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## Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

**Tel:** 01388 207110 **Email:** [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk)

**Website:** [www.bishopauckland-tc.gov.uk](http://www.bishopauckland-tc.gov.uk)

Town Clerk: Sarah Harris

26 June 2025

### To all Members of the Allotment and Environment Committee

Cllr M Siddle (Chair), and Cllr J Fox, Cllr M Harker, Cllr I Zair and Cllr R Elliott

Dear Councillor

You are hereby summoned to attend a meeting of **Allotment and Environment Committee** on **Tuesday 1<sup>st</sup> July 2025 at 6.00pm** The Meeting will take place at **Town Council Offices, 54 Kingsway, Bishop Auckland, DL14 7JF.**

Members of the Public and Press are welcome to attend. However, in light of room capacity we ask that where possible people are asked to register attendance to do so please call 01388 207110 or email [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk) by midday Monday 30 June 2025.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

S Harris

**Sarah Harris**

Clerk to the Council

1. **Apologies for absence** - To receive apologies and approve reasons for absence.
2. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Terms of Reference**
4. **Allotment report**
  - a. **Rules and Regulations**
    - i. **Including bee policy**
  - b. **Waiting Lists & Vacant Plots**
  - c. **Inspection Schedule**
  - d. **Site Works**
    - i. **Plot Numbering**
    - ii. **Water issue**
    - iii. **Maintenance plans**
  - e. **Enforcement Action**
  - f. **Safety – CDDFRS fire feedback**
  - g. **Association meeting schedule**
  - h. **Allotments Week and Allotments awards**
5. **Environment**
  - a. **Hanging baskets**
  - b. **Update on the SLA with DCC for the planters and beds on Bob Hardisty Drive**

6. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy](#)<sup>1</sup>.
7. ***Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.***
8. **Draft strategy and priority actions**

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<sup>1</sup> The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

## DO I HAVE AN INTEREST?

