



# Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland,  
Co. Durham DL14 7JF

**Tel:** 01388 207110 **Email:** [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk)  
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**Town Clerk:** Sarah Harris

**TO:** Members of the **Human Resources Committee**

**Chair:** Jamie Blackburn

**Vice Chair:** Lee Brownson

**Members:** Harley Balmer- Howieson, Michael Siddle, Sam Zair

7 June 2021

Dear Councillor

You are hereby summoned to attend a meeting of the **Human Resources Committee** will be held on **Monday 14<sup>th</sup> June 2021** at **6.30pm** at the **Town Council Offices, Kingsway Court, 54 Kingsway, Bishop Auckland, DL14 7JF.**

Members of the Public and Press are welcome to attend. However, in light of coronavirus restrictions, attendance needs to be registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk) by 4pm on Wednesday 9<sup>th</sup> June 2021.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

Sarah Harris  
**Town Clerk**

## AGENDA

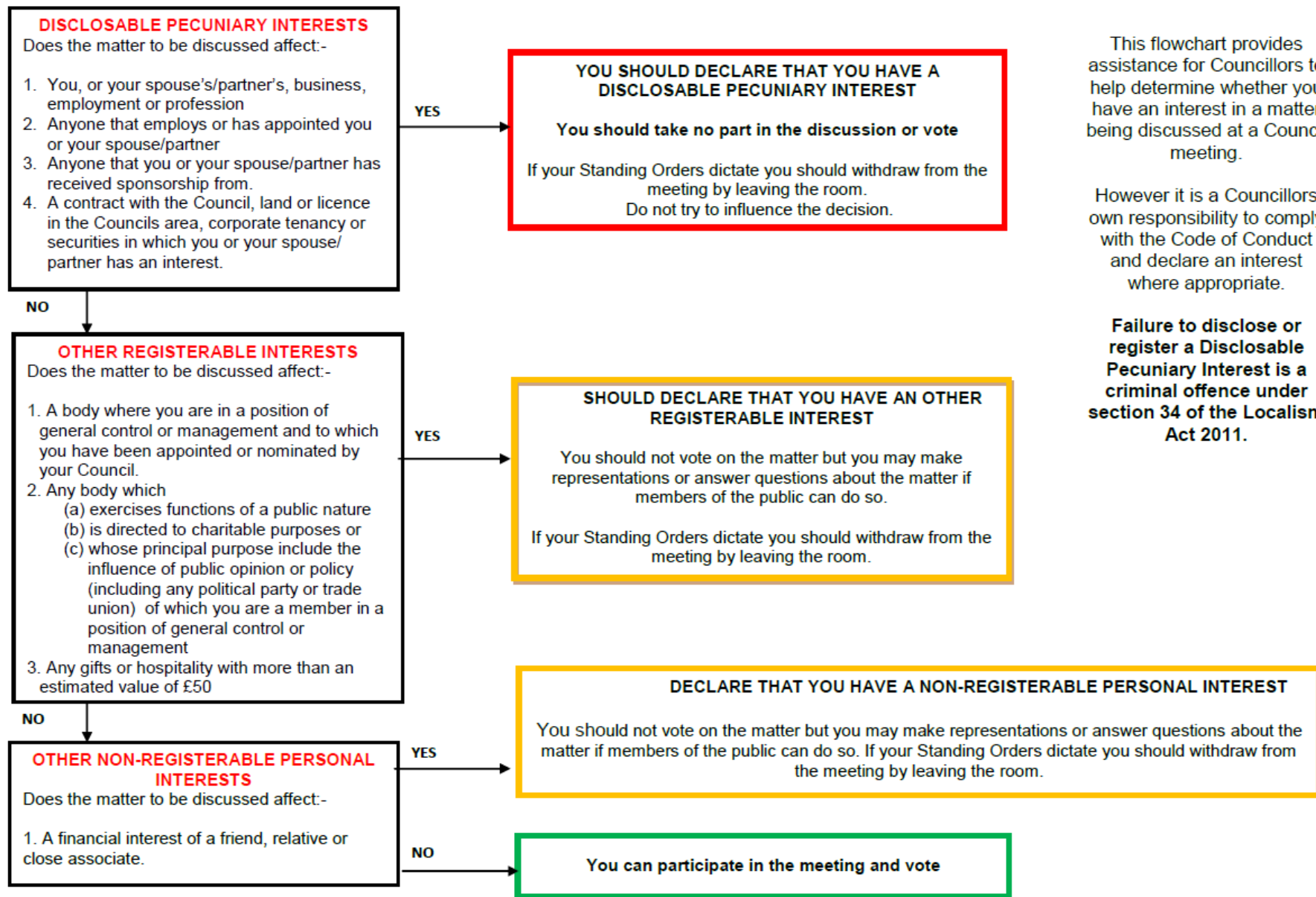
- 1. Notice of Meeting** – Public Notice of the meeting has been given in accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972.
- 2. Agree Notice of Motion** - to call the meeting to be held on 14 June 2021.
- 3. Apologies for Absence**
- 4. Declarations of Interest** - To invite members to declare any interests they may have in any matter identified for discussion in the meeting.
- 5. Exclusion of Press and Public** - In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining

item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

**6. Staffing Report** - Report of Town Clerk.

**7. Staff training** - Report of Town Clerk.

## DO I HAVE AN INTEREST?



This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

**Failure to disclose or register a Disclosable Pecuniary Interest is a criminal offence under section 34 of the Localism Act 2011.**