

Bishop Auckland Town Council
The Four Clocks Centre
154A Newgate Street
Bishop Auckland
Co. Durham
DL14 7EH



Linda Goldie
Bishop Auckland Town Clerk

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15th May 2012

TO: ALL MEMBERS OF THE COUNCIL

Dear Councillor,

I hereby give you notice that the next **ORDINARY MEETING** of **BISHOP AUCKLAND TOWN COUNCIL** will be held in the **WESLEY ROOM** at **THE FOUR CLOCKS CENTRE** on **TUESDAY, 22ND MAY 2012 IMMEDIATELY FOLLOWING THE ANNUAL MEETING OF THE TOWN COUNCIL** at approximately 6.45 p.m.

Yours sincerely

A handwritten signature in cursive script that reads 'Linda Goldie'.

Linda Goldie
Clerk to the Council

AGENDA

1. **Apologies for Absence** – To consider apologies for absence.
2. **Declarations of Interest** - To invite members to declare any interest they may have.
3. **Public Participation** – Subject to Public Participation Policy.
4. **Minutes of the Council Meeting** – To approve the Minutes of the Council Meeting held on 24th April 2012
5. **Matters Arising** - To receive any matters arising on items not included elsewhere on the agenda (for information only).
6. **Minutes of Committees** - To read or take as read, approve and adopt or otherwise deal with the minutes of the proceedings of the Committees hereto annexed:

| | | |
|------------------------|---|-----------------------------|
| (a) Planning Committee | - | 24 th April 2012 |
| (b) Finance Committee | - | 15 th May 2012 |

7. **Matters Arising** - To receive any matters arising on items not included elsewhere on the agenda (for information only).
8. **Report of Town Mayor** (verbal).
9. **Unitary Authority Update** – To receive any updates.
- 10 **Representatives on Outside Bodies and Training Events** – To receive any reports.
12. **Report of Town Clerk –**
 - (a) **Financial Regulations – Update** – copy attached
 - (b) **Code of Conduct – Update** – copy attached
 - (c) **Bishop Auckland in Bloom Working Party** – Minutes of a Meeting held on 17th May (to be circulated)
 - (d) **Youth Awards Competition** – Minutes of a Meeting held on 17th May (to be Circulated)
 - (e) **Town Team Events Working Party** – Update on Diamond Jubilee and Olympic Torch Celebrations

13. In Private

In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

- **Annual Audit 2010/2011 – Annual Return**
- **Annual Internal Audit 2010/2011 – Report by Internal Auditor**

14. Topics for Future Discussion

- **Civil Parking Enforcement** – Dave Lewin,(Strategic Traffic Management, Regeneration & Economic Development) to attend the June Meeting to discuss the Bishop Auckland Parking Report 2011 (copy recently e-mailed to Members)
- **Bishop Auckland Food Festival in the Durham Dales** – Kate James, Festivals and Events Manager, Visit County Durham, Sarah Robson (Head of Economic Development), Nick Miller (Miller Research) and Rowena Hackwood (Auckland Castle Trust) to attend the July meeting to update members on the success of the Food Festival.
- **The Travelling Community** – Scott McNally, Travellers' Liaison Officer, Durham County Council be requested to attend a future meeting regarding the travelling community.
- **The Bishop of Durham** – The Rt. Revd. Justin Welby be requested to attend a future meeting.