

Minutes of a **MEETING** of the **EVENTS COMMITTEE** held at the Four Clocks Centre, Bishop Auckland on **MONDAY 5th FEBRUARY, 2018** at 5.00 p.m.

Present: Councillor Brownson (Chairman), and Councillors Chappell and L Zair

Also Present: Sheila Horner (Assistant Town Clerk)

EC.22/17 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Allen, Blackburn and Cullen

EC.23/17 DECLARATIONS OF INTEREST

There were no declarations of interest

EC.24/17 PUBLIC PARTICIPATION

There were no members of the public in attendance.

EC.25/17 YOUTH AWARDS

Consideration was given to a report updating members with regard to arrangements for the 2018 Youth Awards. (For copy see file of Minutes).

Members noted arrangements for the presentation evening which would be held on Monday 25th June 2018.

RECOMMENDED: That arrangements be agreed.

EC.26/17 HORTICULTURAL AND PRODUCE SHOW

Consideration was given to a report updating members with regard to arrangements for the 2017 Horticultural Show. (For copy see file of Minutes).

Members noted arrangements for the Horticultural Show which would be held on Friday 28th and Saturday 29th September.

RECOMMENDED: That arrangements be agreed.

EC.27/17 REMEMBRANCE SUNDAY

Consideration was given to a report giving details of arrangements for Remembrance Sunday, which would take place on 11th November 2018. (For copy see file of Minutes).

A meeting was to take place with organising partners to discuss arrangements

RECOMMENDED: That the information be noted.

EC.28/17 SUMMERTIME ACTIVITIES

Consideration was given to the Town Council's involvement in a summer activity programme for 2018. (For copy see file of Minutes).

Durham County Council would provide updated information after April 2018.

RECOMMENDED: That the information be noted.

EC.29/17 EXCLUSION OF PRESS AND PUBLIC

In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council excluded the press and public for the remaining items on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

EC.30/17 CHRISTMAS 2018

Consideration was given to a report relating to arrangements for the Council's Christmas Celebrations 2018. (For copy see file of Minutes).

Members were reminded that an event partner was used for the 2017 event to help manage and minimise the Council's exposure to risk.

Detailed consideration was given to a proposed event partner who would deliver the event in its entirety and an event date.

- RECOMMENDED:**
1. That the Christmas event be held on Friday 23rd November 2018
 2. That further investigations be made into options for event delivery

EC.31/17 FULL MOON MARKET

Detailed consideration was given to a report relating to a request for support from Durham Markets Company Ltd who organised the Full Moon Markets (For copy see file of Minutes).

- RECOMMENDED:**
1. That a costing exercise for outdoor tables, chairs and a possible storage facility be investigated.
 2. That the possibility of refuse collections and any associated costs be discussed with Durham County Council's Clean and Green Team.