Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF
Tel: 01388 207110 Email: council@bishopauckland-tc.gov.uk
Website: www.bishopauckland-tc.gov.uk

Mayor: Cllr Sam Zair **Town Clerk:** Sarah Harris

18 May 2026

Dear Sir/Madam

I am to inform you that the **Annual Assembly (Annual Town Meeting)** for the **Parish of Bishop Auckland,** will be held at Bishop Auckland Town Council offices, Kingsway Court, 54 Kingsway, Bishop Auckland, DL14 7JF on **Tuesday 26 May 2026** at **6:00 p.m.**

At the start of the meeting, the Mayor will make his presentation of funds raised to Butterwick Hospice Bishop Auckland which he has supported with fundraising during his municipal year.

Members of the Public and Press are welcome to attend. To register attendance (to ensure adequate seating is available) please call 01388 207110 or email council@bishopauckland-tc.gov.uk by noon Tuesday 28th May 2026.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely
S Zair

Cllr Sam Zair
Mayor of Bishop Auckland

AGENDA

1. **Welcome from Mayor Sam Zair**
2. **Presentation of fundraising cheque**
3. **Apologies for absence**
4. **Declarations of interest**
5. **Minutes** of the annual town meeting 13 May 2025
6. **Matters arising from the minutes**
7. **Annual report 2025-26**
8. **Questions**
   It would be appreciated if electors could notify the mayor in writing of any question they wish to raise prior to the meeting so that appropriate information can be sought.