



Bishop Auckland Town Council

The Four Clocks Centre, 154a Newgate Street,
Bishop Auckland, Co. Durham DL14 7EH

Tel: 01388 609852 **Email:** council@bishopauckland-tc.gov.uk

Web: www.bishopauckland-tc.gov.uk

Town Clerk: David Anderson

TO: Members of the FINANCE COMMITTEE

Councillor David Wilson (Chairman)
Councillor Lee Brownson (Vice-Chairman) and Councillors Joy Allen, Jamie Blackburn,
Leanda Chappell, Sam Zair and vacancy

Copies to all other Members of the Town Council for information

29th August 2018

Dear Councillor,

I hereby give you notice that a meeting of the **Finance Committee** will be held in the Town Clerk's Office at the Four Clocks Centre, Bishop Auckland on **Tuesday, 4th September 2018 at 5.00 p.m.**

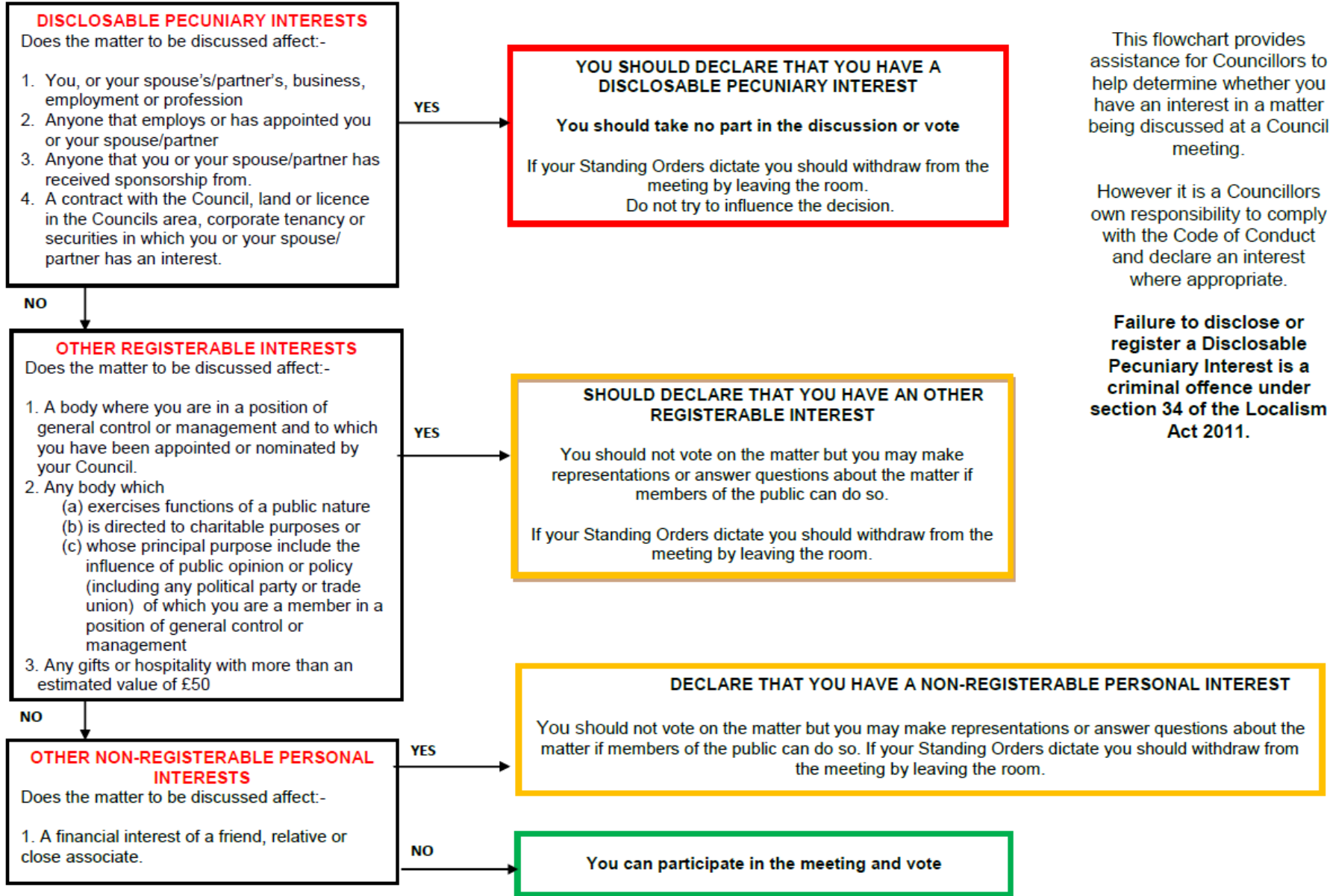
Yours sincerely,

David Anderson
Town Clerk

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
To invite members to declare any interests they may have in any matter identified for discussion in the meeting.
- 3. Public Participation**
To hear from any members of the public subject to Public Participation Policy
- 4. Report of Town Clerk**
 - 1. Account Balances**
 - 2. Authorisation of Cheques**
 - a. Written under delegated powers
 - b. Presented for authorisation
 - 3. Insurance Cover 2018/19**

DO I HAVE AN INTEREST?



This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

Failure to disclose or register a Disclosable Pecuniary Interest is a criminal offence under section 34 of the Localism Act 2011.

BISHOP AUCKLAND TOWN COUNCIL

FINANCE COMMITTEE

4th SEPTEMBER 2018

REPORT OF TOWN CLERK

1. ACCOUNT BALANCES

The balance on the following accounts as at 4th September 2018 will be circulated at the meeting:-

- a. Lloyds Deposit Account
- b. Lloyds Current Account
- c. Darlington Building Society
- c. Nationwide Building Society
- d. Santander

RECOMMENDED: That the account balances be noted.

2. AUTHORISATION OF CHEQUES

a. Delegated Powers

In accordance with Delegated Powers, the Town Clerk has authorised the following payments in consultation with Mayor and Chair of Finance:-

Chq	CURRENT ACCOUNT (Delegated Powers)	Detail	£
1638	Npower Business Solutions	Electricity to Skatepark 1/03/2018 - 27/03/2018	£21.50
1639	Npower Business	Electricity to Skatepark 28/03/18 - 01/05/2018	£15.46
1640	John Alderson Photography	Photography at Youth Awards 2018	£120.00
1641	Total Business Group Ltd.	Printing Costs - July 2018	£35.10
1642	Bishop Auckland Town Team	1940's Event - 9th June 2018	£1,741.89
EP	Salaries, Superannuation	July 2018	£4,394.98
EP	HMRC - Tax and NI, Salaries	July 2018	£1,356.29
EP	D.C.C. Pension Scheme	July 2018	£1,428.48
EP	Members Allowances	July 2018	£391.44
EP	HMRC - Tax and NI, Members Allowance	July 2018	£48.60
DC	Carol Gittins Florists	Flowers for 100th Birthday	£25.00
DC	Screwfix Direct	Pliers and Armored Cable with Lock – Woodhouse Close Allotment	£18.98
1643	Sedgefield Town Council	2x Tickets Afternoon Tea & Flower Demonstration	£24.00
1644	Great Aycliffe Town Council	2x Tickets Charity Race Night	£10.00
1645	Cleveland Studios	Date Sticker for Banner – Horticultural Show 2018	£14.70
1646	Bishop Auckland Community Partnership	Office Rental - July 2018	£732.50
1647	Durham Miners' Gala	Message of Support - Gala Brochure	£45.00

1648	National Chrysanthemum Society	Bronze & Silver Medals	£26.00
1649	Sunderland City Council	2x Tickets Mayors Charity Evening	£40.00
EP	Wave - NWG Business	Water: Edge Hill 01/03/18-31/05/2018	£18.47
DC	Post Office	Postage Stamps - 1st & 2nd Class	£108.50
1650	Total Business Group Ltd.	Printing Costs – August 2018	£80.54
1651	Bishop Auckland Community Partnership	Community Toilet Scheme 01/06/18-31/08/2018	£90.00
1652	Newgate Shopping Centre	Community Toilet Scheme 01/06/18-31/08/2018	£90.00
1653	Zair Cafe	Community Toilet Scheme 01/06/18-31/08/2018	£90.00
1654	Bishop Auckland Town Hall	Community Toilet Scheme 01/06/18-31/08/2018	£90.00
1655	Fifteas Vintage Tearoom	Community Toilet Scheme 01/06/18-31/08/2018	£90.00
1656	No.42	Community Toilet Scheme 01/06/18-31/08/2018	£90.00
1657	No.1 Market Place	Community Toilet Scheme 01/06/18-31/08/2018	£90.00
EP	Salaries, Superannuation	August 2018	£4,395.18
EP	HMRC - Tax and NI, Salaries	August 2018	£1,356.09
EP	D.C.C. Pension Scheme	August 2018	£1,428.48
EP	Members Allowances	August 2018	£390.64
EP	HMRC - Tax and NI, Members Allowance	August 2018	£49.40
	Total		£18,947.22

DC - Debit Card
DD - Direct Debit
EP - Electronic Payment

RECOMMENDED: That the action taken be confirmed

b. Presented for Authorisation

No cheques are presented for authorisation

RECOMMENDED That the information be noted

3. INSURANCE COVER 2018/19

Members will recall that the Council agreed a three year fixed price agreement with Zurich Municipal to provide insurance cover for the following commencing 21st September 2016. (Minute No FIN.22/16 refers). The forthcoming year (2018/19) will therefore be the final year of the current three year deal.

A quotation has been received for 2018/19 in the sum of £840.92. For comparison the cost of insurance for 2017/18 was £835.24.

The quotation for 2018/19 includes cover for money in transit to a maximum of £5,000 recommended by the Internal Auditor.

RECOMMENDED: That insurance quote from Zurich Municipal in the sum of £840.92 be accepted.