



Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

Tel: 01388 207110 Email: council@bishopauckland-tc.gov.uk

Website: www.bishopauckland-tc.gov.uk

Town Clerk: Sarah Harris

18 June 2025

Dear Councillor

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** on **Tuesday 24 June 2025 at 6.00pm**. The Meeting will take place at **No 42, Bishop Auckland Market Place, Bishop Auckland**.

Members of the Public and Press are welcome to attend. However, it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email council@bishopauckland-tc.gov.uk by noon on Monday 23 June 2025.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

Sarah Harris

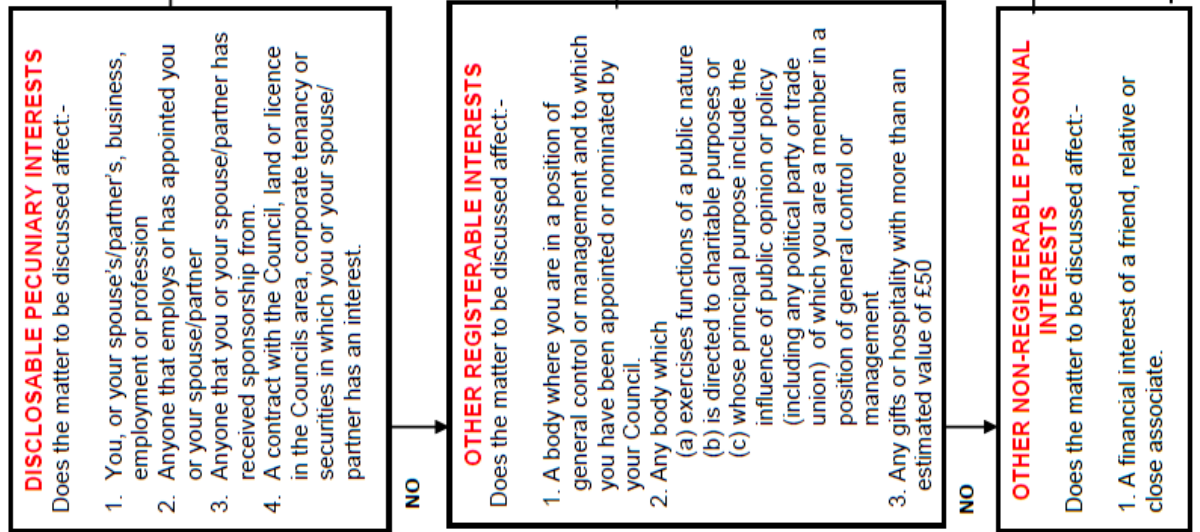
Clerk to the Council

1. **Apologies for absence** - To receive apologies and approve reasons for absence.
2. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Minutes** - To approve the Minutes of
 - Annual Council meeting on 13 May 2025
 - Policy and Resources Committee 3rd June 2025
 - Community Committee 3rd June 2025
4. **Matters Arising** - To from the above Minutes which are not included elsewhere on the agenda (for information only).
5. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy¹](#).

¹ The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

6. **Reports**
 - a. Durham County Council
 - b. Outside bodies representation feedback such as the Local Networks, Stronger Towns Board and Larger Council Forum, etc.
7. **Report of Mayor** To receive a report from the Mayor detailing activities attended to represent the Council since the last meeting.
8. **Correspondence** - details of any Correspondence (letters or email received)
 - a. Letter from DLI Association - regarding Boxed Standard
 - b. Road Traffic Regulation Consultation
9. **Finance** – Payments for Authorisation
10. **Consideration of applications for the vacancies in Henknowle and Woodhouse Close Wards** – the Mayor will invite the candidates whom have applied to be co-opted on to the council to individually present to the council the reasons why they feel that they are the suitable candidate to be considered. The candidates may be asked questions by the council. This will be done in line with the [Co-option Policy](#). Following the presentations the candidates will be asked to retire from the meeting.
11. *Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.*
12. **Consideration of applications for the vacancies in Henknowle and Woodhouse Close Wards** – the council will consider the applications, and voting will take place. This will be done in line with the Co-option Policy.

DO I HAVE AN INTEREST?



This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

Failure to disclose or register a Disclosable Pecuniary Interest is a criminal offence under section 34 of the Localism Act 2011.