

**Bishop Auckland Town Council  
Community Committee  
20<sup>th</sup> September 2023  
Minutes**

**Present:** Cllr L Zair(Vice-Chairman), K Eliot, M Harker

**Also present:** Sarah Harris Town Clerk and Vicki Booth Assistant Town Clerk,

**CC23/09 Apologies for absence** –Cllr K Lawson Cllr H Balmer-Howieson

**Resolved:** that the Apologies were accepted.

**CC23/10 Declarations of interest** – Cllr K Eliot declared an interest with Christmas Town event organisers.

**Resolved:** that the declaration was noted

**CC23/11 Public Participation** – No members of the public were in attendance.

**CC23/12 Minutes and Actions from Previous Meeting July 2023**

**Resolved:** that members noted that the previous meeting has not been quorate

**CC23/13 Events & community Engagement Update**

**CC23/13.1 Heritage Festival – an update was provided on the event.**

**Resolved:** that members noted the planning and aware all in place for the delivery of the event.

**CC23/13.2 Remembrance Event** – an update was provided for this year’s planning of the event

**Resolved:** that members noted the plans

**CC23/13.3 Christmas Town** – details of the Council’s involvement in the event were presented and how progress is developing

**Resolved:** that members noted the plans for the 2023 Christmas Town

**CC23/13.4 Other events** – nothing discussed

**Resolved:** that members noted no other events were planned at present

**CC23/14 Business Forum** - Clerk gave an update of the current situation

**Resolved:** that members agreed that capacity restricts the Town Council progressing with this at present

**CC23/15 Budget Planning** – Clerk discussed w3hat the Town Council’s vision is for events for 2024/25

**Resolved:** that members would like to continue to deliver events and do more in the community and this will need to be reflected in the budget going forward.