Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

Tel: 01388 207110 **Email:** council@bishopauckland-tc.gov.uk
Website: www.bishopauckland-tc.gov.uk

Mayor: Cllr Sam Zair Town Clerk: Sarah Harris

27 August 2025

Members of the Community Committee
Councillor Kimm Lawson, (Chairman) and Councillors Elliott, Fox, Wilkinson and L Zair

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council Community Committee** on **Tuesday 02 September 2025 at 6.30pm,** following the meeting of the **Policy and Resources Committee** at the Town Council Offices, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF.

Members of the Public and Press are welcome to attend. However, in light of coronavirus restrictions and room sizes, we request that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email council@bishopauckland-tc.gov.uk by noon on 1st September 2025.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

S Harris

Sarah Harris
Clerk to the Council

AGENDA

1. **Apologies for absence -** To receive apologies and approve reasons for absence.

2. **Declarations of interest -** To record declarations of interest from members on any item on the agenda, including. any interest prejudicial or personal as recorded on the Members register of interests.

3. **Public Participation -** To hear from any members of the public subject to Public Participation Policy[1].

4. **Actions from previous meeting** – if not covered on the agenda by separate items

5. **Draft Community Strategy –** updated version attached with working document of action plan to support.

6. **Community Support**

[1] The policy is available on the website at https://bishopauckland-tc.gov.uk/council/constitution-and-policies/

- **Applications to the Community Fund** – Appraise applications and make recommendations to council.

7. Events Programme 2025

consideration of a report on the event and engagement programme 2025 which will include updates on the following:

- Event Feedback from supported events:
    - Town Hall School holiday sessions
    - Family Festival
    - VE & VJ Day
- Heritage Festival 2025 event programme
- Remembrance 2025
- Christmas 2025
    - Christmas Town 2025 Event support - meeting dates
    - Other Christmas Activities
- Other event opportunities
- Event budget summary and measurable

DO I HAVE AN INTEREST?

DISCLOSABLE PECUNIARY INTERESTS

Does the matter to be discussed affect:-

1. You, or your spouse's/partner's, business, employment or profession
2. Anyone that employs or has appointed you or your spouse/partner
3. Anyone that you or your spouse/partner has received sponsorship from.
4. A contract with the Council, land or licence in the Councils area, corporate tenancy or securities in which you or your spouse/ partner has an interest.

YES →

YOU SHOULD DECLARE THAT YOU HAVE A DISCLOSABLE PECUNIARY INTEREST

You should take no part in the discussion or vote

If your Standing Orders dictate you should withdraw from the meeting by leaving the room.
Do not try to influence the decision.

NO ↓

OTHER REGISTERABLE INTERESTS

Does the matter to be discussed affect:-

1. A body where you are in a position of general control or management and to which you have been appointed or nominated by your Council.
2. Any body which
   (a) exercises functions of a public nature
   (b) is directed to charitable purposes or
   (c) whose principal purpose include the influence of public opinion or policy (including any political party or trade union) of which you are a member in a position of general control or management
3. Any gifts or hospitality with more than an estimated value of £50

YES →

SHOULD DECLARE THAT YOU HAVE AN OTHER REGISTERABLE INTEREST

You should not vote on the matter but you may make representations or answer questions about the matter if members of the public can do so.

If your Standing Orders dictate you should withdraw from the meeting by leaving the room.

NO ↓

OTHER NON-REGISTERABLE PERSONAL INTERESTS

Does the matter to be discussed affect:-

1. A financial interest of a friend, relative or close associate.

YES →

DECLARE THAT YOU HAVE A NON-REGISTERABLE PERSONAL INTEREST

You should not vote on the matter but you may make representations or answer questions about the matter if members of the public can do so. If your Standing Orders dictate you should withdraw from the meeting by leaving the room.

NO →

You can participate in the meeting and vote

This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

Failure to disclose or register a Disclosable Pecuniary Interest is a criminal offence under section 34 of the Localism Act 2011.