

## Bishop Auckland Town Council

### Minutes of the meeting of 16 November 2022

#### Held at 6pm in Town Council Offices, Kingsway Court, Bishop Auckland

**In attendance:** Cllr Siddle (Chair), Cllr S Zair, Cllr K Eliot, Cllr K Lawson, Cllr D Wilson, Cllr A Zair and Cllr L Zair

**Also In attendance:** Mrs S Harris, Town Clerk, Ms V Booth, Deputy Town Clerk, Mr T Wales, Bacchanalia, and Mr B Tinkler Bridge Creative,

**TC61/22 Apologies for absence** - apologies were received and noted from and Cllr M Harker, Cllr H Balmer-Howison and Cllr Blackburn.

**TC 62/22 - Declaration of Interests** – No declarations were made.

**TC63/22 – Event Update – Christmas Town** – The Clerk presented a report on the current position with the Christmas Town Event which was due to take place on 18-20 November 2022. A shortfall in budget was identified £2,000. In line with Finance Regulation 4.5 The Mayor and Chair of Finance approved the decision, to provide the additional funding to the event from the Horticulture Show Underspend based upon the urgency and the need to maintain the Councils reputation this close to the event. A Copy of the signed decision note is in appendix 1. In line with the regulation, the report is the basis of reporting that decision to Full Council

In addition to the amount requested above, the Clerk also sought approval to spend £600-800 from the Engagement budget (£1000) to enable the Town Council to have an engagement activity at the Friday night event. Following the discussion with Councillors regarding the forward plan and strategy doing interactive engagement activity with the community at events such as Christmas Town would be of benefit to ensuring that the Town Council had an opportunity to speak with the Community.

The Mayor along with the Chair of Finance had approved this spend, as per finance regulation 4.1 where the Clerk, in conjunction with Mayor or Chairman of the appropriate committee, for any items below £1,000. This decision is also recorded in appendix 1.

**Resolved:** That Members approved decisions recorded in appendix 1, in line with Finance Regulation 4.1, 4.2 and 4.5 of the adopted Town Council Finance Regulations.

**TC64/22 Public Participation** – No public wished to raise any direct questions.