



Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

Tel: 01388 207110 Email: council@bishopauckland-tc.gov.uk

Website: www.bishopauckland-tc.gov.uk

Town Clerk: Sarah Harris

11 May 2022

Dear Councillor

You are hereby summoned to attend the **Annual Meeting of Bishop Auckland Town Council on 17 May 2022 at 6.30pm**. The Meeting will take place at **No.42 Market Place, Bishop Auckland**. The Meeting will follow the Annual Parish Meeting.

Members of the Public and Press are welcome to attend. However, in light of coronavirus restrictions, it is requested that attendance is registered with the Town Clerk prior to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email council@bishopauckland-tc.gov.uk by Monday 16th May 2022.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S Harris', is written over a light-colored background.

Sarah Harris
Clerk to the Council

AGENDA

Prior to the commencement of the meeting Mayor Eliot will present the cheque and summarise her fund raising activity for the frailty ward of Bishop Auckland Hospital.

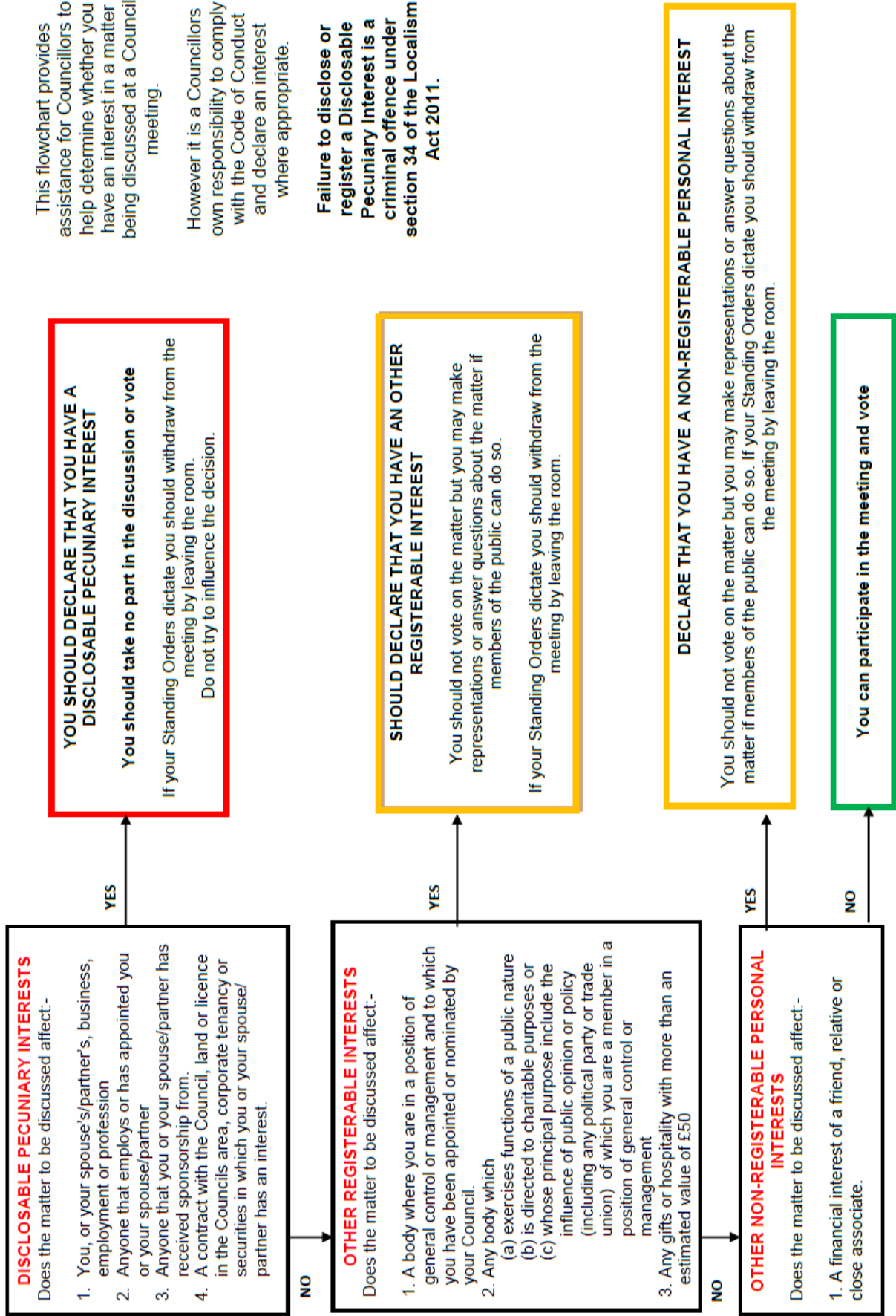
- 1. Election of Mayor** - To elect a Mayor for the 2022-23 Municipal Year.
- 2. Declaration of Acceptance of Office** - The Mayor will sign a declaration of acceptance of office.
- 3. Presentation to Retiring Mayor** - A vote of thanks will be taken for the retiring Mayor, who will then be presented with a medal to commemorate her term of office.
- 4. Apologies for absence** – to receive and consider acceptance of any apologies received.
- 5. Declarations of Interest** - To invite members to declare any interest they may have.

6. **Election of Deputy Mayor** - To elect a Deputy Mayor for the 2021-2022 Municipal Year.
7. **Declaration of the Acceptance of Office for the Deputy Mayor** - The Deputy Mayor will, to sign a declaration of acceptance of office.
8. **Appointments to Committees, Panels, Outside Bodies and Working Parties** - To appoint Members to serve on Committees, Panels, Outside Bodies and Working.
9. **Diary of Meetings 2022-23** - To consider a diary of meetings for 2022-23
10. **To re-confirm the Articles and, Responsibilities Rules of Procedure, Codes and Protocols of, Members Allowances of Bishop Auckland Town Council Constitution.**
To Consider the Constitution and any changes, this includes the adoption of the Members Code of Conduct, to include the Declaration of Pecuniary Interests.
11. **Bishop Auckland Town Council AGAR 2020-21** - To Consider the AGAR for 2020-21
12. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy](#)
13. **Minutes** - To approve the Minutes of the following meetings:
 - Town Council 26 April 2022
 - Planning Committee 26 April 2022
 - Town Council 14 October 2021 *
 - Town Council 9th November 2021*
 - Finance Committee 1st March 2022**

*These had been considered at the 11 January meeting 2022, however their approval was not recorded in the minutes, therefore reapproval is needed.

** An error in the transcript has been noted and therefore needs to be amended.
14. **Matters Arising** - To receive any matters arising from the above Minutes which are not included elsewhere on the agenda (for information only).
15. **Report of Town Clerk**
 - a) Jubilee Celebrations 2022
 - b) Mayoral Chain
 - c) Work Programme Update
 - d) Finance – Payments for Authorisation

DO I HAVE AN INTEREST?



This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

Failure to disclose or register a Disclosable Pecuniary interest is a criminal offence under section 34 of the Localism Act 2011.