



Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

Tel: 01388 207110 Email: council@bishopauckland-tc.gov.uk

Website: www.bishopauckland-tc.gov.uk

Town Clerk: Sarah Harris

19 September 2025

Dear Councillor

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** on **Tuesday 23 September 2025 at 6.00pm**. The Meeting will take place at **54 Kingsway, Bishop Auckland, DL14 7JF**.

Members of the Public and Press are welcome to attend. However, it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email council@bishopauckland-tc.gov.uk by noon on Monday 22 September 2025.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

Sarah Harris

Clerk to the Council

1. Welcome
2. Presentation from Downing - regarding potential solar farm development
3. **Apologies for absence** - To receive apologies and approve reasons for absence.
4. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including. any interest prejudicial or personal as recorded on the Members register of interests.
5. **Minutes - To approve the Minutes of**
 - a) Town Council 29 July 2025
 - b) Policy and Resources Committee 2 September 2025
 - c) Community Committee 2 September 2025
 - d) Allotment & Environment Committee 10 September 2025
6. **Matters Arising - To from the above Minutes which are not included elsewhere on the agenda (for information only).**
 - Citizens Advise Session
 - Council Strategy

- Allotment Working Group

7. **Action Log Update**

8. **Reports -**

- a) Durham County Council
- b) Outside bodies representation feedback such as the Local Networks, Stronger Towns Board and Larger Council Forum, etc.

9. **Report of Mayor** - To receive a report from the Mayor detailing activities attended to represent the Council since the last meeting.

10. **Diversity Pledge** – Signing of the adapted diversity pledge by the Community Committee.

11. **Christmas Parade**

12. **Future meeting Schedule – committee times**

13. **Consultations –**

- a) Strategic Place Plan Bishop Auckland Conservation Area Management Plan Consultation
- b) Article 4 - HMO – Closes 26/09/25

14. **Finance –**

- a) External Audit Report 2024-25
- b) Payments for Authorisation (copy attached)

15. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy](#)¹.

16. **Correspondence** - details of any Correspondence (letters or email received)

- a. Pensions
- b. CDALC updates – Member training

17. **Planning Applications**

¹ The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

DO I HAVE AN INTEREST?

