

**BISHOP AUCKLAND TOWN COUNCIL MINUTES**  
**Minutes of the meeting 16 July 2024**  
**Held at Bishop Auckland Town Council Offices, Kingsway Court, Bishop Auckland**

**In Attendance:** M Harker (chair) Councillors D Wilson, A Zair, L Zair, S Zair. K Lawson, K Fyatt

**Also Present:** Vicki Booth (Acting Town Clerk) Syed Eitizaz (Developer for Amsage) plus 30 members of the public

**TC 048/24 Apologies for absence** A Legge, M Siddle, J Blackburn, H Balmer-Howieson

**Resolved:** that absences were noted and accepted

**TC 049/24 Declarations of Interest** - To invite members to declare any interest they may have.

**Resolved:** no declarations of interest were made

**TC 050/24 Minutes** - To approve the Minutes of the following meetings:

- Town Council 18 June 2024

**Resolved:** that the minutes were accepted.

**TC 051/24 Matters Arising** To receive any matters arising from the above Minutes which are not included elsewhere on the agenda (for information only).

**Resolved:** that no matters arose from the minutes

**TC052/24 Prior Notification Vinovium House**

**Resolved:** that members requested the Clerk to submit a letter to DCC planning to advise their support for development within the town but question if the properties will be part of selective licencing and this to be a consideration by DCC.

**TC 053/24 Public Participation** - To hear from any members of the public subject to [Public Participation Policy](#)

**Resolved:** that members listed to questions from the public and answered where possible.

**TC 054/24 Adoption of New Model Finance Regulations**

**Resolved:** that members agreed to adopt the new model with the unanimous agreement to exclude item 7.6 as this part of the process was too complex and to remain with the current element of the payment model.

**TC 055/24 Reports**

- a) Durham County Council
- b) AAP to Local Networks Proposal Consultation
- c) Conservation Area Management Plan Consultation
- d) DCC Customer Access Point

## **e) Outside Bodies**

**Resolved:** that members noted the update and the Clerk to send members a link for each consultation

### **TC056/24 Report of the Mayor**

**Resolved:** that members noted the Mayor's update

### **TC 057/24 Report of Acting Town Clerk**

- a. Events Update
- b. Allotment Update

**Resolved:** that members noted the update on future events including the Family Festival and Heritage Fair, donations to be made to the event organisers (agreed mins TC027/24) to support the community events. That members agreed securing the plots at Mill Race is a priority and to obtain quotes for the clearing of the asbestos is a priority and remedial work to be carried out asap. Thanks were given to Cllr Siddle for his work on the allotment inspections.

### **TC058/24 Finance**

- a. Payment for Authorisation
- b. Account Balance
- c. PWLB Payment

**Resolved:** that members noted the payment to the PWLB, the funds that are now in the CCLA account and other account balances as well as the payment made to the PWLB.

**TC 059/24** Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

**TC 060/24 Correspondence** - details of any Correspondence (letters or email received) (standing Item)

**Resolved:** that members noted the updates and was grateful for the letter of thanks form the Alzheimer's Society in relation to the Mayor's fundraising in 2023/24

**TC 061/24 HR Update (standing Item)** that members note the current staffing levels.