



Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

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Website: www.bishopauckland-tc.gov.uk

Mayor: Cllr Joy Allen **Town Clerk:** Sarah Harris

13 January 2021

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** via Zoom on Tuesday **19th January 2021 at 6pm**. Members of the Public and Press are welcome to attend. The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

You can access the meeting via the following link:

Join Zoom Meeting <https://zoom.us/j/96036158479?pwd=QUJpUHk1eDhYN1huUGZ2SWwrSzkxdz09>

Meeting ID: 960 3615 8479

Passcode: 676618

AGENDA

1. **Notice of Meeting** – Public Notice of the meeting has been given in accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972.
2. **Agree Notice of Motion** - to call the meeting to be held on 19th January 2021.
3. **Apologies for absence** - To receive apologies and approve reasons for absence.
4. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
5. **Minutes** - To approve the Minutes of the following meetings:
 - Town Council 15th December 2020
 - Finance Committee 11th January 2021
6. **Matters Arising** - To from the above Minutes which are not included elsewhere on the agenda (for information only).
7. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy¹](#).
8. **Reports**
 - a. Stronger Towns Board – Chairman of the Board has been invited to update Members on the Future High Street Fund.
 - b. Town Team Update Report
 - c. County Council Report
 - d. Mayors Report

¹ The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

9. Events Update

10. Armed Forces Covenant

11. Lease of office space at Kingsway

12. Finance

- a. IT System – Finance Software.
- b. Budget for 2021-22
- c. Precept 2021-22
- d. Community Fund Applications
 - i. Woodhouse Close Community Centre Van – Update
 - ii. Application from Bishop Auckland Cricket Club
 - iii. Lunch food packs support in partnership with Woodhouse Close Community Centre Foodbank.
- e. Monthly Payments and Cheques

13. HR Policies

- a. Adoption of Sickness Policy
- b. Other Policies for Staff Handbook

14. Correspondence – details of any Correspondence (letters or email received) including:

- NALC Chair’s Open Letter to All Councillors
- 105 Year Young Birthday Request
- Licencing Applications to note
- Election Training
- Request for Selfie Videos

Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

15. Ongoing HR issue

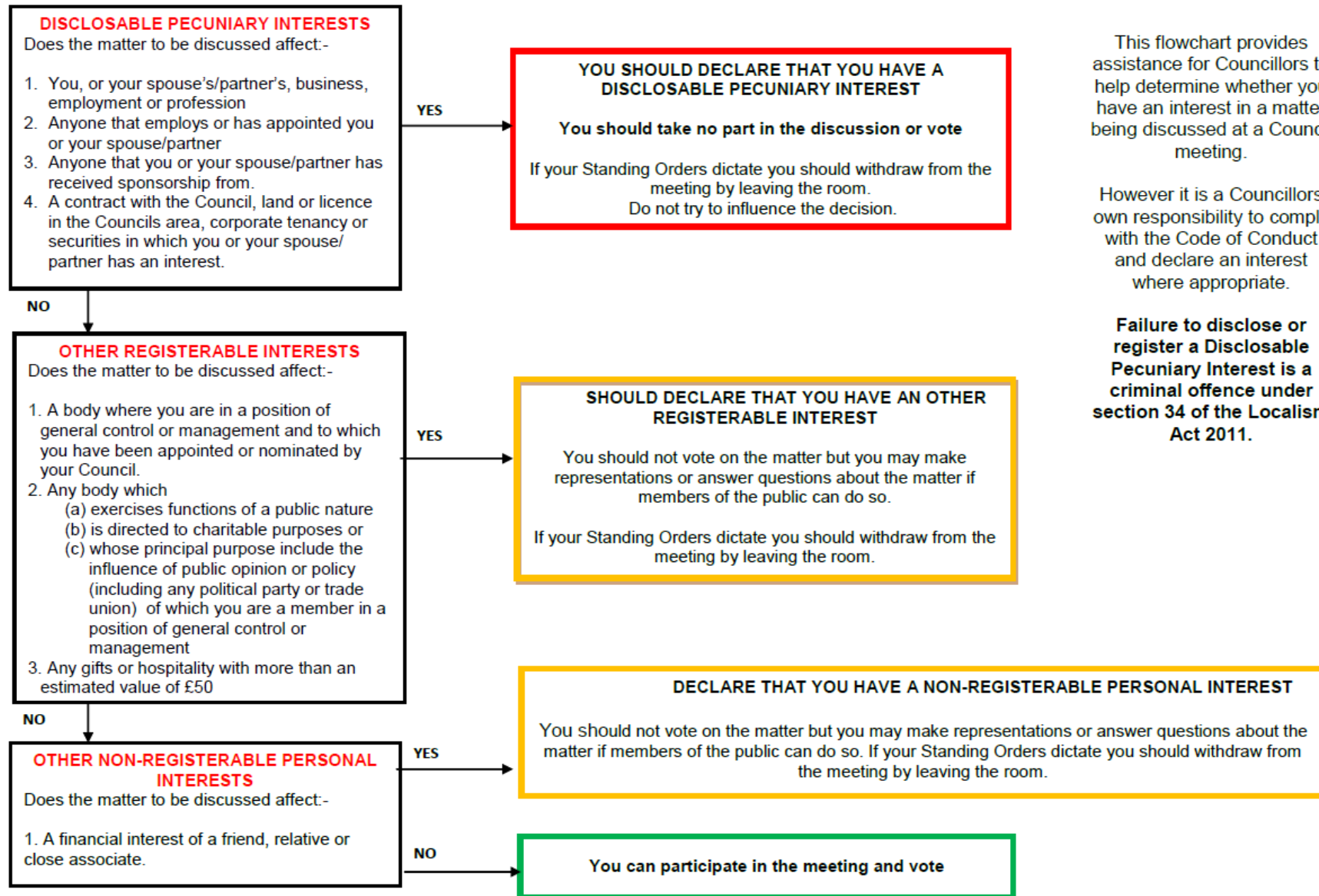
An update will be given

Planning Committee will follow the Town Council Meeting.



Sarah Harris
Town Clerk

DO I HAVE AN INTEREST?



This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

Failure to disclose or register a Disclosable Pecuniary Interest is a criminal offence under section 34 of the Localism Act 2011.

