

Bishop Auckland Town Council

Minutes of the Policy and Resources Committee

20th November 2024

Held at 5.30pm in Town Council Offices, Kingsway Court, Bishop Auckland

In attendance: Cllr David Wilson (chair), Cllrs Harker, Siddle

Also In attendance: Mrs Vicki Booth, Acting Town Clerk

PR013/24 Apologies for Absence – Cllr J Blackburn, A Zair

PR014/24 - Declaration of Interests - No declarations of interest were made.

PR015/24 No previous minutes to ratify

Resolved: that members noted they had previously been approved at full council

PR016/24 Public Participation – no members of the public were in attendance.

PR017/24 – Finance Report

a. Account Balances

Resolved: that members noted the update

b. Santander Account

Resolved: that members noted the length of time that it has taken to resolve this and await the transfer of funds

c. Lloyds bank Fees – an update was given with regards to the introduction of monthly bank fees to the value of £7.50 per month.

Resolved: that members agreed that most banks charge now and are aware office staff are comfortable with the use of the account and the support received from the bank and the Lloyds accounts will remain open.

d. Authorisation of Payments

Resolved: that members approved the payment report

PR018/24 Budget preparation & Precept – an update was given on the draft budget and each line was discussed in detail. The precept report was then presented on the figures discussed.

Resolved: that members requested some changes in content to areas within the budget and from there new precept information is required. Revised documentation to be discussed at Full Council.

PR019/24 – DCC Planning Reports – no items discussed, to be presented at Full Council

268	21.10.2024	£272.23	Bishop Auckland Town Council	EP	members allowance - Oct 2024
245	04.10.2024	£142.56	Bluecom Services Ltd.	EP	Phone and Broadband
250	04.10.2024	£48.58	Corona Energy Retail 2 Limited	EP	gas
254	04.10.2024	£108.47	EDF Energy (54 Kingsway)	DD	Electricity Kingsway
258	21.10.2024	£106.85	Corona Energy Retail 2 Limited	EP	gas
259	21.10.2024	£169.00	Twinkle Cleaning Services	EP	Kingsway Cleaning
261	21.10.2024	£24.71	Wave Utilities - Town Council Office	EP	kingsway water
283	18.11.2024	£120.98	EDF Energy (54 Kingsway)	DD	Electricity 01/10/2024-31/10/2024
288	06.11.2024	£142.56	Bluecom Services Ltd.	EP	Phone and Broadband
289	06.11.2024	£292.50	Twinkle Cleaning Services	EP	Kingsway Cleaning
249	04.10.2024	£2,064.42	Public Works Loan Board	DD	PWLB
272	18.10.2024	£62.00	B&Q Limited		bulbs for AYCC & Green Matters Planting
275	26.10.2024	£240.00	Bishop Auckland Community Partnership	EP	bus contribution to mens group for trip
276	26.10.2024	£500.00	Angel Trust	cheque	community fund app for tents for homeless
248	04.10.2024	£99.53	O2 - Telefónica UK Limited	EP	mobile phones
251	04.10.2024	£122.15	Grenke Leasing Ltd.	DD	photocopier lease 01.10.24 - 31.12.24
252	04.10.2024	£2.37	Boyes	DC	door wedges
257	21.10.2024	£288.00	Paul Anderson (Anderson & Co. Accountancy & Taxation)	EP	Accountancy fees for payroll
266	21.10.2024	£20.75	Amazon EU S.a.r.l. UK Branch	EP	disposable bathrom hand wipes
274	25.10.2024	£42.14	Totals Business Computers Ltd. (Total Business Group)	EP	photocopier usage
278	26.10.2024	£23.98	Amazon EU S.a.r.l. UK Branch	EP	stationary
281	26.10.2024	£54.99	Amazon EU S.a.r.l. UK Branch	EP	ink for desktop printer
290	06.11.2024	£100.01	O2 - Telefónica UK Limited	DD	mobile phones
291	07.11.2024	£4.90	Boyes	EP	cable ties
294	13.11.2024	£180.00	North East Regional Employers Organisation	EP	job advert
247	04.10.2024	£35.82	EDF Energy (Skatepark)	DD	skatepark
253	04.10.2024	£44.19	EDF Energy (Skatepark)	DD	skatepark
284	03.12.2024	£53.39	EDF Energy (Skatepark)	DD	Electricity 01/10/2024-31/10/2024
244	01.10.2024	£10,000.00	Thomas Wales (Baccanalia)	EP	2nd instalment for Christmas Town

246	04.10.2024	£250.00	Umar Butt (Umar Butt)	EP	storyteller at heritage fair
255	04.10.2024	£300.00	Adele Catchpole (Adele Catchpole)	ep	Boar Stencils
265	21.10.2024	£921.00	Durham County Council	EP	heritage festival room hire & catering
271	08.10.2024	£200.00	Paul Jackson (Northern Bygones Society)	002296	donation to Northern Bygones Society
280	26.10.2024	£128.40	Newton Press (Newton Press)	EP	signs for heritage fair
285	06.11.2024	£504.00	Hartz Entertainment (Hartz Entertainment)	EP	heritage - roman people engagement
286	06.11.2024	£631.56	Barrier Traffic Management Limited	EP	road closure for remembrance
292	13.11.2024	£3.00	Heron Foods	EP	water and snacks for EMS for remembrance
260	21.10.2024	£1,956.00	Mark Henderson (MH Fencing and Gates Ltd)	EP	allotments tidy up & supply & fit of gates
262	21.10.2024	£150.47	Wave Utilities - Woodhouse Close Allotment	EP	water Woodhouse
263	21.10.2024	£22.44	Wave Utilities - Tindale Crescent Allotment	EP	water Tindale
264	21.10.2024	£159.18	Amazon EU S.a.r.l. UK Branch	EP	security - Mill Race
279	26.10.2024	£30.00	J. Slater (Slater's Gardening Services)	EP	secure boundary fence - woodhouse
287	06.11.2024	£25.00	Amazon Services Europe S.a.r.L. UK (VAT 190 023 639)	EP	heavy duty lock for mill race
293	13.11.2024	£3,647.71	Michael Young (My Civil Engineers)	EP	Install drain filter (soakaway) Tindale
267	21.10.2024	£7,360.60	Bishop Auckland Town Council	EP	Staff Salaries - Oct 2024
269	21.10.2024	£2,624.26	Bishop Auckland Town Council		hmrc, tax & NI Staff and Members Oct 2024
270	21.10.2024	£2,416.93	Bishop Auckland Town Council	EP	Staff pensions - Oct 2024
282	26.10.2024	£868.00	Fiona Clark (Fiona Clark)	EP	temp cover
273	21.10.2024	£42.75	Amazon EU S.a.r.l. UK Branch		stationary
277	26.10.2024	£1,611.79	Phoenix Software Limited	EP	3 x 365 plus 11 exchange online
295	13.11.2024	£339.60	R. Lightfoot Electrical & Alarm Engineers	EP	replace faulty fitting on carpark sensor lighting
296	13.11.2024	£840.00	RC Event Services Ltd.	EP	pa system for service
297	13.11.2024	£90.00	Durham County Council	EP	chair of dcc civic dinner
298	13.11.2024	£328.50	Vinovium Associates Ltd.	EP	security
303	19.11.2024	£15,000.00	Baccanalia for Culture	Ep	Final instalment for Christmas Town
302	19.11.2024	£53.36	Amazon EU S.a.r.l. UK Branch	EP	paper hand towels
301	19.11.2024	£99.95	Amazon EU S.a.r.l. UK Branch	EP	paper for copier

300	19.11.2024	£65.00	J. Slater (Slater's Gardening Services)	EP	isolate water supply at woodhouse allotments, remove old pipe and make
299	19.11.2024	£270.00	J. Slater (Slater's Gardening Services)	EP	clear plot 16A&B, put in 3 gateways, made 2 gates and posts put in to divid

