> May 2024
  - b. Review of Effectiveness of Internal Control
  - c. Audit Planning Diary
  - d. Risk Management
- 10. **Finance –**
  - a. Accounts and Future Investments
  - b. Statement of Payments (copy attached)
  - c. Community Fund Applications
- 11. **Correspondence** - details of any Correspondence (letters or email received) including:
- 12. Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.
- 13. **Outcome of General Appeals Panel**
- 14. **Allotment Tenancy Issue Woodhouse Close**

## DO I HAVE AN INTEREST?



This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

**Failure to disclose or register a Disclosable Pecuniary Interest is a criminal offence under section 34 of the Localism Act 2011.**