



# Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

**Tel:** 01388 207110 **Email:** [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk)

**Website:** [www.bishopauckland-tc.gov.uk](http://www.bishopauckland-tc.gov.uk)

Mayor: Cllr Sam Zair Town Clerk: Sarah Harris

29 May 2025

## Members of the Community Committee

Councillor Kimm Lawson, (Chairman) and Councillors Elliott, Fox and L Zair

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council Community Committee** on **Tuesday 03 June 2025 at 6.30pm**, following the meeting of the **Policy and Resources Committee** at the Town Council Offices, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF.

Members of the Public and Press are welcome to attend. However, in light of coronavirus restrictions and room sizes, we request that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk) by noon on 02 June 2025.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

Sarah Harris  
Clerk to the Council

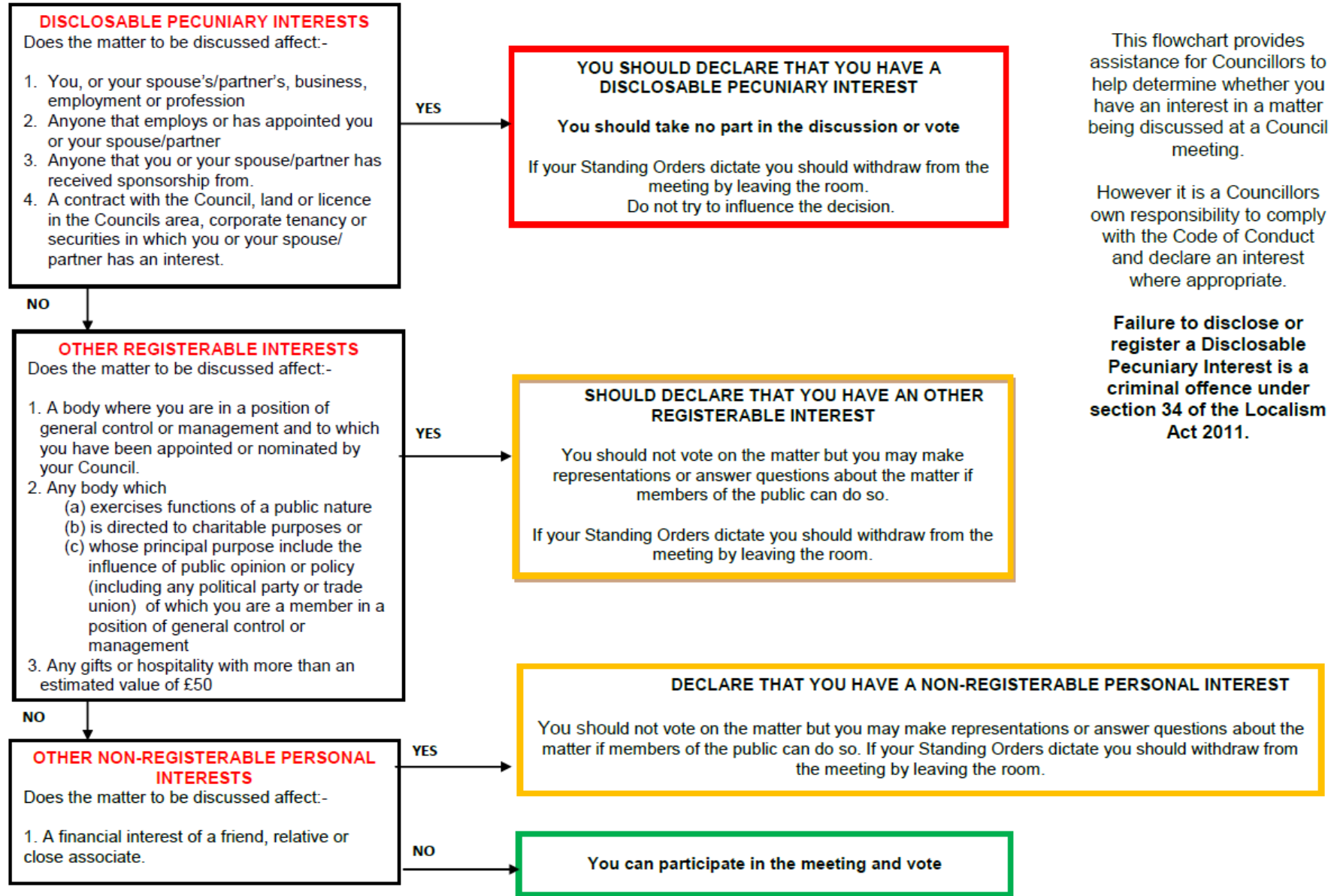
## AGENDA

1. **Apologies for absence** - To receive apologies and approve reasons for absence.
2. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy](#)<sup>1</sup>.
4. **Terms of Reference** – to consider the Terms of reference as adopted by full council at their Annual Meeting in May 2025.
5. **Minutes and Actions from previous meeting**
6. **Diversity Pledge** – tasked by Full council to make pledge more inclusive of disability.

<sup>1</sup> The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

7. **Draft Community Strategy – (paper to be tabled)**
8. **Community Support**
  - **Applications to the Community Fund** – Appraise applications and make recommendations to council.
  - **Community Support funding awards update** – to learn how some of the awards as part of the 2025 budget are being utilised.
9. **Community Engagement**
  - **Hanging Basket Planting** – feedback on community and volunteer activity.
  - **Allotment & Garden Awards 2025 & possible Links to 'In Bloom'**
10. **Events Programme 2025** – consideration of a report on the event and engagement programme 2025 which will include updates on the following:
  - Ward and In year Events
    - Pride 2025
  - Youth Awards 2025
  - Summer Activities –with the Town Hall
  - Ward and In year Events
    - Family Festival 2025
  - Heritage Festival 2025
  - Remembrance 2025
  - Christmas 2025
    - Christmas Town 2025
    - Other Christmas Activities
  - Other event opportunities

## DO I HAVE AN INTEREST?



This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

**Failure to disclose or register a Disclosable Pecuniary Interest is a criminal offence under section 34 of the Localism Act 2011.**