



Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

Tel: 01388 207110 Email: council@bishopauckland-tc.gov.uk

Website: www.bishopauckland-tc.gov.uk

Town Clerk: Sarah Harris

20 February 2025

Dear Councillor

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** on **Tuesday 25th February 2025 at 6.00pm**. The Meeting will take place at **54 Kingsway, Bishop Auckland, DL14 7JF**.

Members of the Public and Press are welcome to attend. However, it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email council@bishopauckland-tc.gov.uk by noon on Monday 24th February 2024.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

Vicki Booth

Acting Clerk to the Council

1. **Apologies for absence** - To receive apologies and approve reasons for absence.
2. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Minutes** - To approve the Minutes of the following meeting:

Full Council 22 October 2024 (were ratified in Nov but not listed as an agenda item so need to ratify again)

Full Council 14 January 2025

HR Committee 16 January 2025

Allotment Committee 4 February 2025

HR Committee 11 February 2025

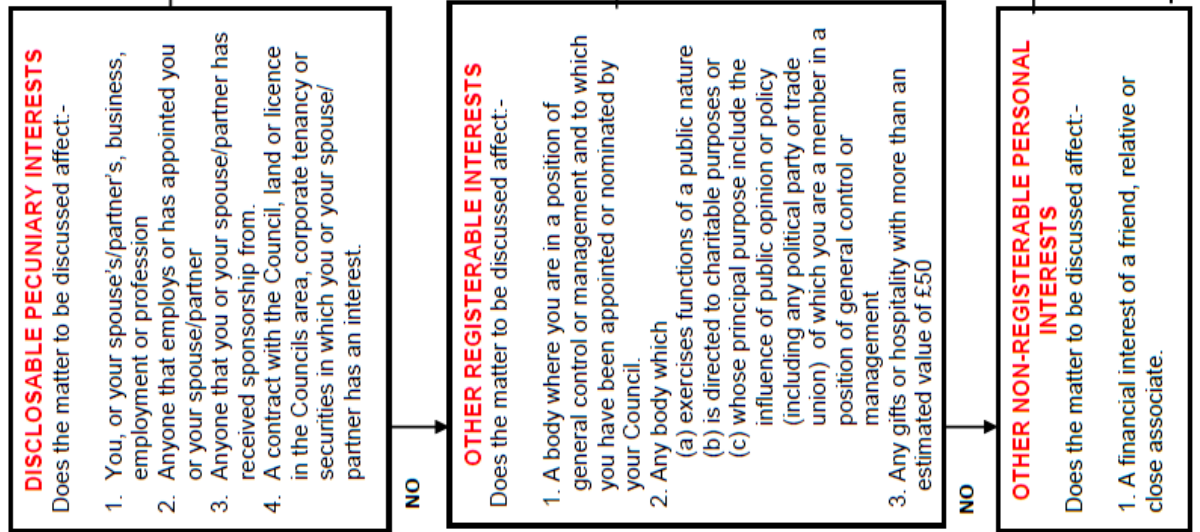
Community Committee 11 February 2025

Policy and Resources Committee 18 February 2025

4. **Matters Arising** - To from the above Minutes which are not included elsewhere on the agenda (for information only).
 5. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy](#)¹.
 6. **Reports**
 - a) Durham County Council
 - b) Outside bodies representation feedback such as the AAP, Stronger Towns Board and Larger Council Forum, etc.
 7. **Report of Mayor** To receive a report from the Mayor detailing activities attended to represent the Council since the Annual Meeting.
 8. **Report of the Clerk**
 - I. Website progress and instalments
 - II. Bread and Butter Thing
 - III. Woodhouse Allotment Update
 - IV. DCC response to Letter Issued in Oct 20
 9. **Pre-Election Period (Purdah)**
 10. **Boundary Review Brief**
 11. **Correspondence** - details of any Correspondence (letters or email received)
- Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.
12. **HR Update (standing item)**
 13. **Town Centre**
 14. **Appeal Update**

¹ The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

DO I HAVE AN INTEREST?



This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

Failure to disclose or register a Disclosable Pecuniary Interest is a criminal offence under section 34 of the Localism Act 2011.