



Bishop Auckland Town Council

Kingsway Court, 54 Kingsway, Bishop Auckland, Co. Durham DL14 7JF

Tel: 01388 207110 Email: council@bishopauckland-tc.gov.uk

Website: www.bishopauckland-tc.gov.uk

Town Clerk: Sarah Harris

12 June 2023

Dear Councillor

You are hereby summoned to attend a meeting of **Bishop Auckland Town Council** on **Tuesday 20th June 2023 at 6.00pm**. The Meeting will take place at **54 Kingsway, Bishop Auckland, DL147JF**.

Members of the Public and Press are welcome to attend. However, it is recommended that attendance is registered with the Town Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call 01388 207110 or email council@bishopauckland-tc.gov.uk by noon on Monday 19th June 2023.

The Chairman advises members of the Council and the public that the meeting or part of the meeting may be recorded by audio and may be by video.

Yours sincerely

Sarah Harris

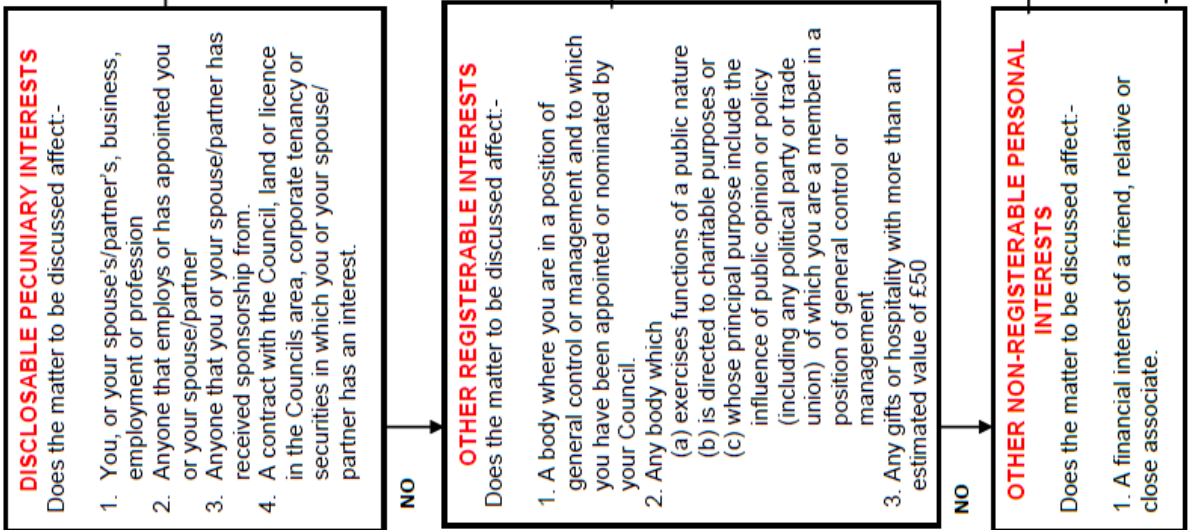
Clerk to the Council

1. **Apologies for absence - To receive apologies and approve reasons for absence.**
2. **Declarations of interest - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.**
3. **Minutes - To approve the Minutes of the following meeting:**
 - Town Council 16 May 2023
 - Community Committee 30 May 2023
 - Policy and Resources Committee 6th June 2023
 - Allotment and Environment Committee 7th June 2023
4. **Matters Arising - To from the above Minutes which are not included elsewhere on the agenda (for information only).**

5. **Public Participation** - To hear from any members of the public subject to [Public Participation Policy](#)¹.
6. **Reports**
 - a. Durham County Council
 - b. Mayors Report
 - c. Outside bodies representation feedback such as the AAP, HAZ, Stronger Towns Board and Lager Council Forum, etc
 - d. Stronger Towns update
7. **Report of Mayor** To receive a report from the Mayor detailing activities attended to represent the Council since the Annual Meeting.
8. **Town Clerk Report**
 - a. Committee Membership and Outside bodies – update report and potential changes
 - b. Youth Awards Feedback (verbal update)
 - c. Committee Feedback
 - i. Policy and Resources – Bank Account Update (verbal Update)
 - ii. Community Committee –
 1. Business Forum (see attached)
 2. Christmas Town 2023
 - iii. Allotment Committee - Allotment Inspections & Water Charges (see attached)
 - d. Member Training (verbal update)
 - e. Policy review July 2023 (verbal update)
9. **Finance –**
 - a. Statement of Payments (copy attached)
 - b. Community Fund Application (verbal update)
10. **Correspondence** – details of any Correspondence (letters or email received)

¹ The policy is available on the website at <https://bishopauckland-tc.gov.uk/council/constitution-and-policies/>

DO I HAVE AN INTEREST?



This flowchart provides assistance for Councillors to help determine whether you have an interest in a matter being discussed at a Council meeting.

However it is a Councillors own responsibility to comply with the Code of Conduct and declare an interest where appropriate.

Failure to disclose or register a Disclosable Pecuniary Interest is a criminal offence under section 34 of the Localism Act 2011.