



# Bishop Auckland Town Council

## Application to Register an Allotment Co-worker

<b>Allotment Site</b>	
<b>Plot No(s)</b>	

<b>Tenant's Name</b>	
<b>Address</b>	
<b>Contact Number</b>	

I wish to register the following person as an allotment co-worker for the above allotment.

<b>Co-worker's Name</b>	
<b>Address</b>	
<b>Date of Birth</b>	
<b>Contact Number</b>	

By signing this agreement both Tenant and Co-worker agree to abide by the Council's Allotment Rules and Regulations. An extract relating to Co-workers is set out on the reverse of this form. This application supersedes all previous agreements.

<b>Tenant's Signature</b>		<b>Date</b>	
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<b>Co-worker's Signature</b>		<b>Date</b>	
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Please return this form to:

Bishop Auckland Town Council  
Kingsway Court  
54 Kingsway  
Bishop Auckland  
Co Durham  
DL14 7EH

Tel: 01388 207110

Email: [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk)

## Extract from Allotment Rules and Regulations

### 4. Co-workers

- 4.1 A co-worker is someone who assists the allotment garden tenant with the maintenance of an allotment garden. Co-workers have no legal tenancy rights and are not responsible for any part of the annual rent. The tenant must have a regular involvement in the maintenance of the allotment garden. The tenant continues to be responsible for the plot even if he or she nominates a co-worker.
- 4.2 Subletting, sub-diving, 'fronting' or attempting to informally allocate a plot to a co-worker is not permitted. If it is found that the tenant is in breach of the conditions of the co-worker agreement, this may result in the immediate termination of any existing tenancy and/or Co-worker agreement without any previous warning or notice from the Landlord. (See: Rule 36).
- 4.3 The Council will allow the tenant of an allotment plot to register another person as described in 4.1 above as an "allotment co-worker". The tenant is responsible for the co-worker and must inform the Council of co-worker arrangements by submitting an Allotment Co-worker Agreement; this must be signed by both the tenant and the co-worker. A tenant may register only one co-worker.
- 4.4 Co-workers must abide by the Allotment Rules and Regulations. Any breaches of the Allotment Rules and Regulations will result in a review of the tenancy. The tenant therefore is responsible for the co-worker's actions at all times. Both tenant and co-worker would have to vacate the plot if the tenancy was terminated by the Council. It is the responsibility of the co-worker to make themselves aware of and comply with the allotment tenancy rules.
- 4.5 Registering a co-worker **does not** award any additional rights to a co-worker or otherwise imply the continuation of involvement on any allotment plot, should a tenancy be terminated by the Tenant or the Council. The transfer of a tenancy to a co-worker will only be considered if the co-worker agreement has been registered with the Council for a minimum period of three years, or longer than the next person to be offered a plot on the waiting list.
- 4.6 A co-worker can only be registered as a co-worker on one Town Council allotment garden tenancy.
- 4.7 The tenant is allowed to terminate a co-worker agreement at any time. The Town Council must be informed of the termination.
- 4.8 The Council reserves the right to refuse to accept an application where, in the view of the Council, there is evidence of previous plot misuse or a history of enforcement action for such matters as non-payment of rent or cultivation issues, or where there is an ongoing dispute or investigation. (This list is not exhaustive).
- 4.9 The Council reserves the right to remove a co-worker if they have, in the reasonable opinion of the Council, threatened to or has used, violence, abusive language or intimidation to Council Officers, Councillors, or external contractors, tenants, co-workers or owners or occupiers of adjoining or neighbouring property.

### 5. Restriction on Assignment

- 5.1 The tenant must not assign, charge, sub-let or part share the possession, occupation or use of the allotment garden or any part or parts thereof or allow any person to occupy the allotment garden or any part or parts thereof as a licensee.

The Allotment Rules and Regulations can be obtained on the Council's website at: [www.bishopauckland-tc.gov.uk](http://www.bishopauckland-tc.gov.uk) or by request from the Town Council at the address below:

Bishop Auckland Town Council  
Kingsway Court  
54 Kingsway  
Bishop Auckland  
Co Durham  
DL14 7EH

Tel: 01388 207110 Email: [allotments@bishopauckland-tc.gov.uk](mailto:allotments@bishopauckland-tc.gov.uk)