

Bishop Auckland Town Council
The Four Clocks Centre
154A Newgate Street
Bishop Auckland
Co. Durham
DL14 7EH



Linda Goldie
Bishop Auckland Town Clerk

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24th July 2012

TO: ALL MEMBERS OF THE COUNCIL

Dear Councillor,

I hereby give you notice that the next **MEETING** of **BISHOP AUCKLAND TOWN COUNCIL** will be held in the **WESLEY ROOM** at **THE FOUR CLOCKS CENTRE** on **TUESDAY, 31ST JULY 2012 AT 6.00P.M.**

Yours sincerely

A handwritten signature in cursive script that reads 'Linda Goldie'.

Linda Goldie
Clerk to the Council

AGENDA

1. **Bishop Auckland Food Festival in the Durham Dales** – Introduction of Kate James - Festivals and Events Manager, Visit County Durham (part of DCC) (Festival design and development), Sarah Robson - Head of Economic Development, DCC (Lead Agency), Chris Jones - Miller Research (Evaluation and Festival Consultants), Rebecca Coates – Auckland Castle Trust (Festival Partner and Land Owner) and Beryl Anderson – Events Team, DCC (Delivery) to update members on the success of the Food Festival.
2. **Apologies for Absence** – To consider apologies for absence
3. **Public Participation** – (Subject to Public Participation Policy)
4. **Declarations of Interest** - To invite members to declare any interest they may have.
5. **Minutes of Council Meeting** - To approve the Minutes of the Council Meeting held on 26th June 2012 (copy attached).
6. **Matters Arising** - To receive any matters arising on items not included elsewhere on the agenda (for information only).
7. **Minutes of Committees** - To read or take as read, approve and adopt or otherwise deal with the minutes of the proceedings of the Committees hereto annexed:
 - (a) Planning Committee - 26th June 2012
 - (b) Human Resources Committee - 5th July 2012
 - (c) Finance Committee - 19th June 2012
 - (d) Strategy Committee - 10th July 2012
 - (d) Human Resources Committee - 18th July 2012

8. **Matters Arising from the above Minutes of Committees** - To receive any matters arising from items in the above Minutes of Committees not included elsewhere on the agenda (for information only)
9. **Report of Town Mayor** (verbal)
10. **Unitary Authority Update** – To receive any updates
11. **Representatives on Outside Bodies and Training Events** – To receive any reports
 - (a) **Disciplinary & Grievance Training – 3rd July 2012** – Councillor Anderson to Speak
12. **Report of Town Clerk** –
 - (a) **Music & Arts Festival 2012** – Evaluation Meeting – 10th July 2012
 - (b) **County Durham Association of Local Councils A.G.M. - Executive Committee** – Nominations of Representatives
 - (c) **Skatepark – Town Recreation Ground** – Provision of Lighting
 - (d) **Register of Interests** – Completion of New Form
 - (e) **Localising Support for Local Council Tax Funding** – Government Initiative
 - (f) **BAFC Community Football - Free Match Tickets for Children** – Report 2011-2012 and Action Plan 2012-2013
 - (g) **Markets and Street Traders** – Consultation by Durham County Council
 - (h) **County Durham Plan** – Preferred Options
13. **Topics for Future Discussion**
 - **The Travelling Community** – Scott McNally, Travellers' Liaison Officer, Durham County Council be requested to attend a future meeting regarding the travelling community.
 - **Auckland Castle Trust** – Jonathan Ruffer be requested to attend a meeting October/November regarding an update on the Auckland Castle Trusts future plans.
 - **The Bishop of Durham** – The Rt. Revd. Justin Welby be requested to attend a future meeting.

14. **Exclusion of Press and Public**

In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

- **New Town Clerk** – Draft Advert, Person Specification, Job Description and Contract of Employment for new Town Clerk (copies attached).
- **Assistant Town Clerk** – Draft Job Description and Contract of Employment for Assistant Town Clerk – to be discussed