



Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

Tel: 01388 207110 Email: council@bishopauckland-tc.gov.uk

Website: www.bishopauckland-tc.gov.uk

Town Clerk: Sarah Harris

23 October 2025

Dear Councillor

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** on **Tuesday 28 October at 6.00pm**. The Meeting will take place at **54 Kingsway, Bishop Auckland, DL14 7JF**.

Members of the Public and Press are welcome to attend. However, it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email council@bishopauckland-tc.gov.uk by noon on Monday 27 October 2025.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

Sarah Harris

Clerk to the Council

1. Welcome
2. Presentation of CILCA Certificate to Deputy Clerk Vicki Booth, by County Durham Association of Local Councils.
3. Short presentation from the Director of Assets, Believe Housing regarding current Believe works and their Capital Investment Programme. (20 Mins)
4. **Apologies for absence** - To receive apologies and approve reasons for absence.
5. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including. any interest prejudicial or personal as recorded on the Members register of interests.
6. **Minutes - To approve the Minutes of**
 - a) Town Council 23 September 2025
 - b) Policy and Resources Committee 7 October 2025
 - c) Allotment & Environment Committee 7 October 2025
 - d) Allotment & Environment Committee 21 October 2025
 - e) Allotment & Environment Committee 28 October 2025

7. **Matters Arising & Action Log update - To from the above Minutes which are not included elsewhere on the agenda (for information only).**
 8. **Reports -**
 - a) Durham County Council
 - b) Outside bodies representation feedback such as the Local Networks, Stronger Towns Board and CDALC, Etc.
 9. **Report of Mayor** - To receive a report from the Mayor detailing activities attended to represent the Council since the last meeting.
 10. **Christmas Activity update including Parade update**
 11. **Consultations –**
 - a) DCC - Budget Consultation for 2026-27 and MTFP
 - b) DCC - Exceptions to the Empty and Unfurnished Properties and Second Homes Council Tax Premium
 12. **Finance –**
 - a) Payments for Authorisation (copy attached)
 - b) Bank signatory update
 - c) Community Fund Applications
 - d) Quotes for Allotment Works
 13. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy](#)¹.
- Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.
14. **BATC Strategy 2025 – 2029 update**
 15. Budget Planning 2026-27 preparations
 - a. Floral Displays 2026

¹ The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

DO I HAVE AN INTEREST?

