



Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

Tel: 01388 207110 Email: council@bishopauckland-tc.gov.uk

Website: www.bishopauckland-tc.gov.uk

Town Clerk: Sarah Harris

12 June 2024

Dear Councillor

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** on **Tuesday 18 June 2024 at 6.00pm**. The Meeting will take place at **54 Kingsway, Bishop Auckland, DL14 7JF**.

Members of the Public and Press are welcome to attend. However, it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email council@bishopauckland-tc.gov.uk by noon on Monday 17 June 2024.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

Vicki Booth

Acting Clerk to the Council

1. **Apologies for absence** - To receive apologies and approve reasons for absence.
2. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Minutes** - To approve the Minutes of
 - Full Council on 23 May 2024
4. **Election of the Deputy Mayor** – To elect a Deputy Mayor for the 2024-25 Municipal Year
5. **Declaration of the Acceptance of Office of the Deputy Mayor** – The Deputy Mayor will sign the declaration of acceptance of office.
6. **Appointment of Finance Committee**
7. **Adoption of the new model financial regulations**

8. **Matters Arising** - To from the above Minutes which are not included elsewhere on the agenda (for information only).
 - a) PWLB (verbal update)
9. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy](#)¹.
10. **Reports**
 - a. Durham County Council
 - b. Outside bodies representation feedback such as the AAP, HAZ, Stronger Towns Board and Larger Council Forum, etc.
11. **Report of Mayor** To receive a report from the Mayor detailing activities attended to represent the Council since the last meeting.
12. **Report of the Town Clerk**
 - a. Youth Awards
 - b. D Day Summary
 - c. Heritage Fair
 - d. Christmas Town
13. **Allotment Association Agreements**
14. **Finance –**
 - a. AGAR Update (see appendix 1)
 - b. Account Balances
 - c. Payments for Authorisation (copy attached)
15. **Exclusion of Press and Public** In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.
16. **Correspondence** - details of any Correspondence (letters or email received)
17. **HR Issues**

¹ The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>