



# Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

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**Mayor:** Cllr Sam Zair

**Town Clerk:** Sarah Harris

23 December 2025

## Members of the Policy and Resources Committee

Cllr Mike Harker – Chair, Councillors Michael Siddle, Stephen Gray, David Wilson, Dickie Wilkinson and Sam Zair

Dear All

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council Policy and Resources Committee** on **Tuesday 3<sup>rd</sup> February 2026 at 4.30pm**, the **Council Offices, 54 Kingsway, Bishop Auckland**.

It is requested that attendance needs to be registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk) by noon on Monday 2 February 2026.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

*S Harris*

Sarah Harris  
Clerk to the Council

## AGENDA

1. **Apologies for absence** - To receive apologies and approve reasons for absence.
2. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Action Log from previous meeting** – to track agreed actions and activity.
4. **Public Participation** – To hear from any members of the public subject to [Public Participation Policy<sup>1</sup>](#).

<sup>1</sup> The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

**5. Finance**

- a. Bank Balances
- b. Q3 Report
- c. Authorisation of Payments

**6. Audit**

- a. Audit Planning Diary
- b. Review of the effectiveness of the System of Internal Audit

**7. IT**

- a. IT Equipment Update

**8. Corporate**

- a. Town of Culture 2028 Bid
- b. DCC Consultations
- c. Risk Management
- d. Asset Register
- e. Kingsway Maintenance

**9. Planning**

- a. Consider any planning applications as necessary.

**10.** *Exclusion of Press and Public* *In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.*

**11. Council Strategy and Action Plan Development** – update

**12. Resourcing**

**13. Asset Management**

- a. Sale former allotment land

DO I HAVE AN INTEREST?

