



## Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

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**Town Clerk: Sarah Harris**

23 February 2022

Dear Councillor

You are hereby summoned to attend an extraordinary meeting of **Bishop Auckland Town Council** on **Wednesday 2<sup>nd</sup> March 2022 at 6.00pm**. The Meeting will take place at **Kingsway Court, 54 Kingsway, Bishop Auckland, DL14 7JF**.

Members of the Public and Press are welcome to attend. However, in light of coronavirus concerns it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk) by noon on Monday 28<sup>th</sup> February 2022.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

**Sarah Harris**

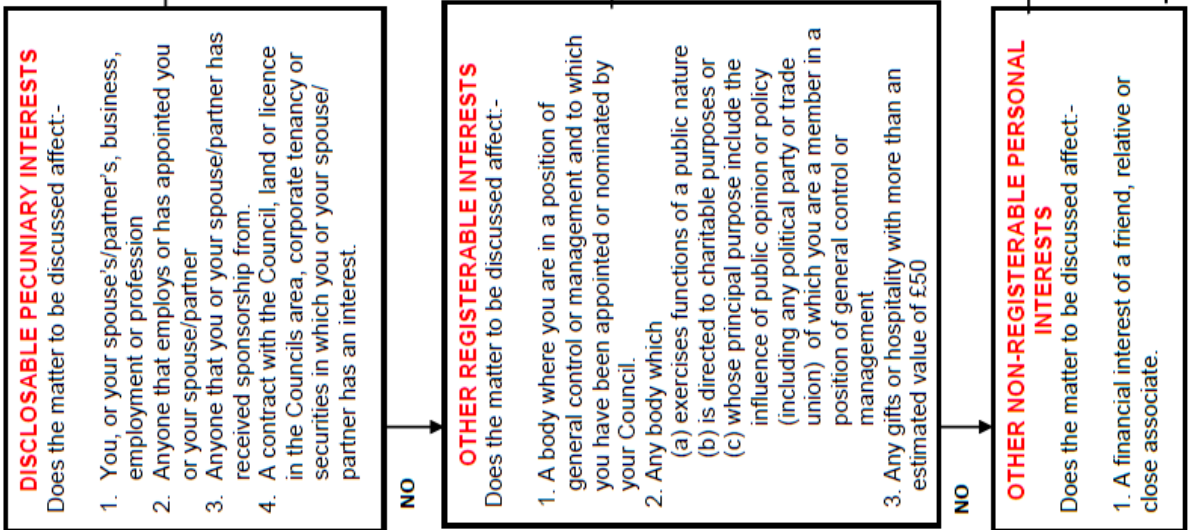
Clerk to the Council

1. **Apologies for absence - To receive apologies and approve reasons for absence.**
2. **Agree Notice of Motion to call the meeting to be held on 2<sup>nd</sup> March 2022**
3. **Declarations of interest - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.**

*Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.*

4. **Appointment of Assistant Town Clerk**

# DO I HAVE AN INTEREST?



This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

**Failure to disclose or register a Disclosable Pecuniary Interest is a criminal offence under section 34 of the Localism Act 2011.**