



Bishop Auckland Town Council

The Four Clocks Centre, 154a Newgate Street,
Bishop Auckland, Co. Durham DL14 7EH

Tel: 01388 609852 **Email:** council@bishopauckland-tc.gov.uk

Web: www.bishopauckland-tc.gov.uk

Town Clerk: David Anderson

TO: Members of the **HUMAN RESOURCES COMMITTEE**
Councillors Brownson (Chairman) and Anderson, Blackburn, C. Race and L Zair

Copies to all other Members of the Town Council for information

29th November 2013

Dear Councillor,

I hereby give you notice that a meeting of the **HUMAN RESOURCES COMMITTEE** will be held in the Town Clerk's Office at the Four Clocks Centre, Bishop Auckland on **THURSDAY 5TH DECEMBER 2013 at 4.00 p.m.**

Yours sincerely,

David Anderson
Town Clerk

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
To invite members to declare any interests they may have in any matter identified for discussion in the meeting.
- 3. Public Participation**
To hear from any members of the public subject to Public Participation Policy

Exclusion of Press and Public

In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

- 4. Assistant Town Clerk – Short listing**
A schedule of candidates matched against the essential and desirable criteria will be forwarded in due course.
- 5. Date and time of interviews**
To agree an appropriate date and times for interviews