



# Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

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Website: [www.bishopauckland-tc.gov.uk](http://www.bishopauckland-tc.gov.uk)

Town Clerk: Sarah Harris

10 June 2026

## To all Members of the Allotment and Environment Committee

Cllr M Siddle (Chair), and Cllr R Elliott, Cllr J Fox, Cllr A Legge, Cllr T Redmond and Cllr L Zair

Dear Councillor

You are hereby summoned to attend a meeting of **Allotment and Environment Committee** on **Tuesday 16<sup>th</sup> June 2026 6.30pm** The Meeting will take place at **Town Council Offices, 54 Kingsway, Bishop Auckland, DL14 7JF.**

Members of the Public and Press are welcome to attend. However, in light of room capacity we ask that where possible people are asked to register attendance to do so please call 01388 207110 or email [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk) by midday Monday 15 June 2026.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

*S Harris*

**Sarah Harris**

Clerk to the Council

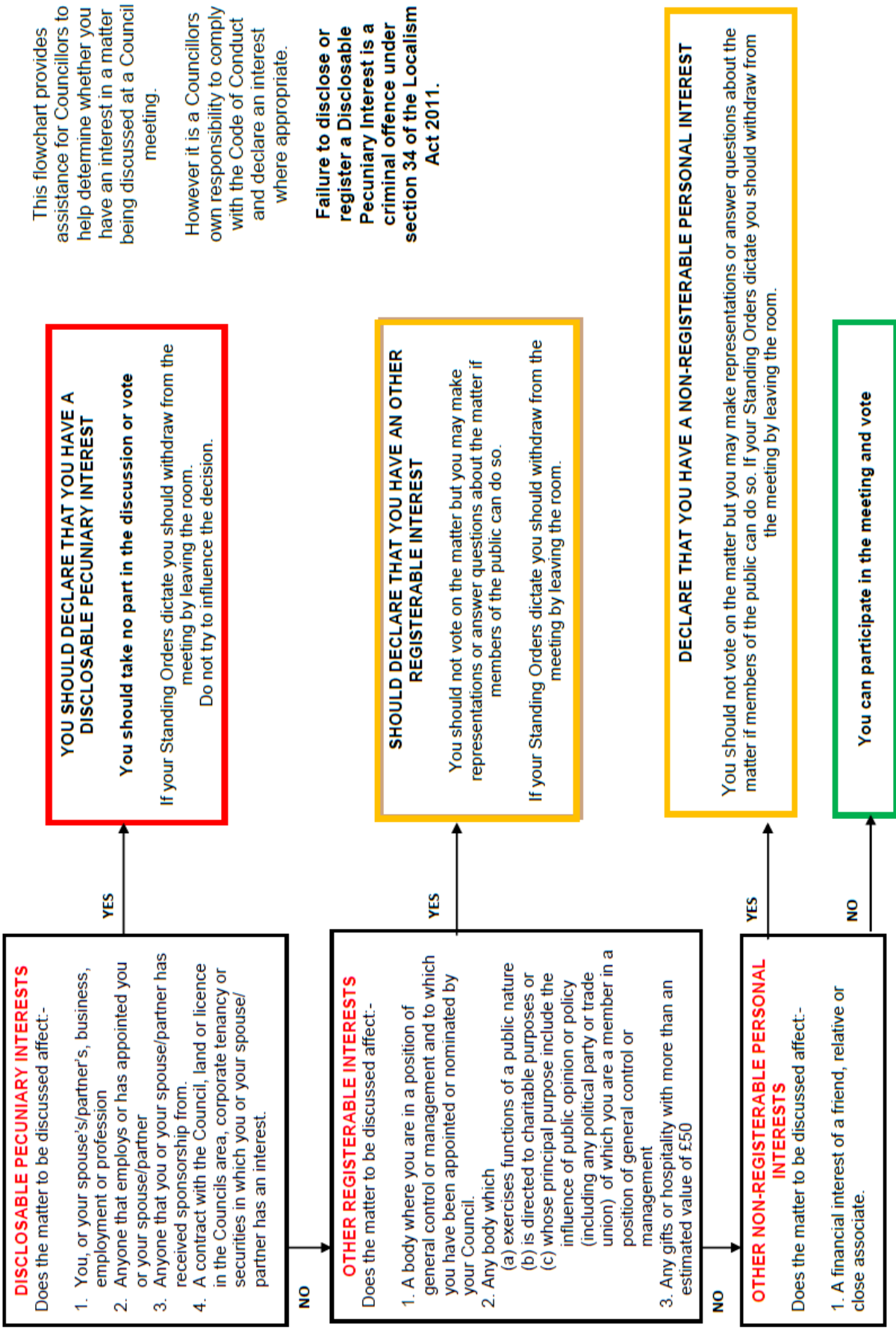
1. **Apologies for absence** - To receive apologies and approve reasons for absence.
2. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Action log - to update on actions from previous meetings that are not covered by other agenda items.**
4. **Allotments Update**
  - a. Allotment Officer report including
    - i. Allotment landscape (waiting lists, plot vacancies, etc)
    - ii. Site issues, works and maintenance plans including visit to Woodhouse Close regarding surface issues
    - iii. Summer Inspection Programme
  - b. National Allotments Week
  - c. Finance
    - i. Costs and Charges 2026-27
5. **Environment**
  - a. Floral Displays 2026
  - b. In Bloom
  - c. Environment Working Group
    - i. Volunteer days for maintenance of community beds
6. **Allotment and Environment diary** - proposed annual calendar of activity.

7. **Public Participation** - To hear from any members of the public subject to<sup>1</sup>.
8. **Strategy Consultation** – to note and ask all members to promote the ongoing strategy consultation with residents and services users.
9. *Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.*
10. **Update o**
  - a. Current process with Secretary of State and leases, and land sales.

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<sup>1</sup> The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

# DO I HAVE AN INTEREST?



This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

**Failure to disclose or register a Disclosable Pecuniary Interest is a criminal offence under section 34 of the Localism Act 2011.**