



Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

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Website: www.bishopauckland-tc.gov.uk

Mayor: Cllr Michael Siddle

Town Clerk: Sarah Harris

10 September 2026

Members of the Allotment and Environment Committee

Councillor

You are hereby summoned to attend a meeting of **Bishop Auckland Allotments and Communities** on **Tuesday 15th September 2026 at 6.00pm**, at the Town Council Offices, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF.

Members of the Public and Press are welcome to attend. We request that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email council@bishopauckland-tc.gov.uk by noon on 14th September 2026.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

S Harris

Sarah Harris

Clerk to the Council

AGENDA

1. **Apologies for Absence** - To receive apologies and approve reasons for absence
2. **Declaration of Interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Action Log of previous meeting** – to look at completed and outstanding actions for the committee from previous meetings
4. **Allotments Update**
 - a. Allotment Officers Report covering, but not limited to:
 - i. Landscape
 - ii. Summer Inspections
 - iii. Quotes for works
5. **Finance and Policy – Annual review of policies and Charges related to the Town Councils Allotment service** – to undertake the annual review of the allotment policies and procedures, along with setting the allotment charges and rates for tenancy year ahead and the rent rate for 2027-28. The policy documents to be reviewed include, but are not limited to:
 - Bishop Auckland Town Council - Allotment Rules and Regulations
 - Bishop Auckland Town Council - Allotment Tenancy Enforcement Procedure

- Bishop Auckland Town Council – Allotment Charges and rates 2026-27 and 2027-28

6. Environment

- a. Greener together working group
- b. Floral Displays 2026-27 and 2027-28
- c. Environmental Improvement Projects 2026-27 and 2027-28

7. Recognition Awards October 2026 – to outline the details of the annual recognition awards for 2026.

8. Public Participation - To hear from any members of the public subject to Public Participation Policy¹

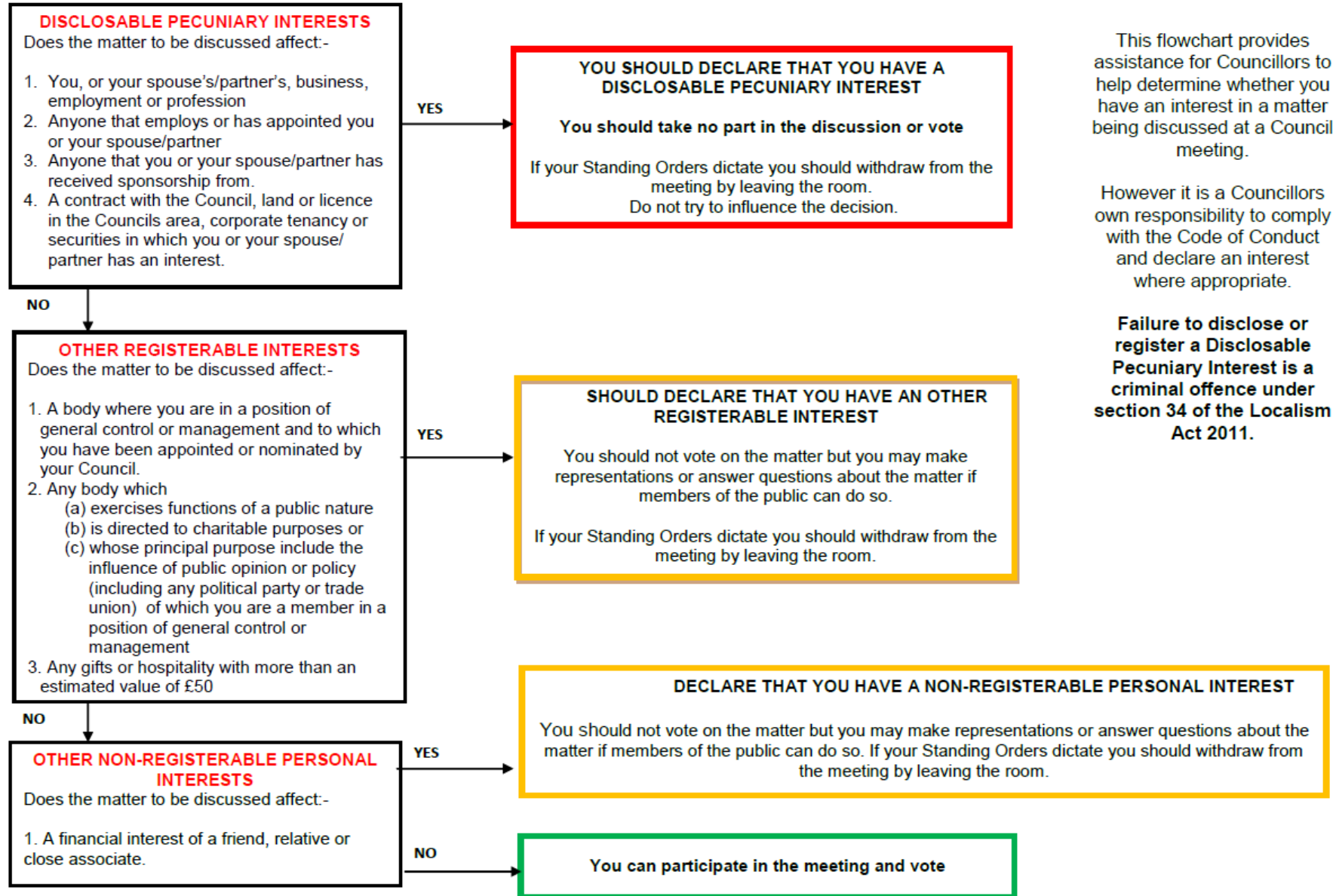
9. *Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.*

10. To receive updates regarding

- a. Sale of Land at Broken Banks Update
- b. De-designation of Land at Toronto and sale to existing tenants
- c. Reinvestment / redevelopment of land at Woodhouse Close, Mill Race and West Mills

¹ <https://bishopauckland-tc.gov.uk/wp-content/uploads/2026/08/Public-Participation-Policy-28-05-2026-1.pdf>

DO I HAVE AN INTEREST?



This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

Failure to disclose or register a Disclosable Pecuniary Interest is a criminal offence under section 34 of the Localism Act 2011.