



## Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

Tel: 01388 207110 Email: [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk)

Website: [www.bishopauckland-tc.gov.uk](http://www.bishopauckland-tc.gov.uk)

**Town Clerk:** Sarah Harris

11 November 2022

Dear Councillor

You are hereby summoned to attend an extra ordinary meeting of **Bishop Auckland Town Council** on **Wednesday 16<sup>th</sup> November 2022** ~~October 2022~~ at **6.00pm**. The Meeting will take place at **Town Council Offices, 54 Kingsway, Bishop Auckland, DL14 7JF**.

Members of the Public and Press are welcome to attend. However, in light of coronavirus concerns it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email [council@bishopauckland-tc.gov.uk](mailto:council@bishopauckland-tc.gov.uk) by noon on Tuesday 17<sup>th</sup> November 2022.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

**Sarah Harris**

Clerk to the Council

1. **Notice of Meeting** – Public Notice of the meeting has been given in accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972.
2. **Agree Notice of Motion** - to call the meeting to be held on 11<sup>th</sup> February 2021.
3. **Apologies for absence** - To receive apologies and approve reasons for absence.
4. **Declarations of interest** - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.
5. **Events Update** – Christmas Town 2022
6. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy<sup>1</sup>](#).

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<sup>1</sup> The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>