



Bishop Auckland Town Council

The Four Clocks Centre, 154a Newgate Street,
Bishop Auckland, Co. Durham DL14 7EH

Tel: 01388 609852 **Email:** council@bishopauckland-tc.gov.uk

Web: www.bishopauckland-tc.gov.uk

Town Clerk: David Anderson

TO: Members of the **EVENTS COMMITTEE**
Councillor Brownson, (Chairman) and
Councillors Blackburn, (Vice-Chairman), Allen, Chappell, Newton-Woods, L. Zair

7th January 2020

Dear Councillor,

I hereby give you notice that a meeting of the **Events Committee** will be held in the Wesley Room at the Four Clocks Centre, Bishop Auckland on **Monday 13th January 2020 at 5.30 p.m.**

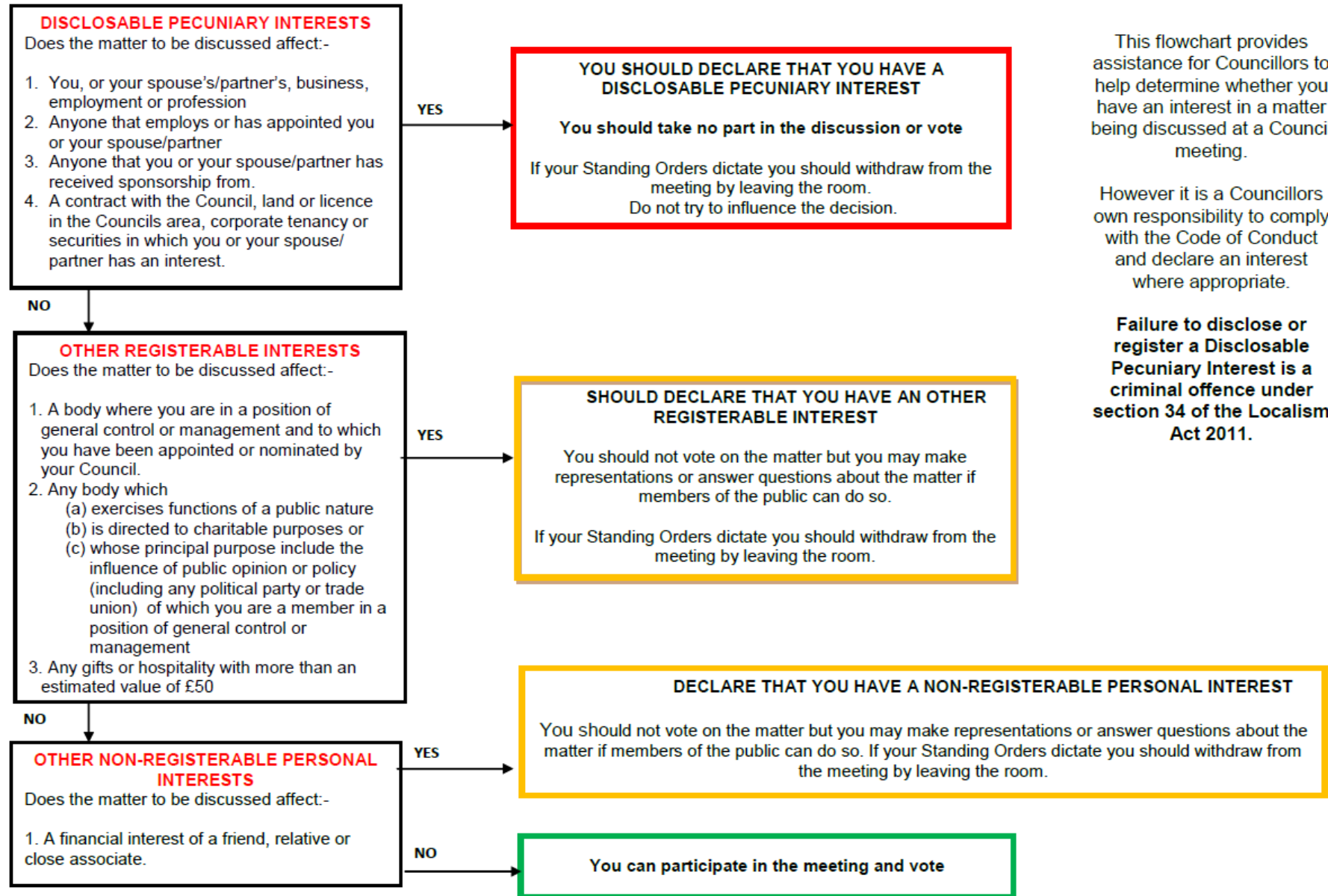
Yours sincerely

David Anderson
Town Clerk

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
To invite members to declare any personal and/or prejudicial interests they may have in any matter identified for discussion in the meeting.
3. **Public Participation**
To hear from any members of the public subject to Public Participation Policy
4. **Events Programme**
To update members on progress and give further consideration of arrangements for the following events arranged for 2020: -
 1. Youth Awards
 2. Horticultural and Produce Show
 3. Remembrance Sunday
 4. VE Day 75th Anniversary, Friday 8th May & VJ Day 75th A, Saturday 15th August
5. **Exclusion of Press and Public**
In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.
6. **Events Programme (Continued)**
 5. Christmas Event

DO I HAVE AN INTEREST?



This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

Failure to disclose or register a Disclosable Pecuniary Interest is a criminal offence under section 34 of the Localism Act 2011.

BISHOP AUCKLAND TOWN COUNCIL

EVENTS COMMITTEE

13th JANUARY 2020

REPORT OF TOWN CLERK

Item 4: EVENT PROGRAMME

Budgets for 2020/2021 will be considered at the Finance Committee meeting to be held on 14th January 2020 and then at the Council meeting to be held on 21st January 2020. The following budgets have been proposed: -

Event	Budget (£)
Youth Awards	5,000
Horticultural and Produce Show	3,500
Remembrance Sunday	750
Christmas	8,000
Food Festival	10,000
Summertime Activities	2,000
Contingency	3,500
Total	35,000

1. YOUTH AWARDS

The purpose of the Youth Awards is to celebrate the achievement of young people under the age of 20 with a connection to Bishop Auckland.

There are no categories set initially, people are simply asked to nominate a young person who is worthy of a special award. The following examples are given as guidance, although nominations are not restricted to these examples.

Someone who: -

- Cares for friends or family members
- Has carried out an act of bravery
- Helped in their local community
- Has overcome their own difficulties
- Lives with an illness
- Achieved great things in sport, dance and drama or at school

All nominees are awarded a certificate. In addition, a number of young people, chosen by a panel of Councillors, will receive a Mayor's Medal and a framed certificate in recognition of their special achievement.

It is suggested that the current format, which has been in place since 2015, and proved very popular, is continued.

Review of 2019 Youth Awards

Youth Awards presentation evening was held on 1st May, 6.30pm-8pm in the Town Hall. Approximately 160 guests were in attendance.

10 young people and 3 groups were awarded a certificate of achievement

The category of 'Team of the Year' with a prize of £500 awarded to the winning team generated interest from 12 teams.

Youth Awards 2020

Date / Venue Durham County Council has advised that the Town Hall is due to reopen March/April 2020, a date in May/June 2020 would work if excluding dates from Monday 11/05/2020 to 19/06/2020 inclusive due to GCSE's

Format Suggested that the same format as 2019.

- All nominees to receive a certificate of achievement
- A number of young people, chosen by a panel of Councillors, to receive a framed certificate with the Mayor's Medal in recognition of their special achievement.
- Team of the Year award £500

RECOMMENDED:

1. That the information be noted.
2. That arrangements for the Youth Awards 2020 be considered.

2. HORTICULTURAL AND PRODUCE SHOW

Review of 2019

- Held on 28th September in former McIntyre's Store (25 Newgate Street)
- 38 show classes in total advised by the 'Growers Organising Group' total of 258 individual entries
- Participation and quality of children's classes was very high, over 120 entries were received

Arrangements for 2020

Date / Venue Date to be agreed with growers – likely to be late September and could coincide with Bishop Celebrating Together

In addition, as the Town Hall will be available decision needs to be made as to whether the event takes place at the Town Hall or remains at McIntyre's for 2020. Availability of McIntyre site is not guaranteed. This will need to be accessible on a Friday evening through until a Saturday late afternoon.

Format Classes to be agreed with the 'Growers Organising Group'

RECOMMENDED: That arrangements for the Horticultural and Produce Show 2020 be considered.

3. REMEMBRANCE SUNDAY

Review of 2019

- Took place on 10th November 2019
- Attendance: in the region of 2,000. A demonstration to the strength of feeling and respect for the occasion by the people of Bishop Auckland.
- Parade from Newgate Street into the Market Place was organised by WO2 MacFarlane from 8th Battalion the Rifles. As well as the 8 Rifles organisations such as the 2505 Air Cadets, TA Cadets, DLI Association, veterans and the general public took part in the parade.

- Rev Matthew Keddlily, St Anne's Church led the service at the cenotaph and the Church service along with the Rt Revd Paul Butler, Bishop of Durham
- Wreath laying and event control was managed by the Town Council.

Arrangements for 2020

Remembrance Sunday will be held on Sunday 8th November 2019

This event is organised in close association with the Royal British Legion, 8 Rifles, Bishop Auckland Pipes and Drums and St Anne's Church. It is suggested that discussions be held with representatives at an early stage to co-ordinate the 2020 Remembrance Service.

In terms of event management organised by the Town Council, Durham County Council's Event Health and Safety staff have advised that given the size of the crowd in 2019, and taking into consideration the growing popularity of the service, it is advisable to have trained stewards on site to help with crowd management.

RECOMMENDED: 1. That arrangements for the Remembrance Sunday 2020 be considered.

4. VE Day 75 & VJ Day 75

- 75th Anniversary of VE Day (8th May) & VJ Day (15th August) both take place in 2020
- Royal British Legion are supporting of the events, event for VJ would be a smaller scale than the event for VE Day

Arrangements for 2020

Date / Venue St Anne's Church would assist with service at the cenotaph for both events, Royal British Legion will also support and liaise with other services that want to take part

Format Potentially similar to Reembrace Sunday

RECOMMENDED: Arrangements for the VE Day 75th Anniversary 2020 & VJ Day 75th Anniversary be considered.