



## Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

Tel: 01388 207110 Email: [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk)

Website: [www.bishopauckland-tc.gov.uk](http://www.bishopauckland-tc.gov.uk)

**Town Clerk:** Sarah Harris

07 July 2021

Dear Councillor

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** on Tuesday **13 July 2021 at 6.00pm**. The Meeting will take place at **No42 (The Auckland Project), Market Place, Bishop Auckland**.

Members of the Public and Press are welcome to attend. However, in light of coronavirus restrictions, attendance needs to be registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk) by noon on Monday 12<sup>th</sup> July 2021.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

**Sarah Harris**  
Clerk to the Council

### AGENDA

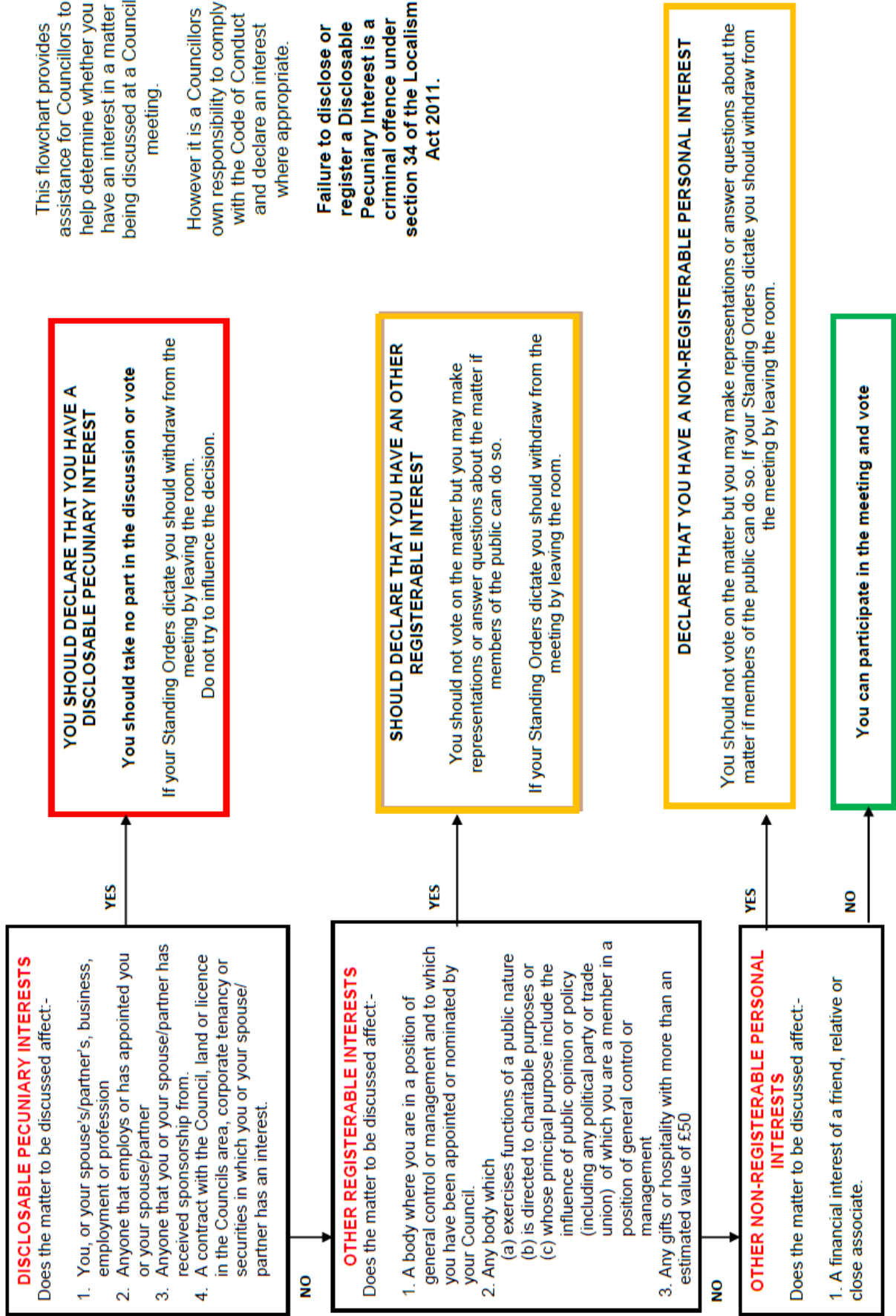
1. **Apologies for absence** - To receive apologies and approve reasons for absence.
2. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
3. **Minutes** - To approve the Minutes of the following meeting:
  - Town Council 24 May 2021 – Amendments
  - Town Council 22 June 2021
  - Finance Committee 1 July 2021
4. **Matters Arising** - To from the above Minutes which are not included elsewhere on the agenda (for information only).

5. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy](#)<sup>1</sup>.
  6. **Reports**
    - a. Bishop Auckland Food Festival Presentation from Durham County Council
    - a. Durham County Council
    - b. Mayors Report - To receive a report from the Mayor detailing activities attended to represent the Council since the last meeting.
  7. **Report of the Town Clerk**
    - a. Powers of the Council
    - b. Accommodation
      - i. Exterior Works Procurement Exercise
      - ii. Fixtures and Fittings
    - c. Allotments – works needed
    - d. Town Team Change to Constitution and request for funding
  8. **Rural Community Energy Fund**
  9. **Finance – Payments for Authorisation**
    - a. Monthly Statement of Payments
  10. **Correspondence**
- Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.*
11. **Human Resources update** - Report of the Town Clerk

---

<sup>1</sup> The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

# DO I HAVE AN INTEREST?



This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

**Failure to disclose or register a Disclosable Pecuniary interest is a criminal offence under section 34 of the Localism Act 2011.**