



Bishop Auckland Town Council

The Four Clocks Centre, 154a Newgate Street,
Bishop Auckland, Co. Durham DL14 7EH

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Town Clerk: David Anderson

TO: ALL MEMBERS OF THE COUNCIL

24th May 2016

Dear Councillor,

I hereby give you notice that the **Annual Meeting of Bishop Auckland Town Council** will be held in the **Wesley Room at The Four Clocks Centre** on **Tuesday, 31st May 2016** immediately following the Annual Town Meeting, but not before 6.15 p.m.

Yours sincerely

David Anderson
Clerk to the Council

AGENDA

- 1. Election of Mayor**
To elect a Mayor for the 2016/17 Municipal Year. The Mayor will, on appointment, make a declaration of acceptance of office.
- 2. Presentation to Retiring Mayor**
A vote of thanks will be taken for the retiring Mayor, who will then be presented with a medal to commemorate his term of office.
- 3. Apologies for absence**
- 4. Declarations of Interest**
To invite members to declare any interest they may have.
- 5. Election of Deputy Mayor**
To elect a Deputy Mayor for the 2016/17 Municipal Year. The Deputy Mayor will, on appointment, make a declaration of acceptance of office.
- 6. Appointments to Committees, Panels and Working 2016/17**
To appoint Members to serve on the Committees listed on the attached schedule.
- 7. Representation on Outside Bodies 2016/17**
To appoint Members to serve on the outside bodies listed on the attached schedule.
- 8. Diary of Meetings 2016/17**
To consider the attached diary of meetings for 2016/17
- 9. Public Participation**
(Subject to Public Participation Policy)

10. Minutes of Previous Meeting

To approve the Minutes of the following meetings:-

Town Council	12 th April 2016
Planning Committee	12 th April 2016
Events Committee	10 th May 2016
Town Council (special)	10 th May 2016
Events Committee	17 th May 2016

Matters arising not appearing elsewhere on the agenda. (For information only).

11. Representatives on Outside Bodies and Training Events

To receive any reports including:-

- a. Town Team
- b. Big Local - Gaunless Gateway
- c. Core Team

12. Annual Internal Audit 2015/16

To consider the report of Internal Auditor, together with a table setting out proposed actions in relation to the Internal Auditors recommendations and comments.

13. Report of Town Clerk

1. Annual Audit 2015/16 – Annual Return
 - a. Section 1, Annual Governance Statement
 - b. Section 2 Accounting Statements
2. Review of Constitution
3. Review of Policy Framework
4. Member Training
 - a. SLCC - Regional Roadshow – Sedgfield, Wednesday 6th July 2016
 - b. Introduction to Social Media session in Durham – 5th July 2016

14. Topics for Future Discussion

To consider topics for future presentations and discussions which are of relevance to the town.

John Wiseman, Woodhouse Church

Exclusion of Press and Public

In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

15 Report of Town Clerk continued

5. Allotment Rent
6. Youth Awards – Coaches and Volunteers
7. Office Accommodation – update