



## Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

Tel: 01388 207110 Email: [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk)

Website: [www.bishopauckland-tc.gov.uk](http://www.bishopauckland-tc.gov.uk)

**Town Clerk:** Sarah Harris

10<sup>th</sup> Sept 2024

Dear Councillor

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** on **Tuesday 17 September 2024 at 6.00pm**. The Meeting will take place at **54 Kingsway, Bishop Auckland, DL14 7JF**.

Members of the Public and Press are welcome to attend. However, it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk) by noon on Monday 16 September 2024.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

**Vicki Booth**

Acting Clerk to the Council

1. **Apologies for absence** - To receive apologies and approve reasons for absence.
2. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Minutes** - To approve the Minutes of
  - Full Council on 16 July 2024
4. **Matters Arising** - To from the above Minutes which are not included elsewhere on the agenda (for information only).
5. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy](#)<sup>1</sup>.
6. **Guest Speaker – Lindsey Fox re Bishop Auckland project**

<sup>1</sup> The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

**7. Reports**

- a. Durham County Council
- b. Outside bodies representation feedback

**8. Report of Mayor** To receive a report from the Mayor detailing activities attended to represent the Council since the last meeting.

- a. Henknowle Community Centre

**9. Report of the Town Clerk**

- a. Events Update and Feedback
- b. Allotment Report
  - i. Tenancy Agreements
  - ii. Water charge and fees
  - iii. Inspection Report
  - iv. Mill Race
  - v. Association Agreements
  - vi. Maintenance
  - vii. Allotment worker vacancy

**10. Finance –**

- a. Account Balances
- b. Community Fund Applications
- c. Other – PWLB & Insurance
- d. Payments for Authorisation

**11. Exclusion of Press and Public** In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

**12. Correspondence** - details of any Correspondence (letters or email received)

**13. HR Update**

## DO I HAVE AN INTEREST?



