



Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF
Tel: 01388 207110 Email: council@bishopauckland-tc.gov.uk
Website: www.bishopauckland-tc.gov.uk

Mayor: Michael Siddle

Town Clerk: Sarah Harris

17 September 2026

Dear Councillor

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** on **29TH September 2026 at 6.00pm**. The Meeting will take place at **54 Kingsway, Bishop Auckland, DL14 7JF**.

Members of the Public and Press are welcome to attend. However, it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email council@bishopauckland-tc.gov.uk by noon on Monday 28th September 2026

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

Sarah Harris
Clerk to the Council

Agenda – Full Council 29 September 2026

1. **Welcome** 6.00pm
2. **Apologies for absence** - To receive apologies and approve reasons for absence.
3. **Monthly Dash Board** – To show achievements and activities from July to September 2026
4. **Declarations of interest** -To record declarations of interest from members on any item on the agenda, including. any interest prejudicially or personal as recorded on the Members register of interests.
5. **Minutes - To approve the Minutes of:**
 - a) Town Council Minutes 11 August 2026
 - b) Policy and Resources Committee 1st September 2026
 - c) Community Committee 9th September 2026
 - d) Allotment and Environment Committee 15 September 2026

6. **Matters Arising & Action Log update** - To from the above Minutes which are not included elsewhere on the agenda
 - a) Insurance
 - b) IT – Internet Connectivity
 - c) Bishop Auckland’s Christmas Town 2026
 - d) Floral Planting
 - e) Support for Bishops Museum
7. **Reports -**
 - a) **Durham County Council** – representatives will be able to provide an update on activities and issues affecting Bishop Auckland.
 - b) **Outside bodies representation** feedback including the Stronger Towns Board
 - c) **NALC National Conference feedback** – to receive a summary of feedback from the attendance at the NALC national Conference
8. **Report of Mayor** - To receive a report from the Mayor detailing activities attended to represent the Council since the last meeting.
9. **Finance and Audit –**
 - a) AGAR External Audit Report for year ending 31 March 2026 and Notice of Completion of Audit (copies attached)
 - b) Payments for Authorisation
 - c) Budget and precept Setting Process and Timeline
10. **Correspondence**
 - a) Letter of thanks received from Dame S Snowden DCVO – to Note
 - b) Letter from 1873 RTM Company Limited
11. **Town Council Strategy Consultation Feedback** – to receive the feedback from the recent consultation on the Town Council Strategy
12. **Public Participation** - To hear from any members of the public, subject to the Public Participation Policy¹
13. **Consultations**
 - a) North East Mayoral Strategic Authority Bus Franchising Consultation draft response
 - b) Interim HMO Policy – briefing note for members
 - c) DCC - Annual budget (2027/28) and Medium Term Financial Plan (2027/28-2030/31) consultation
14. **Exclusion of Press and Public** - In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.
15. **HR update**

¹ The policy is available on the website at www.bishopauckland-tc.gov.uk/council/constitution-and-policies

DO I HAVE AN INTEREST?

